

**CITY of CRYSTAL**

**COMMUNITY DEVELOPMENT DEPARTMENT**

4141 Douglas Drive North

Crystal, MN 55422

Phone: 763-531-1000 / Fax: 763-531-1188 / website: [www.crystalmn.gov](http://www.crystalmn.gov)

*Deaf and Hard of Hearing callers should contact the Minnesota Relay*

*Service at 1-800-627-3529 V/TTY or call 711*

## **DRIVEWAYS FOR SINGLE FAMILY AND TWO FAMILY RESIDENCES**

**If you have questions, please contact a Customer Service Representative at 763-531-1000**

*The information in this pamphlet is not meant to cover all guidelines and requirements of city code.  
You should contact the city about required permits and specifications before beginning any project.*

**ADDING OR RECONSTRUCTING ANY PAVEMENT/ASPHALT REQUIRES A DRIVEWAY PERMIT.**

**If the work involves modifying the curb along the street, then a Public Works Right-Of-Way permit is required. If the work does not involve modifying the curb along the street, or if no curb is present, then a Public Works Right-Of-Way permit is not required. Please refer to the *Curb Cuts for Single-Family and Two-Family Residence* handout for more information.**

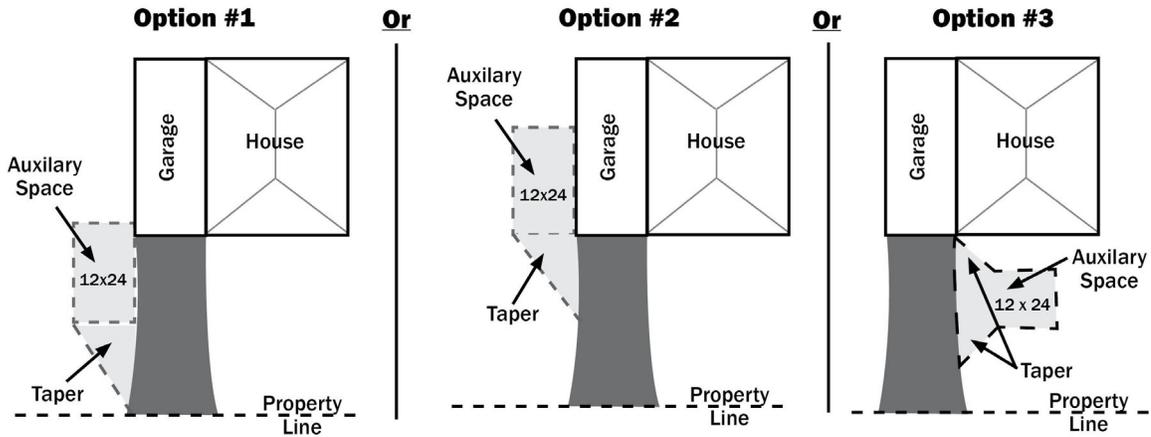
**If the work involves the driveway and curb, then a Driveway permit AND a Public Works Right-Of-Way permit are both required.**

### **DRIVEWAY WIDTH**

- Driveway width shall not exceed the width of the garage's vehicle entrance plus six feet.
- Properties without a garage or with only a single stall garage shall not have a driveway that exceeds 16 feet in width.

### **AUXILIARY SPACES**

- Each property may also have one hard surfaced auxiliary parking space in addition to the driveway. Properties without a garage or with only a single stall garage may have two auxiliary spaces.
- An auxiliary space shall be located immediately adjacent to one side of the driveway, immediately adjacent to one side of the garage, or as one turn-around space immediately adjacent to the driveway. See illustrations below.



- An auxiliary space cannot exceed 12 feet in width by 24 feet in length, and must be at least 10 feet from the habitable portion of a neighboring residence.
- For access to an auxiliary space, a hard surfaced taper is permitted, provided it does not extend into the boulevard and has an angle of at least 22-1/2 degrees and no more than 45 degrees. If there are setback or topographic constraints preventing reasonable access, the City may allow the taper to extend into the boulevard.

## **SURFACING**

- Driveways shall be paved and maintained with asphalt, concrete or approved paving units.
- Driveways may be constructed with the use of other all-weather surfacing as determined to be appropriate by the city engineer, where it is first determined that a surface other than asphalt or concrete is consistent with the driveways of similar properties in the vicinity, and that the alternate surface will not impair accessibility for emergency vehicles.

## **REQUIRED INFORMATION WHEN APPLYING FOR A PERMIT:**

1. City of Crystal driveway permit application
2. Two copies of a Certificate of Survey or two copies of a site plan drawn to scale, indicating:
  - Lot lines and dimensions.
  - Width of garage door.
  - Location of curb or, if no curb is present, the edge of the street pavement.
  - Location and dimensions of all existing structures, including all buildings, sheds, garages, porches, decks, patios, utility poles, fences, sidewalks and driveways.
  - Location and dimensions of all proposed structures (see above).
  - Distances from existing and proposed structures to any adjacent lot lines.
  - Distances from any proposed auxiliary parking space to an adjacent dwelling.