# Crystal Police Department
# 2012 Annual Report

## "Service with Compassion and Integrity"

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# CRYSTAL POLICE DEPARTMENT

4141 Douglas Drive North
Crystal, MN 55422-1696

Phone: 763-531-1014
Fax: 763-537-3279


April 1, 2013

Ms. Anne Norris
City Manager
City of Crystal
4141 Douglas Drive N.
Crystal, MN 55422

Dear Ms. Norris:

Enclosed you will find the Crystal Police Department 2012 Annual Report.

During 2012, the Crystal Police Department responded to **31,878** calls **for service** which resulted in numerous criminal investigations. Our officers also **arrested 1,226 people** on a variety of criminal offenses. Additionally, **our part one offenses were up 13%, however, the bulk of the increases were due to theft reports.**

As you are aware, 2012 was a year of significant changes for the members of the Crystal Police Department. We were told that we could fundraise for our first ever police K9 Unit and the dog would start training in early 2013. We could not have asked for more support from not only you, but the City Council with this endeavor and are excited for "Rocco" to start working on patrol. Retired Chief of Police John Banick was instrumental in the fundraising efforts of the K9 Unit and in succession planning of our department.

With Chief Banick's retirement and my promotion to Chief, we promoted a Lieutenant, Sergeant, and Officer in 2012. The Human Resources department was instrumental in assisting with this process and we look forward to working with them in the future with continued succession planning.

The past year has brought change to the Crystal Police Department. These changes have been both rewarding and challenging for the members of the police department. During 2013, we will continue to improve our community policing efforts and our handling of quality of life issues for the citizens of Crystal.

Sincerely,

Stephanie K. Revering

Stephanie K. Revering, Chief of Police
Crystal Police Department

On Tuesday, October 2nd, 2012, a promotional ceremony was held in the Council Chambers of the Crystal Hall to promote Deputy Chief Stephanie Revering to the rank of Police Chief.

Revering began her law enforcement career with the Crystal Police Department on July 7, 1997. In February of 1998 she was promoted to the rank of Police Officer. On September 22, 2003, Revering was promoted to the rank of Police Sergeant. On January 1, 2009, she became the Deputy Chief of the Department.

Chief Revering continues a family tradition of public service. Stephanie's father is retired Chief Andy Revering of the Anoka Police Department. Retired Chief Revering proudly pinned Stephanie's Chief badge during the promotional ceremony.

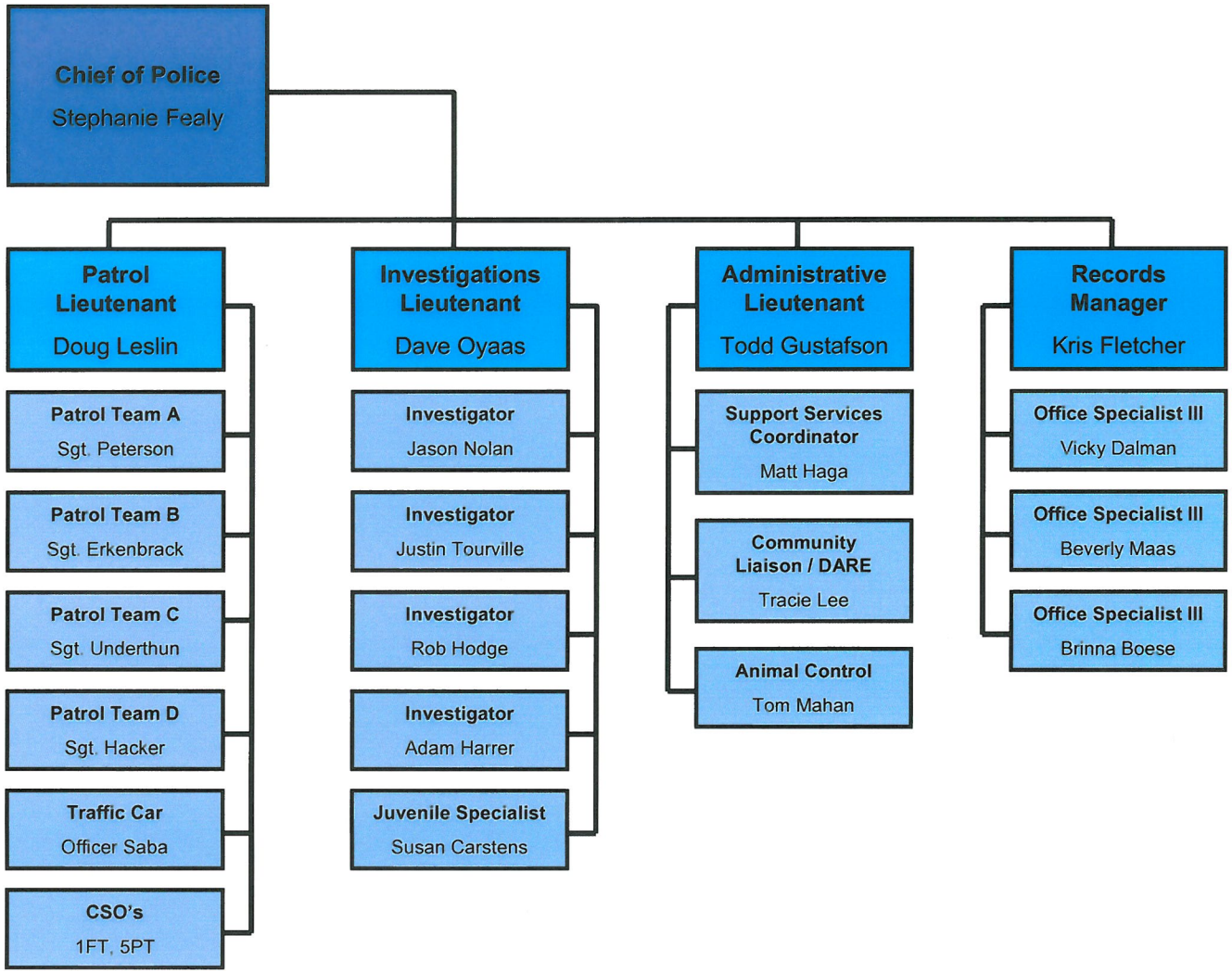
During the ceremony, Chief Stephanie Revering thanked members of the department and stated "I am deeply honored and humbled to work with the men and women of this police department and I am proud to have risen through the ranks with the assistance of many of you in this room."

Pictured at right is Chief Stephanie Revering and her father shortly after the badge pinning ceremony.

## *MISSION STATEMENT*

***The Mission of the Crystal Police Department is to serve all citizens with respect. We will form partnerships with our community to provide a safe environment***

# Crystal Police Department
## 2012 Organizational Chart



# 2012 CRYSTAL POLICE STAFFING

## *Administration*

Chief Stephanie Revering
Admin. Lieutenant Todd Gustafson
Patrol Lieutenant Doug Leslin
Investigative Lieutenant Dave Oyaas

## *Administrative Staff*

Brinna Boese
Vicky Dalman
Kris Fletcher
Bev Maas

## *Police Sergeants*

Sergeant Robin Erkenbrack
Sergeant Derrick Hacker
Sergeant Pete Underthun
Sergeant Mark Peterson

## *Police Detectives*

Detective Robert Hodge
Detective Jason Nolan
Detective Justin Tourville
Detective Pete Underthun

## *Support Services Technician*

Matt Haga

## *Juvenile Specialist*

Susan Carstens

## *Police Officers*

Officer Mason Barland
Officer Matthew Bichler
Officer Jessica Donahue
Officer Brandon Dorr
Officer Adam Harrer
Officer Steven Hart
Officer Jerry Krob
Officer Geoffrey Kusick
Officer Sean Kwiatkowski
Officer Tracie Lee
Officer Kathleen Lefty-Gomez
Officer Matthew Marson
Officer Matthew Saba
Officer Julie Severson
Officer Timothy Tourville
Officer Lisa Vague
Officer Alan Watt
Officer Jonathan Wilkes
Officer Richard Zimmerman

## *Animal Control*

Tom Mahan

## *Community Service Officers*

Jacob Denman
Scott Eriksen
Joe Gibbs
Steve Longaecker
Greg Nordby

# Promotions

A promotional ceremony was held on November 20, 2012 for the promotions of Officer Pete Underthun to the rank of Sergeant and Sergeant Doug Leslin to the rank of Lieutenant.

Pictured from left to right standing: Officer Julie Severson, Officer Geoff Kusick, Officer Mason Barland, Sergeant Mark Peterson, Officer Brandon Dorr, Lt. Todd Gustafson, CSO Matthew Bichler, Officer Jon Wilkes. Kneeling in front: Lt. Doug Leslin and Sgt. Pete Underthun

Sergeant Underthun began his career with the Crystal Police Department in November of 2003. In addition to working as a patrol officer, he has experience working in the Investigations Unit as well. He was promoted to the rank of Sergeant on September 10, 2012.

Lieutenant Leslin began his career with the Crystal Police Department in September of 1995 as a Community Service Officer. He was promoted to the rank of Police Officer on March 3, 1998. As a Patrol Officer, he gained experience as a uniformed officer and was assigned as both a General Investigator and as the Drug Task Force Officer. In August of 2004, Doug was promoted to the rank of Police Sergeant and on August 27, 2012, he was again promoted this time to the rank of Police Lieutenant.

# Crystal Police Department Administration

## Department Motto

"Service with Compassion and Integrity"

**Pictured left to right Lt. Doug Leslin, Chief Stephanie Revering, Lt. Todd Gustafson, Lt. Dave Oyaas**

The Crystal Police Administration Division directs the overall activities of the Police Department to accomplish the mission and goals of the Department, ensuring that Department resources are used in the most efficient and effective manner. The division is responsible for coordinating Police Department efforts with other City Departments, with other criminal justice agencies and with the community. The Chief of Police, Stephanie Revering, directly supervises the department's three Lieutenants. For the department's entire structure, please see the Crystal Police Department Organizational Chart.

## Department Vision

"The vision for the Crystal Police Department is that we will be a professional, well equipped department, utilizing state of the art technologies and creative policing strategies that focus on problem solving and community policing."

# *PATROL DIVISION*

Lieutenant Doug Leslin supervises the Patrol Division of the Crystal Police Department. The unit is comprised of:

- 4 Sergeants
- 18 Police Officers
- 1 Traffic Officer
- 6 Community Service Officers

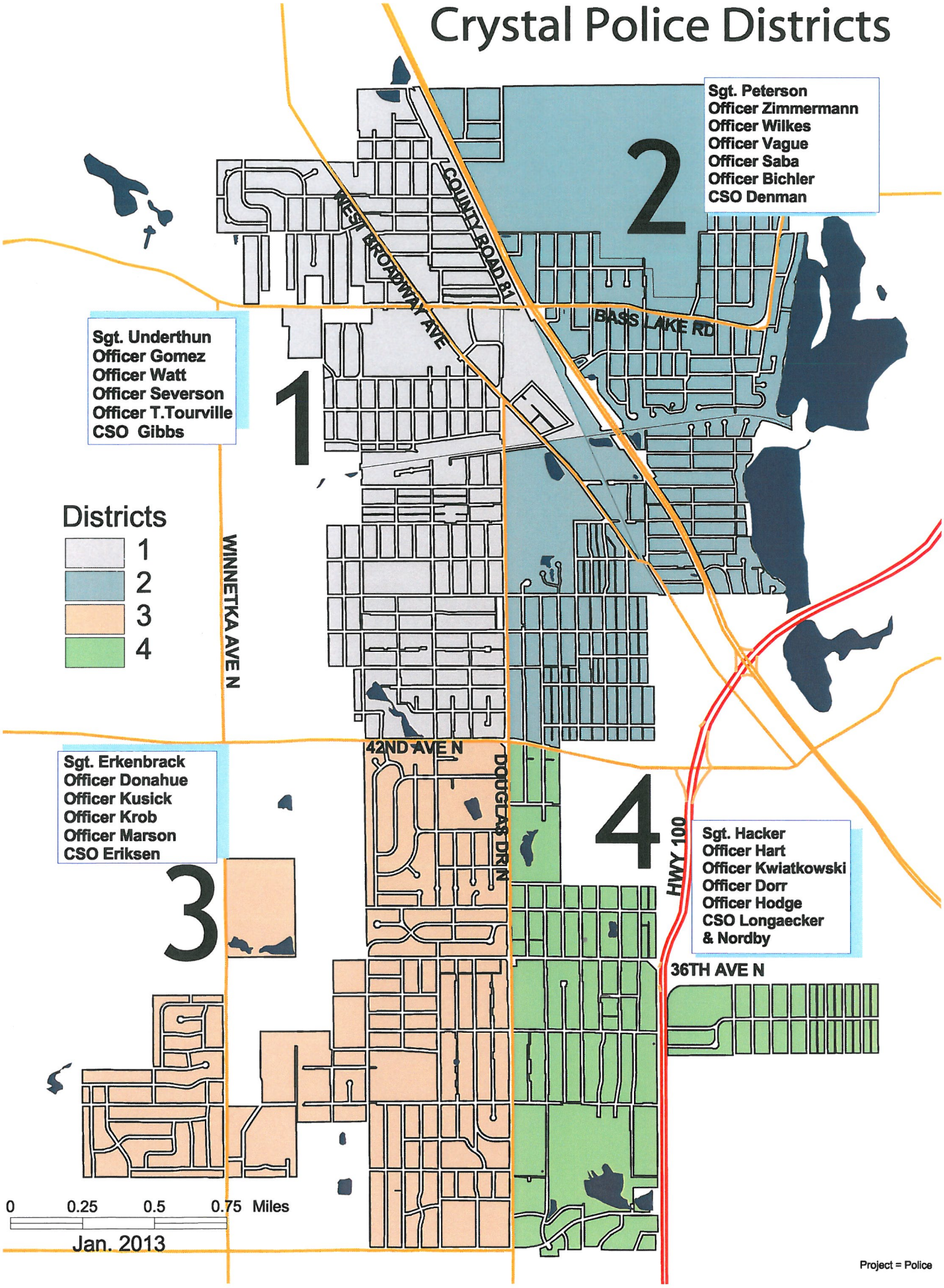
The Crystal Police Department devotes the largest share of its resources to patrol operations – the 24-hour per day commitment to having enough police officers on duty to get help swiftly to people in some sort of crisis. The situations that patrol officers must be prepared to address on the spur of the moment are numerous. Motor vehicle crashes, domestic violence, mental health crisis, medical calls, disturbances of all kinds, burglaries in progress, and robberies are just a few of the categories of calls which officers must respond to. In 2012, Crystal patrol officers responded to 31,878 calls for service and made 1,278 arrests.

When not responding to matters that require immediate attention, patrol officers handle the more routine business of beginning investigations in to crimes reported after the fact. Larceny, hit-and-run crashes, vandalism, underage drinking, and identity fraud are among the offenses which patrol officers typically will take reports on. If patrol officers can complete the investigation and apply for criminal charges without further investigative assistance, they are expected to do so. Patrol officers also get called to disputes between neighbors, problems with juveniles, animal complaints, parking problems, message deliveries, and noise complaints.

Patrol officers are also the first line of enforcement of the state's motor vehicle law in Crystal. Some offenses directly involve safety, such as drunken driving, speeding, and stoplight violations. Other offenses involve financial or administrative accountability, such as maintaining automobile insurance, keeping a car registered, or updating an address with the Registry of Motor Vehicles.

In addition to the above duties, patrol officers are expected to become familiar persons in the community. Patrol officers are the largest and most publicly recognizable group of police officers. This makes them the face of our police department. Uniformed officers will be found reaching out to members of the community, building the trust between citizens and the police that will ensure the public's willingness to provide the police with information when needed.

# Crystal Police Districts



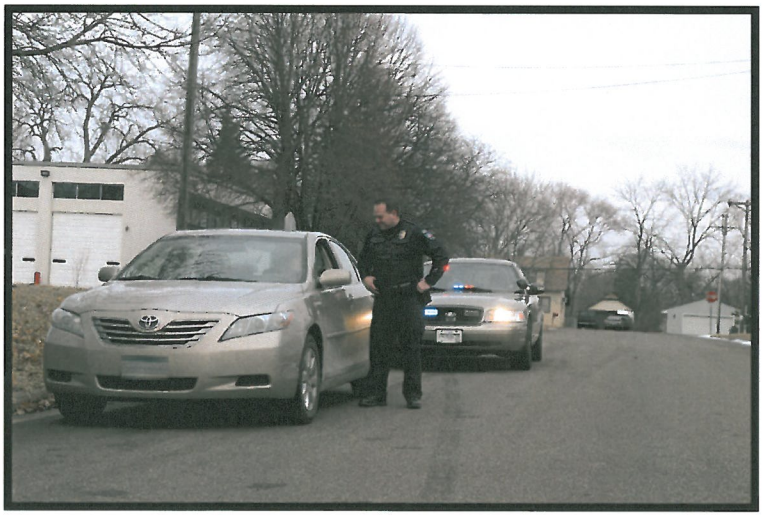
# TRAFFIC UNIT

The Crystal Police Department has identified traffic safety as a priority in our community and has committed an officer to the Traffic Unit since 2009. Officer Matt Saba is committed to both enforcement and public education to help make our roads safer for everyone.

In 2012, Officer Saba, completing his three year assignment made 1,754 traffic stops and issued 1,494 citations Particular attention has been paid to speed, seat belt and crosswalk enforcement.

Follow up has been conducted on numerous neighborhood traffic complaints and school bus stop arm violations.

Public education efforts included various traffic safety articles and the occasional Cable 12 News interview.



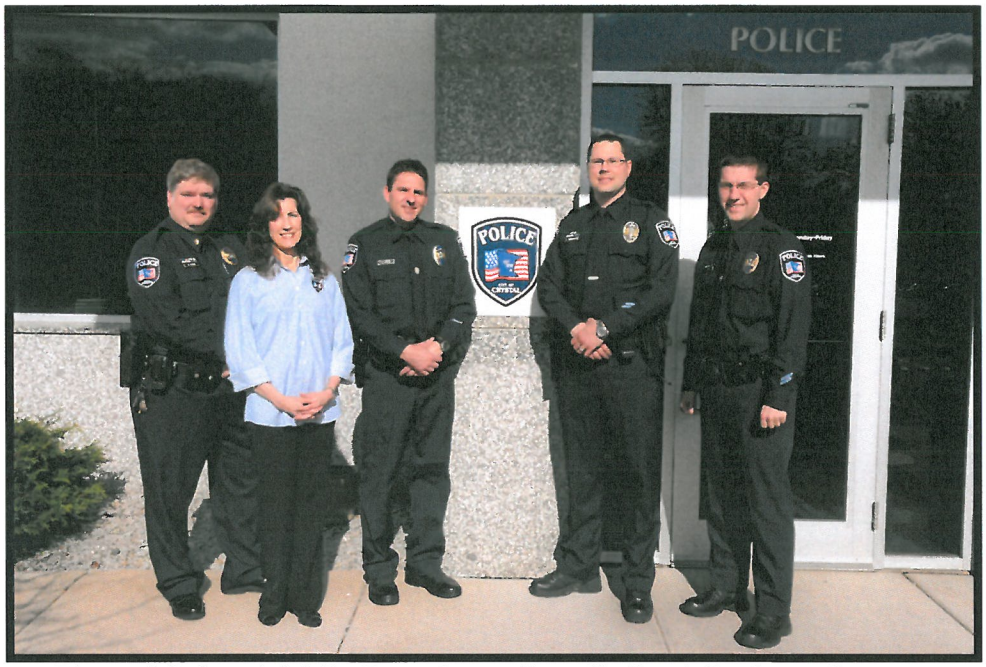
The Crystal Police Department is committed to working with other agencies through the Hennepin County Traffic Advisory Committee, Hennepin County Traffic Enforcement Group and Operation NightCAP.

We will continue to partner with other agencies and the public through increased enforcement and education efforts to keep our streets safe for our residents.

# *INVESTIGATIONS DIVISION SUMMARY*

Lieutenant Dave Oyaas supervises the Investigations Division of the Crystal Police Department. The unit is comprised of:

- 4 Criminal Investigators
- 1 Narcotics Investigator assigned to the Northwest Metro Drug Task Force
- 1 Specialist who conducts investigations of juvenile and adult protection cases




Pictured (left to right) Lt. Dave Oyaas, Juvenile Specialist Susan Carstens, Detective Rob Hodge, Detective Justin Tourville and Detection Jason Nolan

| | |
|---|---|
| **2012 Cases Reviewed:** | **2182** |
| **2012 Adult Criminal Cases Assigned:** | **1771** |
| **2012 Juvenile Cases Assigned:** | **412** |
| **2012 Adult Protection Cases:** | **160** |
| **2012 Child Protection Cases:** | **67** |
| **2012 Narcotics Investigations:** | **32** |

In addition, the Investigations Division manages vehicle forfeitures for DWI and qualifying felonies. Qualifying felonies are defined in MN statute and involve felony crimes where the vehicle was used in the commission of the crime.

Minnesota
Department of Public Safety

## *MNSCAMS PARTNERSHIP*

The Crystal Police Department has partnered for the past two years with MNSCAMS, which is operated by the State of Minnesota Alcohol and Gambling Enforcement Division. MNSCAMS works with federal and international police agencies to target groups and individuals who fraudulently scam people out of money. Most scams are operated from places outside the United States, which made previous investigations nearly impossible to resolve.

Through the MNSCAMS partnership, Crystal residents who have fallen victim to financial scams have been better served without the jurisdictional boundaries that previously left these cases unassigned. The International Police Agency, INTERPOL, plays an active role in identifying and prosecuting suspects overseas.

The most frequent scams reported are fictitious calls from a relative claiming to be in jail in a foreign country in which the caller asks for bail money and scams related to lottery winnings.

**2012 MNSCAMS Cases 18**

**For up to date information on scams, please visit the website: www.mnscams.org**

# *JUVENILE SPECIALIST REPORT*

## Diversionary Shoplifting and Theft Seminar

For over thirty years, the Crystal Police Department has offered an educational Shoplifting and Theft Seminar for first-time, misdemeanor juvenile offenders who have been caught stealing. The Seminar is a two-hour voluntary police diversion program that is offered as an alternative to a referral to juvenile court. A parent or guardian must attend the Seminar with the juvenile. The Seminar uses the Restorative Justice model and begins with a presentation about how stealing negatively impacts the community. For example, a person from the Crystal Target Store's Asset Protection Department is on hand to tell young people what the impact of stealing is on a store. Each juvenile is asked to talk about how they made the decision to steal; parents share their feelings about the incident.

Six seminars were held during 2012; 36 juveniles (63 %) of those invited and 35 parents attended the seven seminars. Those invited who chose not attend the seminar received citations to Juvenile Court for their thefts.

| | |
|---|---|
| **SHOPLIFTING/THEFT ARRESTS:** | **2010 = 48 juveniles**<br>**2011 = 95 juveniles**<br>**2012 = 74 juveniles** |

## Truancy Enforcement

When a student is truant from school and found in the community, an officer will take the student to school. If a parent, neighbor, or school personnel contacts the police to report the truancy of a student who lives in Crystal, an officer is sent to the student's home. If the student is found, the officer will transport the student to school. In 2012, police brought 4 students to school as follows:

- 2 to Robbinsdale Middle School
- 1 to Plymouth Middle School
- 1 to Noble Elementary School

Parents and school personnel have expressed extreme gratitude in having the police department partner with them in keeping young people in school.

## Runaway Youth

The majority of runaway youth don't go far from home; they return usually in a day or two, and sometimes within a few hours. The juvenile specialist works with the parents and the runaway youth to attempt to resolve the conflicts that led to the child's leaving home without permission. In most cases, directing the family to follow-up counseling services resolves the problem. Some juveniles become chronic runners. We used to issue citations for those juveniles who would then see a judge in CHIPS Court. It should be noted that Hennepin County is no longer holding court hearings for juvenile runaways who receive citations. The County may assign a social worker from the Department of Human Services to work with the family. This is a voluntary service. Consequently, the Crystal Police are no longer issuing citations. With those chronic runaways, we are able to make a referral to the County to get a social worker involved if the family is willing to have services.

**2009 – 96 reported incidents**
**2010 – 88 reported incidents**
**2011 – 77 reported incidents**
**2012 – 103 reported incidents**

# *RECORDS UNIT*

The Records Unit of the Crystal Police Department maintains records for accidents, incidents and arrests documented by the Crystal Police Department. In addition, the unit is responsible for processing permit to carry requests, department data practices requests and providing statistical information. The unit is comprised of three full time administrative employees and one part time position. The Department is fortunate to have a dedicated staff of civilian employees in the records unit. The goal of the Records Unit is to maintain an excellent quality of service to our internal and external customers and produce a high-quality product. In 2012, the unit instituted a written request form for individuals requesting police incident reports. This process allowed tracking of the number of requests the unit processed. On average, staff processed over 100 requests for information each month.

Records staff is responsible for all issues related to the Department's records management system. In addition, records staff handles the following:

- Receive and process all requests for data
- Processing of gun permit applications
- Handling inquiries by citizens at the front service counter
- Processing dog licenses
- Transcription of all officer dictations and statements
- Answering all incoming department phone calls
- Submitting cases to the City and County Attorney
- Processing of daily mail to department members
- Bi-weekly payroll processing

Gun purchase applications processed

| | | | | | |
|---|---|---|---|---|---|
| **2010** | **194** | **2011** | **240** | **2012** | **277** |

Denied gun purchase applications

| | | | | | |
|---|---|---|---|---|---|
| **2010** | **9** | **2011** | **8** | **2012** | **11** |

Dog license tags issued:

| | | | | | |
|---|---|---|---|---|---|
| **2010** | **344** | **2011** | **315** | **2012** | **287** |

Northwest Metro Drug Task Force

The Northwest Metro Drug Task Force is a collaborative effort of the following agencies: Crystal Police Department, Golden Valley Police Department, Brooklyn Center Police Department, Robbinsdale Police Department, Plymouth Police Department, New Hope Police Department and the Hennepin County Sheriff's Office. Task Force members are dedicated to resolving narcotics-related complaints by utilizing information it receives from citizens, information cultivated by police officers, and information obtained through various investigative techniques.

The Drug Task Force also receives information regarding other criminal activities such as robberies, burglaries and assaults. The Task Force may investigate the information or forward it on to the appropriate agency.

Crystal Police Detective Pete Underthun was assigned to the Northwest Metro Drug Task Force in 2012.

**2012 Task Force statistics**

- Crystal Narcotics Cases 32
- Search Warrants Conducted 18
- Arrests 13
- Firearms Seized 11

**Drugs Seized**

- 561.8 ounces of Marijuana
- .7 Kilos Methamphetamine
- 304 units of illegally obtained prescription meds
- 206 grams LSD

**The task force seized $16,000 in US currency in 2012.**

The Crystal Police Department partners with the cities of Golden Valley, New Hope and Robbinsdale to provide critical incident and high-risk warrant service to a metropolitan population of over 75,000 citizens.

The West Metro SWAT team is made up of twenty five committed specially trained officers and one tactical paramedic.

The SWAT Team participated in nearly 150 hours of training to help our communities stay safe by doing dangerous tasks in the safest way possible. Crystal Police Department contributed seven officers to the team in 2012. Listed in this photo from left to right are Officer Steve Hart, Detective Jason Nolan, Sgt. Pete Unterthun, Lt. Todd Gustafson, Sgt. Derrick Hacker and Detective Justin Tourville. Not pictured is critical incident negotiator Sgt. Mark Peterson. Officer Hart and Lt. Gustafson retired from the team at the end of 2012 after 11 years of service on the team.

## *In 2012 the SWAT team …*

Executed 4 high-risk search warrants for the Drug Task Force, Violent Offender Task Force and local Detectives.

The West Metro SWAT Team also served as a support team for the Hennepin County Sheriff's Department Tactical Team.

# Animal Control Program

A total of 471 animal-related incidents were encountered or responded to during the period of January 1 to December 31, 2012. The number of citizen complaints was 379 or 80% and the number of officer-initiated complaints was 92 or 20%.

Of the 379 citizen complaints responded to by the Animal Control Officer, 126 concerned dogs at large, resulting in seven citations, 32 written warnings and 17 impounds. Overall, citizen complaints included 244 concerning dogs, resulting in nine citations, 56 written warnings and 26 impounds. There were 11 dog bites in which six of the dogs passed through quarantine. Two of these were declared potentially dangerous and one was registered as dangerous, two were euthanized and tested negative for rabies, one was home quarantined and listed as potentially dangerous, one did not puncture but was listed potentially dangerous and one dog ran off and was not found. There were 14 incidents of aggressive dogs which resulted in one written warning and 13 reports. Seven of these dogs were declared potentially dangerous and one was registered as dangerous after it bit someone in Robbinsdale. There were 52 citizen complaints concerning cats. Of these calls, 41 were cats at large. These calls resulted in six written warnings and 11 impounds. Traps were loaned to two residents to catch stray cats. There were 83 citizen complaints concerning other animals. These resulted in one written warning for keeping of chickens in the city. Two bats were found in homes and tested negative for rabies.

Of the 92 incidents initiated by the Animal Control Officer 4 involved dogs at large resulting in one citation and one written warning. Overall, officer-initiated incidents included 91 involving dogs. Eighty three of these calls concerned dog licensing. The calls resulted in 27 citations and 56 written warnings. There were 515 licensed dogs in the city at the end of 2012, 57 of these were generated from written warnings issued by Animal Control. There was one officer-initiated incident involving cats with no enforcement needed. There were no officer-initiated incidents involving other animals. I inspected or attempted to inspect 19 new or renewed licensed kennels and issued one written warning to apply for a kennel license.

Animal Control was involved in 35 non-animal related calls for service. These included: document deliveries to court, city attorney, Council and Commission members; traffic control at accidents and fire calls; motorist assists; medical assists; utility checks; found bicycles; assists at warrant and crime scenes; and vehicle and residential lock outs.

Animal Control staff attend Crystal Code Enforcement meetings, assist in the training of new Community Service Officers and Patrol Officers in both cities by reviewing animal related ordinances and procedures, attend in-service training and continue to obtain First Responder, Defensive Driving and Defensive Tactics refreshers when offered.

In 2012, the West Metro Community Emergency Response Team (CERT) was initiated and Crystal's Animal Control Officer was assigned to coordinate the new program. Two CERT Basic Training sessions were held and 33 volunteers were trained.

# COMMUNITY SERVICE OFFICERS

## DUTIES & RESPONSIBILITIES

In 2012, the CSO's (Community Service Officers) handled 8,814 Calls for Service. The calls include, but are not limited to, animal complaints, lockouts, deliveries, parking complaints, courtesy transports, traffic control, and assisting sworn police officers with a variety of issues. The CSO's are an important civilian unit in the Police Department.

The CSO's work closely with the street department during the winter season to clear the roads for snow plows.

In 2012, the CSO's wrote in excess of 2,000 citations for various violations.

CSO's are also responsible for the processing, monitoring, and care for the individuals who are booked into the Crystal Police Department's jail.

## CODE ENFORCEMENT

Community Service Officers work closely with the Community Development Department and the inspection of properties in the City of Crystal. CSO's facilitate the safe inspection and follow up of problem properties. CSO's handled in excess of 240 code violations in 2012 - involving illegal parking at residential, apartment and commercial properties. All of their hard work helps address quality-of-life concerns and makes Crystal a better place to live.

# *2012 Crystal Police Officer of the Year*

***The Officer of the Year Award is presented to one sworn employee on an annual basis for exceptional service, dedication and leadership demonstrated through standards set by the department motto, mission and vision statements.***

## *Officer of the Year – Detective Tracie Lee*

*Detective Lee brings a high level of credibility to the School Recourse Officer position. She is able to put out fires at the school campuses before they become larger than they need to be. She has an infectious positive attitude. She brings energy to whatever environment she is in. She is a tireless worker that specializes in multi-tasking. On numerous occasions when there has been a larger incident or heavy police call load, she has offered to adjust her schedule to help out however needed. She is a consummate team player that cares a great deal for her co-workers. She has also proven to have a good understanding of discretion. Her efforts with building relationships and partnerships in the community have been invaluable in our efforts to create a better community to live and work.*

# *2012 Crystal Police Employee of the Year*

***The Employee of the Year Award is presented to one non-sworn employee on an annual basis for exceptional service, dedication and leadership demonstrated through standards set by the department motto, mission and vision statements.***

## *Civilian Employee of the Year – Matt Haga*

*Support Services Technician Matt Haga has been with the department for a relatively short time but has made a great impact. He not only runs the evidence collection and storage with great efficiency but also serves as the in house technology specialist. He is always very willing to help if needed and will drop whatever he is doing in order to assist others. He deals with the public in a professional and positive manner though many of the outside customers are protesting earlier police actions involving vehicles and other property. He comes to work with a positive attitude everyday and passes that optimistic and can do attitude on to others with his smile and cheery attitude. He is a welcomed addition to the Police Department team.*

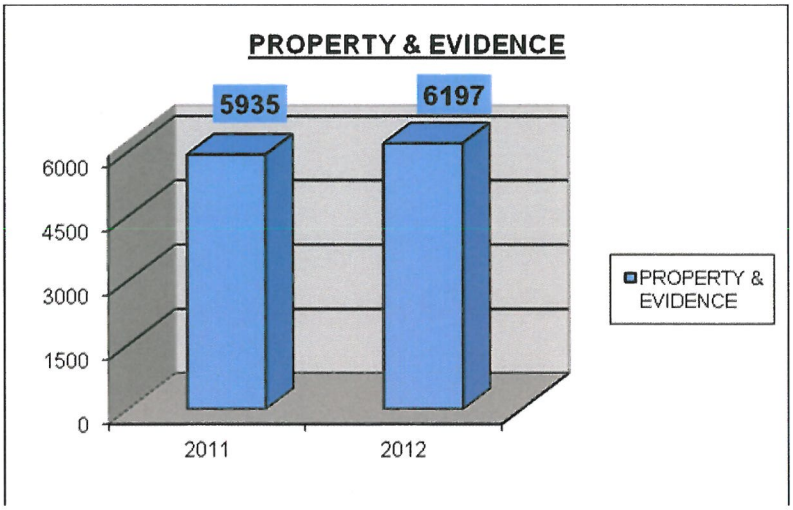
# Support Services

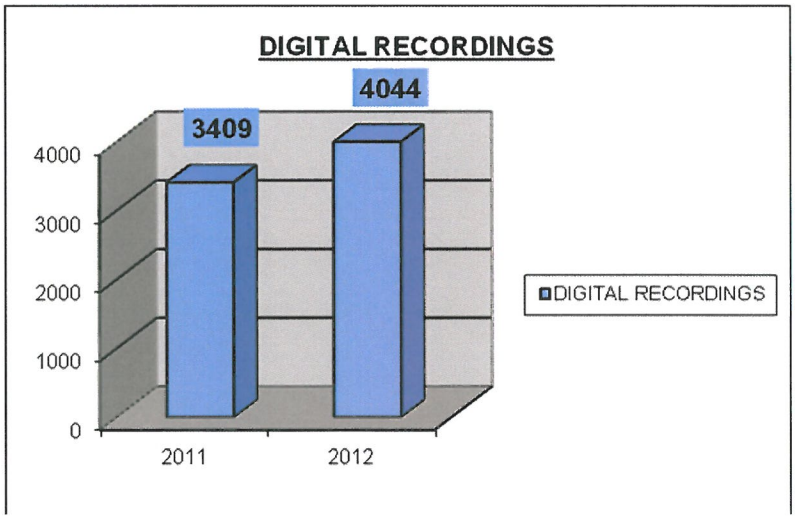
## Property and Evidence

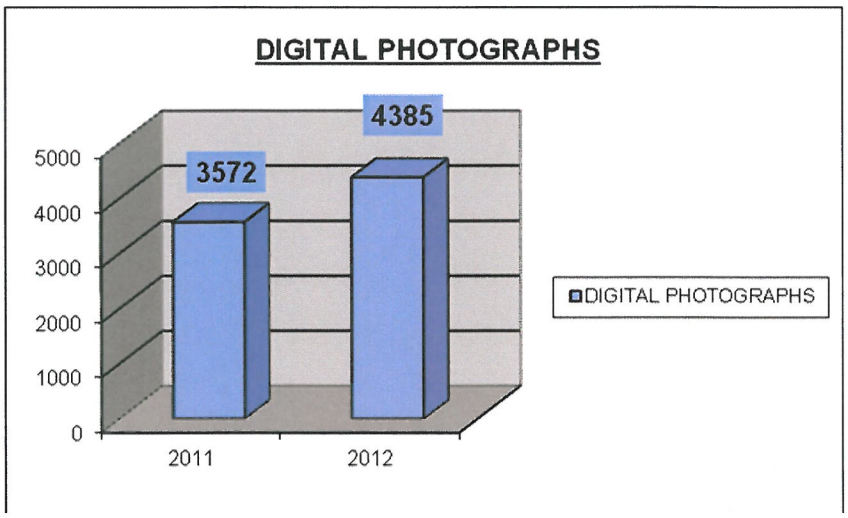
- In 2012 members of the Crystal Police Department entered 6,195 items into evidence and property, where they were cataloged and stored by the Support Services Coordinator.
- In 2012 the Crystal Police Department began using its evidence tracking software to automatically notify staff when items were able to be purged. This has helped ease space constraints in the evidence room.
- In addition to more timely purging of items, the Crystal Police Department installed a new secured location within the station for storage of evidentiary items that must be held permanently.
- Per the recommendations of an outside audit of the property and evidence function, in 2012 the Crystal Police Department added electronic door access controls to all evidence storage areas in the police department. It is anticipated that closed circuit cameras with recording abilities will be added in 2013, also at the recommendation of the audit.
- The Property & Evidence Room handled 4,044 digital recordings for the purpose of archiving and 4,385 digital photographs. Digital photographs are maintained in a password protected, tamper-proof database that ensures they retain evidentiary value – while also making them easy to locate when needed.
- The Property & Evidence Room handled more than 350 requests for video, audio and/or photographic evidence by prosecuting attorneys, defense attorneys and officers.
- In 2012, the Crystal Police Department continued to use http://www.PropertyRoom.com to sell items that were turned in as found property (with no identifiable owner and/or after time limits for storage have expired), items that were held for safekeeping (after storage time limits have expired), seized evidentiary items (after they no longer held evidentiary value) and department surplus items. Sales of these items generated $6105.34 in revenue for the City of Crystal in 2012.

# *PROPERTY AND EVIDENCE*

The following three graphs are the main groups of property and evidence processed by the Property and Evidence Technician, Matt Haga. This information includes a comparison of the number of each item processed in 2012 versus 2011.



**Information Technology**

- As a result of the Crystal Police Department's increasing use of technology in its mission, the Support Services Coordinator partnered with the City of Crystal's IT Manager to assist with first level technical support within the Department.
- As part of the partnership with the City of Crystal's IT Department, the Support Services Coordinator now handles the following routine IT issues for the Crystal Police Department:
    - New PC Imaging
    - Mobile Data Computer Support
    - Hardware/Software Troubleshooting and Maintenance
    - Administration of Crystal PD Specific Applications
    - Virus Removal
- This partnership has proven very effective, allowing many technology-related issues within the Department to be handled by the Support Services Coordinator. This has reduced equipment and staff downtime.

**Crime Prevention and Analysis**

- A list of calls for police service at multi-unit apartment complexes inside the City of Crystal was generated and sent to apartment managers on a bi-monthly basis.
- The Support Services Coordinator attended a 10-week online course in the use of ESRI's ArcGIS software – allowing a more targeted use of its features as they apply to crime analysis within the City of Crystal.
- The Crystal Police Department's Support Services Coordinator continued to use the Police Incident Mapping Application (PIMA) and ArcGIS software to compile and visualize crimes and calls for police service inside the City of Crystal. The PIMA software also includes an interactive website that is available to the public from the City of Crystal's website or at the following address - http://gis.logis.org/crystal/pimaweb/. (See screenshot below)
- The Crystal Police Department, as well as its partner agencies through LOGIS, began researching a replacement for the PIMA Web Application – and have been internally testing a more robust system since the 4th quarter of 2012. It is anticipated that this system will be replacing PIMA Web in early 2013.

# Police Incident Mapping Application v6

City of Crystal Police Department

**View Select Crimes Reported**

**Last 90 Days**

- [x] Burglaries
- [x] Robberies
- [ ] Arsons
- [ ] Thefts
- [x] Vehicle Thefts
- [ ] Damage to Property

Zoom to City Extent

Delete all Points

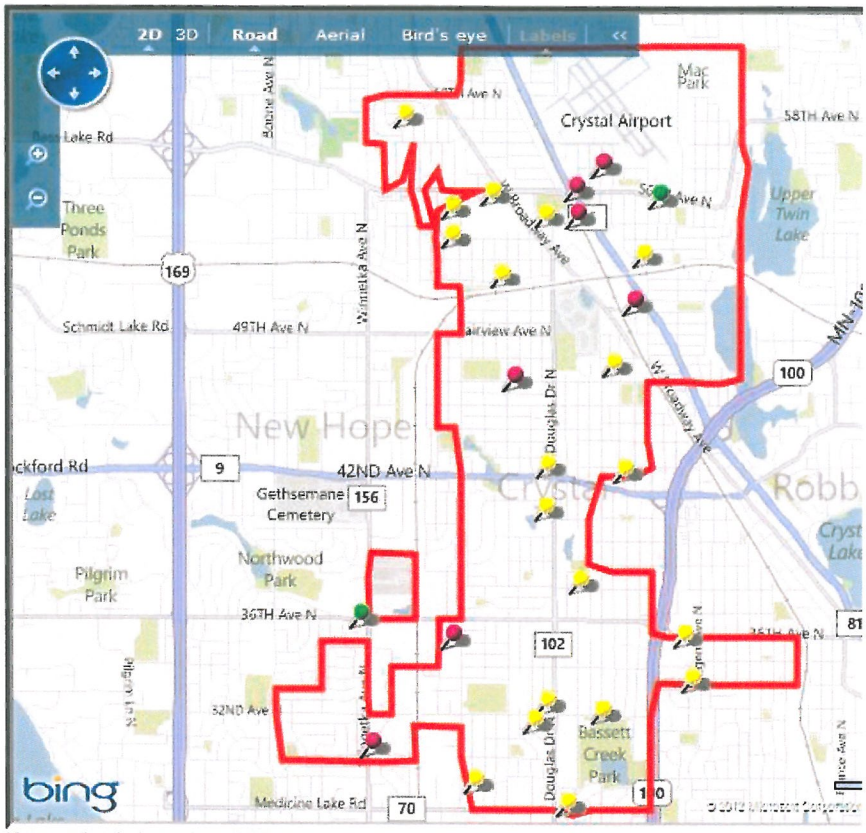
**Find Address**

Ex: 4141 Douglas Dr, Crystal, MN

Find

**Info**

Incidents are updated weekly and only display the previous 90 days from date of entry, excluding a 7 day backlog. Police department business procedures dictate the timely display of recent crime data. Recording requirements may delay the availability of certain incidents on this map. Multiple incidents at a single location may not be apparent. Not all crime call types are shown.



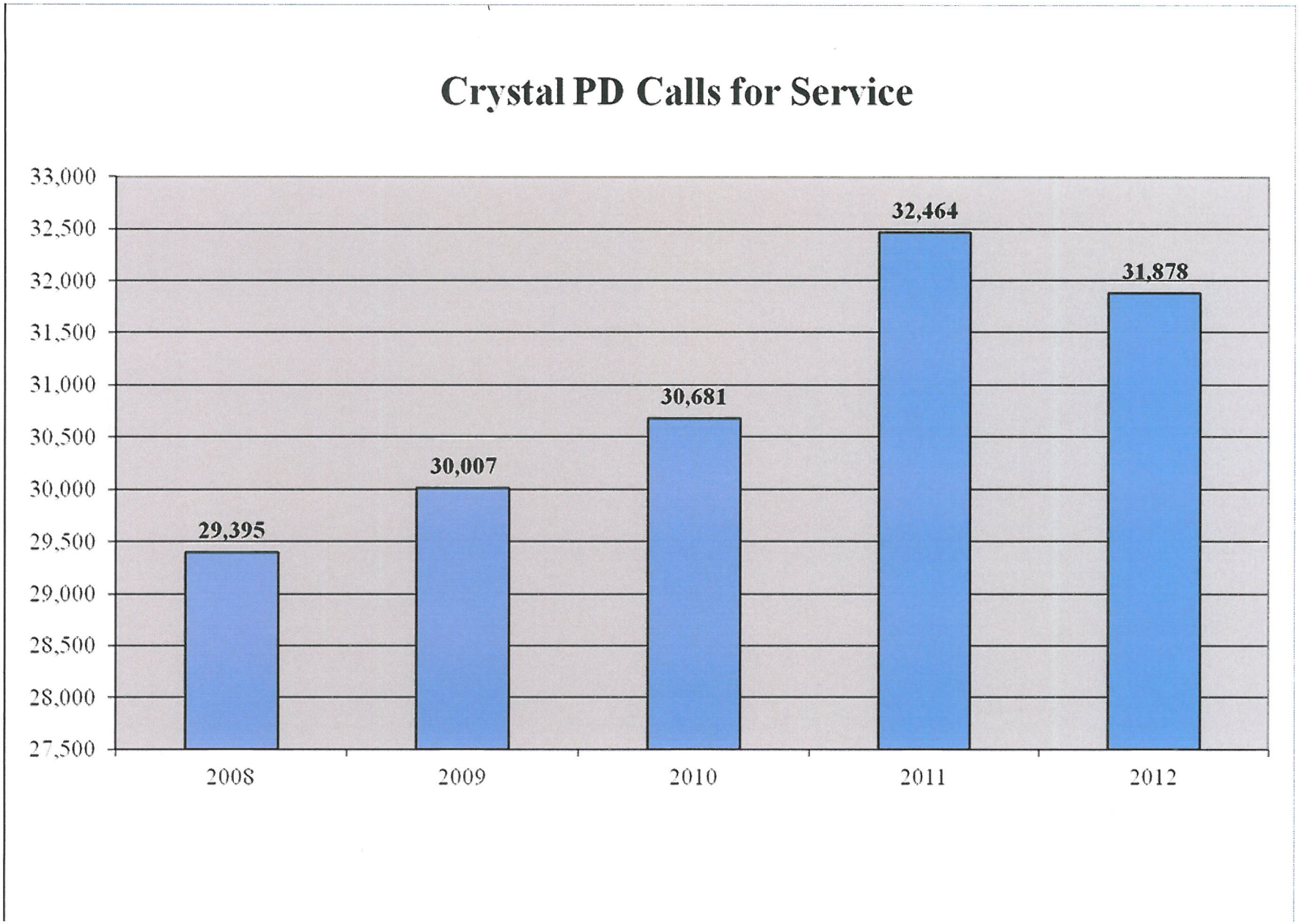

Mouse wheel also zooms into Map

# Criminal Incident Statistics

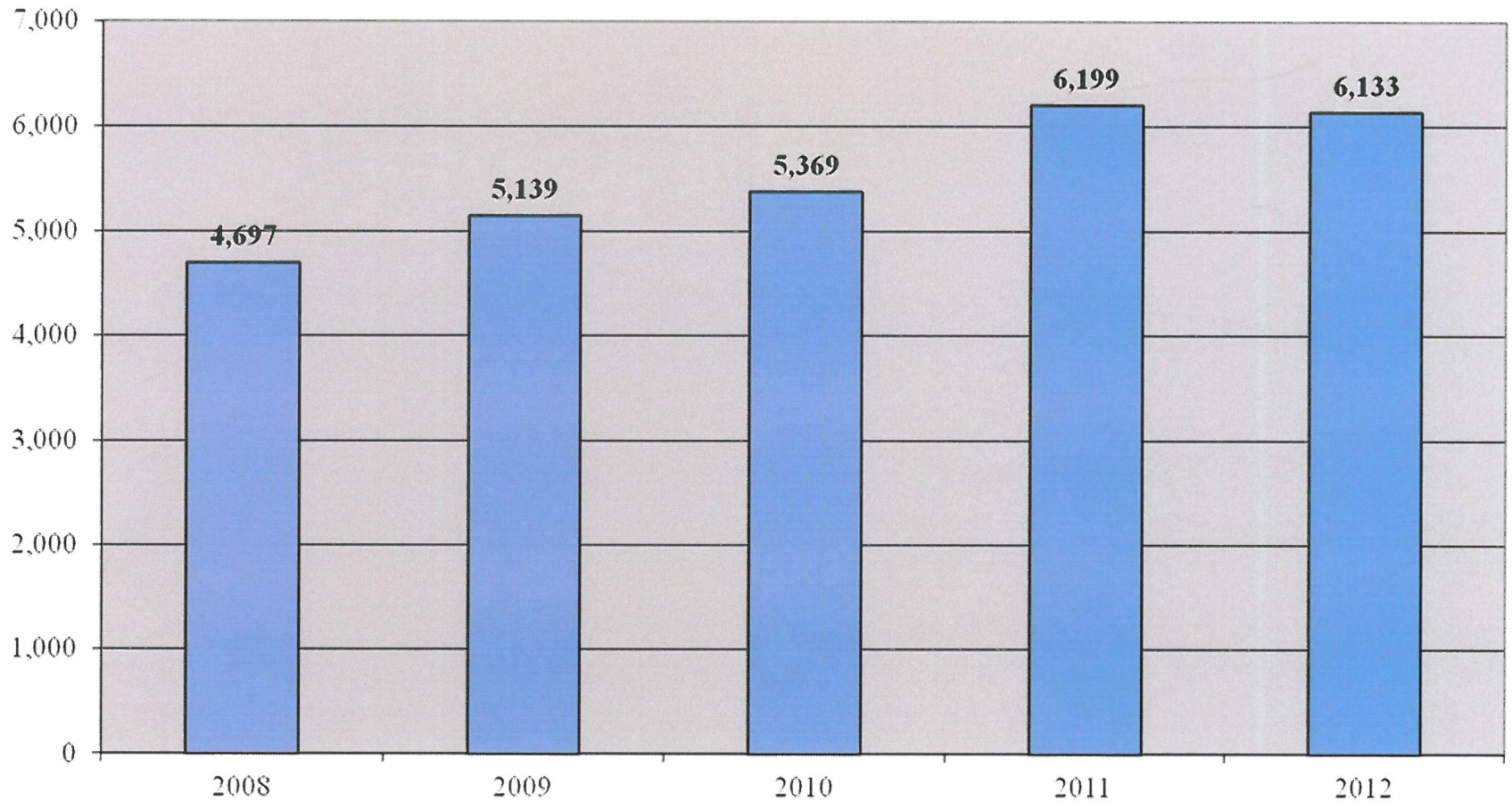
| PART I CRIMES | 2012 | 2011 | 2010 |
|---|---|---|---|
| HOMICIDE | 1 | 0 | 0 |
| RAPE | 2 | 2 | 2 |
| ROBBERY | 18 | 14 | 19 |
| AGGRAVATED ASSAULT | 15 | 21 | 24 |
| BURGLARY | 116 | 94 | 116 |
| LARCENY/THEFT | 575 | 507 | 574 |
| AUTO THEFT | 32 | 30 | 25 |
| ARSON | 3 | 4 | 2 |
| **TOTAL Part I Crimes** | **762** | **672** | **762** |

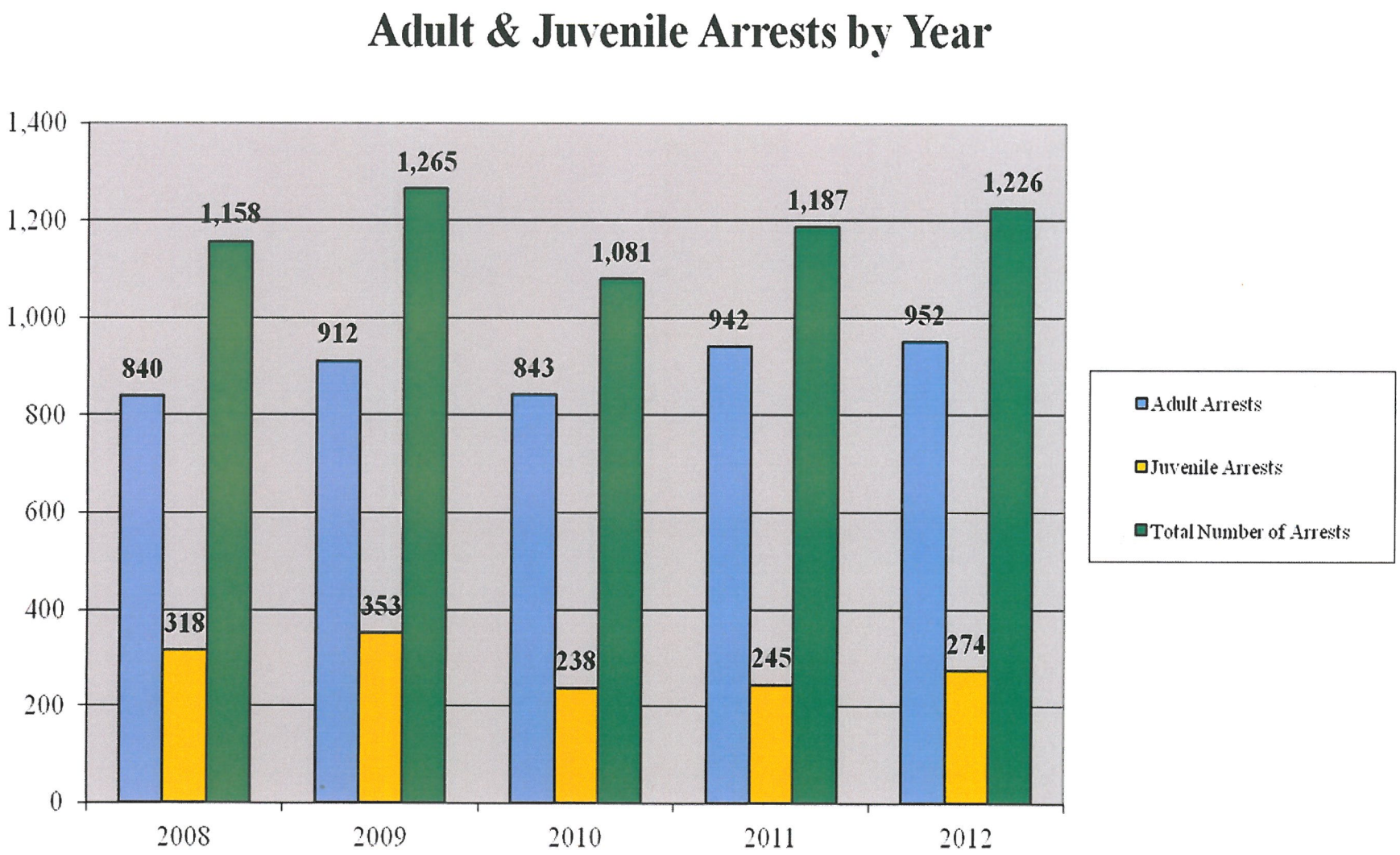
| PART II CRIMES | 2012 | 2011 | 2010 |
|---|---|---|---|
| ASSAULT | 175 | 172 | 169 |
| FORGERY/COUNTERFEITING | 20 | 22 | 30 |
| FRAUD | 102 | 98 | 113 |
| EMBEZZLEMENT | 0 | 0 | 0 |
| POSSESS STOLEN PROPERTY | 9 | 5 | 9 |
| VANDALISM | 172 | 120 | 157 |
| WEAPONS | 7 | 6 | 5 |
| PROSTITUTION | 2 | 0 | 0 |
| CRIMINAL SEXUAL CONDUCT | 21 | 14 | 25 |
| NARCOTICS | 77 | 74 | 65 |
| GAMBLING | 0 | 0 | 0 |
| FAMILY/CHILDREN | 9 | 4 | 4 |
| * DUI | 256 | 189 | 147 |
| LIQUOR VIOLATIONS | 28 | 15 | 27 |
| DISORDERLY CONDUCT | 87 | 87 | 77 |
| VAGRANCY | 0 | 0 | 0 |
| ALL OTHER OFFENSES | 127 | 112 | 87 |
| **TOTAL Part II Crimes** | **1092** | **918** | **901** |

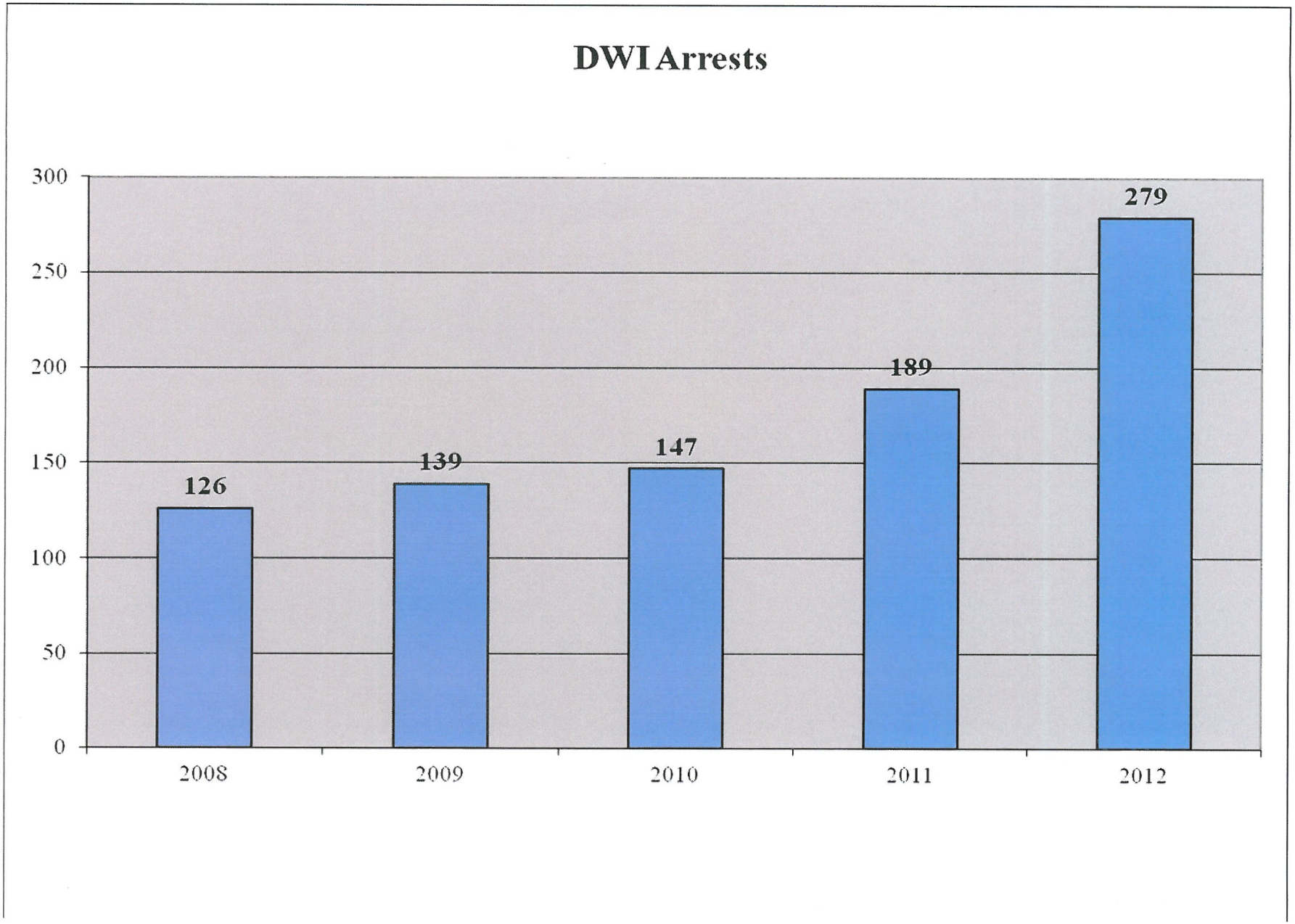
| **TOTAL PART I and II CRIMES** | **1,854** | **1,590** | **1,663** |
|---|---|---|---|
| **ARRESTS** | **2012** | **2011** | **2010** |
| ADULT | 952 | 942 | 843 |
| JUVENILE | 274 | 245 | 238 |
| **TOTAL ARRESTS** | **1,226** | **1187** | **1,081** |


Crystal PD Calls for Service
33,000
32,500
32,000
31,500
31,000
30,500
30,000
29,500
29,000
28,500
28,000
27,500
29,395
30,007
30,681
32,464
31,878
2008
2009
2010
2011
2012

# Moving/Non-Moving Citations (Adults)




Adult & Juvenile Arrests by Year
1,400
1,200
1,000
800
600
400
200
0
840
318
1,158
912
353
1,265
843
238
1,081
942
245
1,187
952
274
1,226
2008
2009
2010
2011
2012
Adult Arrests
Juvenile Arrests
Total Number of Arrests


DWI Arrests
300
250
200
150
100
50
0
126
139
147
189
279
2008
2009
2010
2011
2012

# CRYSTAL POLICE RESERVE UNIT

The Crystal Police Reserves volunteered a total of **2339** hours in 2012.

Each reserve is responsible for volunteering a minimum of 120 hours in a calendar year. The reserves provide a valuable resource to the Crystal Police Department especially during busy times such as the Crystal Frolic. In 2012, the unit had thirteen active members. In addition to the listed events the Reserve officers assist sworn officers at accident scenes, crime scenes and anytime large crowd control is needed.

The following events were worked:

* Remodeling Fair
* Crystal Frolics
* Antique Car Run
* Tater Daze in Brooklyn Park
* Duk Duk Daze in New Hope
* Whiz Bang Days in Robbinsdale
* Monster Mash Dance
* Teen Dance Crystal community center
* National Night Out
* West Metro Fire Open House
* DARE Graduations
* Crystal Airport Open House
* Block Party Visits (numerous
* Kids Cops and Firefighters
* Citizens Police Academy
* Annual Bike Rodeo
* Maple Grove Days Parade

*Applications for the **Crystal Police Reserve Unit** are on the City of Crystal website:*
*www.ci.crystal.mn.us - forms are also located in the police lobby.*

# Citizens' On Patrol

Have you ever wanted to assist and support your local police department? Have you ever wanted to "patrol" the streets of Crystal and be an extra set of eyes and ears for your police officers? Well, now you can!

Become a member of the newest volunteer group at the Crystal Police Department…the **C**itizens' **O**n **P**atrol! As a COP member, you and another COP will perform "routine patrol" through neighborhoods, parks, and shopping areas in a marked police volunteer vehicle. If you see something suspicious or "out of the ordinary", you will alert the on-duty patrol officers as to the nature of the activity and your location. Officers will then respond to the area and check on the activity.

The Citizens On Patrol team consisted of four members in 2012. The C.O.P.'s volunteered many hours, participating in National Night to Unite; the Crystal Frolics; D.A.R.E. graduations; Kids, Cops, and Firefighters; and the Vehicle Fair, as well as their regular patrol duties. They also helped to update the Crystal business files, which provides valuable information to the officers on the street.

If you are interested, or just want to learn more about this unique opportunity with the Crystal Police Department, please contact Sergeant Mark Peterson by e-mail at mark.peterson@crystalmn.gov , or call 763.531.1033.

# Police Explorer Post

The Crystal Police Department Explorer Post logged approximately 1475 hours of time volunteered! These hours include training, competition, fundraising, and helping with several community events. In 2011-2012, the Post had 11 members and several advisors, and grew to 14 members towards the end of the year.

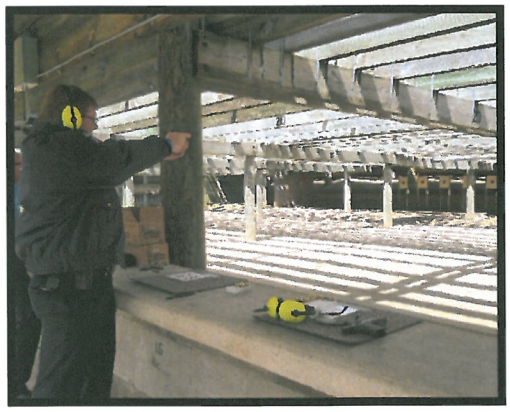
***Crystal Police Explorers participated in the following:***

*Crystal Frolics
*MN Law Enforcement Explorer competition in Rochester in April
*MN Law Enforcement Explorer competition in Duluth in October
*Annual training at the SCALE Regional Public Safety Training Facility in Jordan
*Training at CCJLE, Hennepin Technical College
* Firearms training
* Toys for Tots
* Crosswalk Enforcement Projects
* Alcohol and Tobacco Compliance Checks
* National Night to Unite
* Kids, Cops, and Firefighters
* Annual Bike Rodeo
* Remodeling Fair
* Seatbelt Surveys
* 3M PGA Golf Tournament
* Airport Open House
* Vehicle Fair
* Bagging at Cub Foods
* VFW Steak Fry

***They competed and trained in the following categories:***

*Arrest and Search
*Bomb Scene
*Burglary
*Crime Prevention
*Crime Scene
*Domestic Assault
*First Aid
*Hostage Negotiation
*Interview and Interrogation
*Shooting
*Traffic Accident Investigation
*Traffic Stop
*Use of Force / Street Decisions
*White Collar Crime

***Awards received at Rochester Competition:***
2nd Place Crime Prevention, 3rd place Sample Police Exam
***Awards received at Duluth Competition:***
1st Place Street Decisions, 5th Place Crime Scene Search



***The following officers worked as advisors to the Post in 2012:***
Sergeant Mark Peterson, Committee Chair; Officer Alan Watt, Officer Brandon Dorr, Officer Julie Severson, Officer Tracie Lee, Officer Matt Marson and Officer Jonathan Wilkes

# NEIGHBORHOOD POLICING & COMMUNTY PARTNERSHIP HIGHLIGHTS

- The City of Crystal is made up of four Neighborhood Policing Districts. When we receive a complaint or concern from a community member that requires prolonged or intensive police attention, we assign a Directed Patrol Report to police staff within the respective district. The Directed Patrol Report (DPR) procedure helps us to allocate the appropriate resources and implement a problem solving approach to providing police services. This process was utilized in 25 instances in 2012. Officers issued 58 citations while following up on Directed Patrol Reports, 51 being traffic-related citations. Four arrests were made and 4 trespass notices were issued to unwanted persons at DPR locations. This process also provides for improved follow-up and accountability.

- Twenty-Eight "strike letters" were issued, for notice of violations of Crystal's Conduct on Licensed Rental Ordinance 425.21. These violation notices, also known as "strike letters" hold landlords responsible for overseeing their rental properties. Landlords must ensure that the property or tenants do not exist in such a way that disturbs the quality of life in the neighborhood. Landlords are issued strike letters when their tenant is arrested or ticketed for violations including but not limited to assaults, disorderly conduct, unlawful assembly, possession or sale of narcotics, and damage to property.

- Pictured to the left is Officer Tracie Lee, recipient of the 2012 Crystal Police Department Officer of the Year award. In addition to her other duties as the Community Liaison Officer, Tracie also instructs students at Forest School, Neill Elementary and St. Raphael's School on the DARE Program .

# NIGHT TO UNITE AND NEIGHBORHOOD POLICING EVENTS

- Night to Unite was hosted on Tuesday, August 7th, 2012. A total of 73 parties were visited by the Police & Fire Departments and the City Council. The Crystal Police Department also hosted an open house at their facility. Approximately 126 citizens were in attendance. Officers took visitors on tours of the Department and kids were entertained by a fingerprinting station and having their photos taken in a police car.

Pictured at left Sergeant Pete Underthun is giving advice to a local young man on how to become a member of the Police SWAT team

Police personnel attended several community events in 2012:

- Crystal Frolics
- Remodeling Fair
- Northwest Metro Fire Open House
- Vehicle Fair
- Airport Open House
- Kids, Cops, & Firefighters
- Several tours of the Police Department for Cub Scouts, and other church-related groups
- Neighborhood Watch Meetings
- Risk Assessments for businesses, schools and churches
- Crime prevention and safety education for various senior citizen and youth groups
- College Career Fairs
- Bike Rodeo

# The planning and fundraising phase of the first K9 Unit…

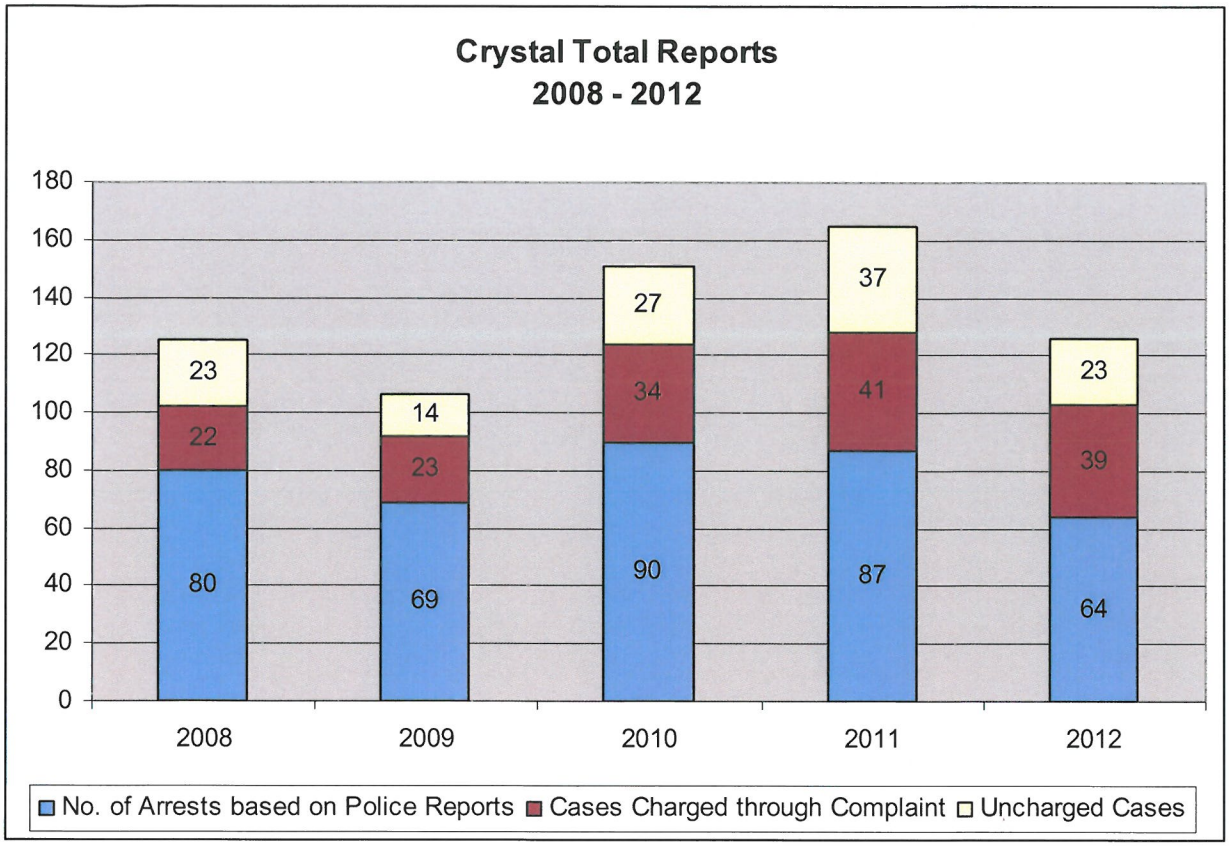
**Pictured above Chief John Banick accepts a $12,000 donation from Del Monte Foods for the K9 Unit.**

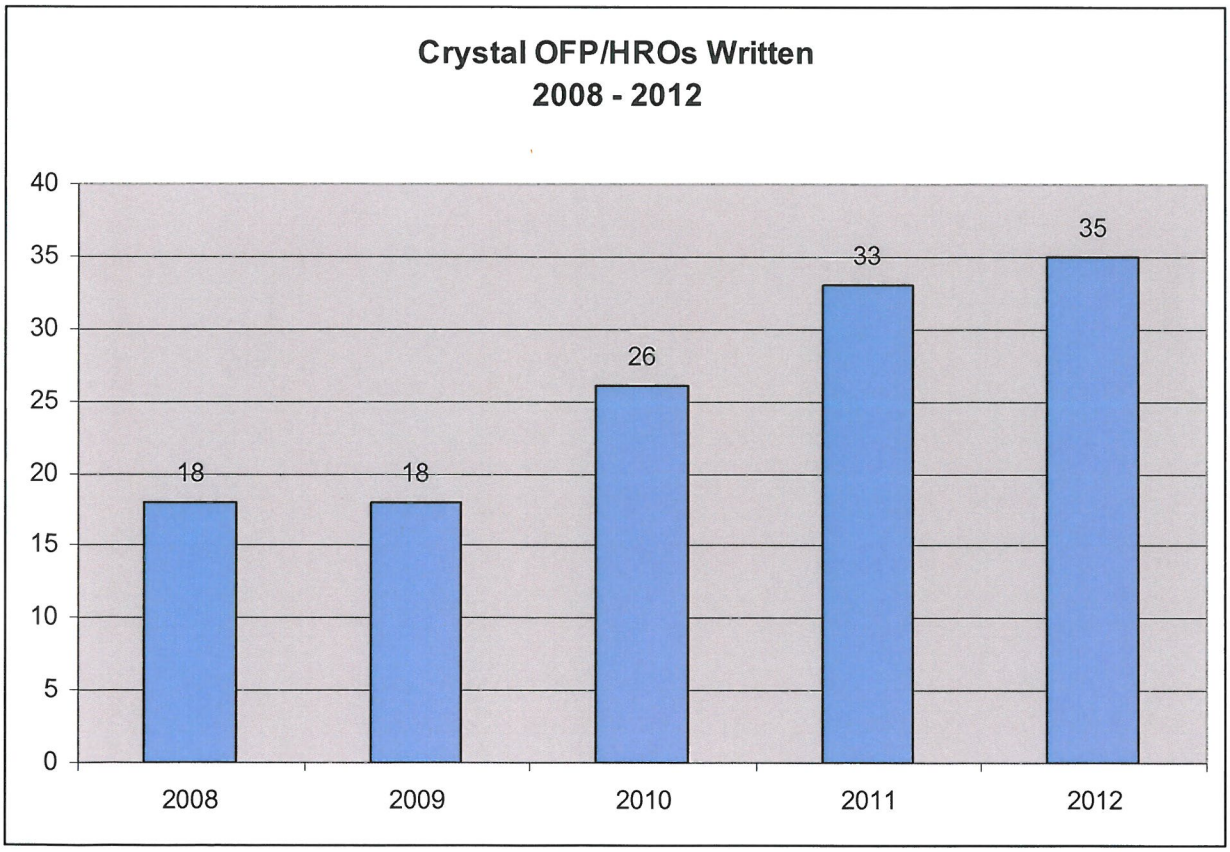
In January of 2012, the Crystal Police Department began the process of raising funds in an effort to bring the valuable resource of a police canine to the department. By July of 2012, the department had collected over $27,000.00 in donations and the beginning stages of forming the new unit were initiated.

**Department staff volunteer to assist grocers at Cub Foods to raise funds for the new unit.**

***The Crystal Police Department would like to thank the following individuals for their support and financial sponsorship of the Crystal K9 Unit.***

*Benchmark Manufacturing Inc.*
*Cash N Pawn International*
*Crystal Fund for Community Programming*
*Crystal Lions Club*
*Crystal Police Association*
*Cub Foods*
*Del Monte Foods*
*Jerry Deiley*
*Lorraine Diederichs*
*Elisa Ecklund*
*Golden Valley Heating*
*Kennedy & Graven*
*Lions Foundation Robbinsdale*
*Maxwell Aircraft Service*
*Michele and Jean Mehr*
*Floyd and Janice Monroe*
*North Memorial*
*Paster Enterprises*
*Margo Powers*
*Residential Mortgage Group*
*Christopher Schaffer*
*Donald Soper*
*Steen Engineering*
*Thomas Auto Body and Collision*
*Meredith Torres-Walsh*
*VFW Post #494*
*Wells Fargo Foundation*
*West Metro Fire/Rescue Relief Association*


Crystal Total Reports
2008 - 2012
180
160
140
120
100
80
60
40
20
0
23
22
80
14
23
69
27
34
90
37
41
87
23
39
64
2008
2009
2010
2011
2012
No. of Arrests based on Police Reports
Cases Charged through Complaint
Uncharged Cases


Crystal OFP/HROs Written
2008 - 2012
40
35
30
25
20
15
10
5
0
18
18
26
33
35
2008
2009
2010
2011
2012

# *NEIGHBORHOOD OUTREACH OFFICE*
# *105 WILLOW BEND, CRYSTAL SHOPPING CENTER*

The Crystal Police Department is dedicated to working with community stakeholders and providing a safe and livable community. The Crystal Police Department has partnered with Paster Enterprises Inc., the owners of the Crystal Shopping Center, to lease space for a Neighborhood Outreach Office which opened in March 2008 at 123 Willow Bend. In 2010, we moved several doors to the east to a new site located at 105 Willow Bend. Neighborhood meetings, police training, and various park and recreation events have been hosted at the space. Below are the names of groups who have benefited from this partnership:

- City of Crystal Park & Recreation Department
- City of Crystal Police Department
- City of New Hope Police Department
- Crystal Business Association
- Paster Enterprises & Tenants of the Crystal Shopping Center
- North Memorial Education Center
- Crystal Cub Scouts

We staff the NOO (Neighborhood Outreach Office) with our *Volunteers in Police Service* and their hours vary throughout the week. Over 100 hours of volunteer time were logged in 2012!

We look forward to another great year…please stop in!!!

# PROCLAMATION

**NATIONAL POLICE WEEK**
MAY 13-19, 2012

**PEACE OFFICER MEMORIAL DAY**
MAY 15, 2012

**WHEREAS,** May 13-19, 2012, has been declared nationally as *National Police Week* and Tuesday, May 15, 2012 as *Peace Officer Memorial Day*;

**WHEREAS,** on average, a peace officer is killed every 2½ days in the United States;

**WHEREAS,** nearly 200 law enforcement officers are injured in the line of duty daily in the United States;

**WHEREAS,** the Crystal Police Department will join nearly 780,000 peace officers nationwide in commemorating fallen officers on May 15, 2012, by wearing black bands on their badges in memory of those officers who have given their lives in the line of duty; and

**WHEREAS,** *Peace Officer Memorial Day* serves as a reminder to everyone in the community of the sacrifice and commitment to duty by peace officers throughout the country on a daily basis.

**NOW, THEREFORE,** the Crystal City Council, in recognition of *National Police Week* May 13-19, 2012, joins with others across the nation to proclaim The City of Crystal's support and appreciation for our peace officers and proclaims Tuesday, May 15, 2012, as *Peace Officer Memorial Day* in the City of Crystal to commemorate those law enforcement officers nationwide who have made the ultimate sacrifice of their lives for the greater good and safety of the community AND encourages the community to observe *National Police Week* and *Peace Officer Memorial Day* with various activities and the flying of flags at half staff.

CRYSTAL CITY COUNCIL

Date: May 1, 2012

By: _____
ReNae J. Bowman, Mayor