



CRYSTAL POLICE DEPARTMENT

Service with Compassion
and
Integrity



2009 ANNUAL REPORT



CRYSTAL POLICE DEPARTMENT

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April 28, 2010

Ms. Anne Norris
City Manager
City of Crystal
4141 Douglas Drive
Crystal, MN 55422

Dear Ms. Norris:

Enclosed you will find the Crystal Police Department 2009 Annual Report.

During 2009, the Crystal Police Department responded to **30,007 calls for service** which resulted in numerous criminal investigations. This represents the highest number of calls for service that the Crystal Police Department has handled in the past eleven years. Our officers also **arrested 1,265** people on a variety of criminal charges. **Part I criminal offenses increased four percent while Part II criminal offenses decreased six percent in 2009.** Overall, Part I and Part II criminal offenses decreased one percent.

As you are aware, 2009 was a year of significant change for the members of the Crystal Police Department. The year started with an organizational restructure of the command staff that became effective on January 1, 2009. This restructure eliminated the positions of Police Captain, Investigative Sergeant and Neighborhood Policing Coordinator, while it created the positions of Deputy Police Chief and two Police Lieutenants. We restructured the command staff in order to increase department-wide accountability, align position titles and job descriptions with actual position responsibility and to reduce supervisory overtime expenses. In fact, our entire supervisory staff continues to focus attention on department-wide accountability, productivity, professionalism, and fiscal responsibility.

Unfortunately, the organizational restructure was not fully embraced by all members of the police department. However, I remain confident that the new command structure and corresponding improved business practices will keep the department fiscally responsible, prepare us for the future, and enable us to provide the best and most cost-effective police service possible.

Throughout 2009, the well trained members of the Crystal Police Department continued to deliver professional law enforcement service to our residents. As always, the members of the police department remain fully committed to preventing and reducing crime and the fear of crime throughout our community.

Very truly yours,

A handwritten signature in black ink that reads "John J. Banick". The signature is written in a cursive style.

John J. Banick
Chief of Police
Crystal Police Department



*CRYSTAL POLICE DEPARTMENT
2009 ANNUAL REPORT*

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“SERVICE WITH COMPASSION AND INTEGRITY”

CRYSTAL POLICE DEPARTMENT



VISION

THE VISION FOR THE CRYSTAL POLICE DEPARTMENT IS THAT WE WILL BE A PROFESSIONAL, WELL-EQUIPPED DEPARTMENT, UTILIZING STATE-OF-THE-ART TECHNOLOGIES AND CREATIVE-POLICING STRATEGIES THAT FOCUS ON PROBLEM SOLVING AND COMMUNITY POLICING.



MOTTO

“SERVICE WITH COMPASSION & INTEGRITY”

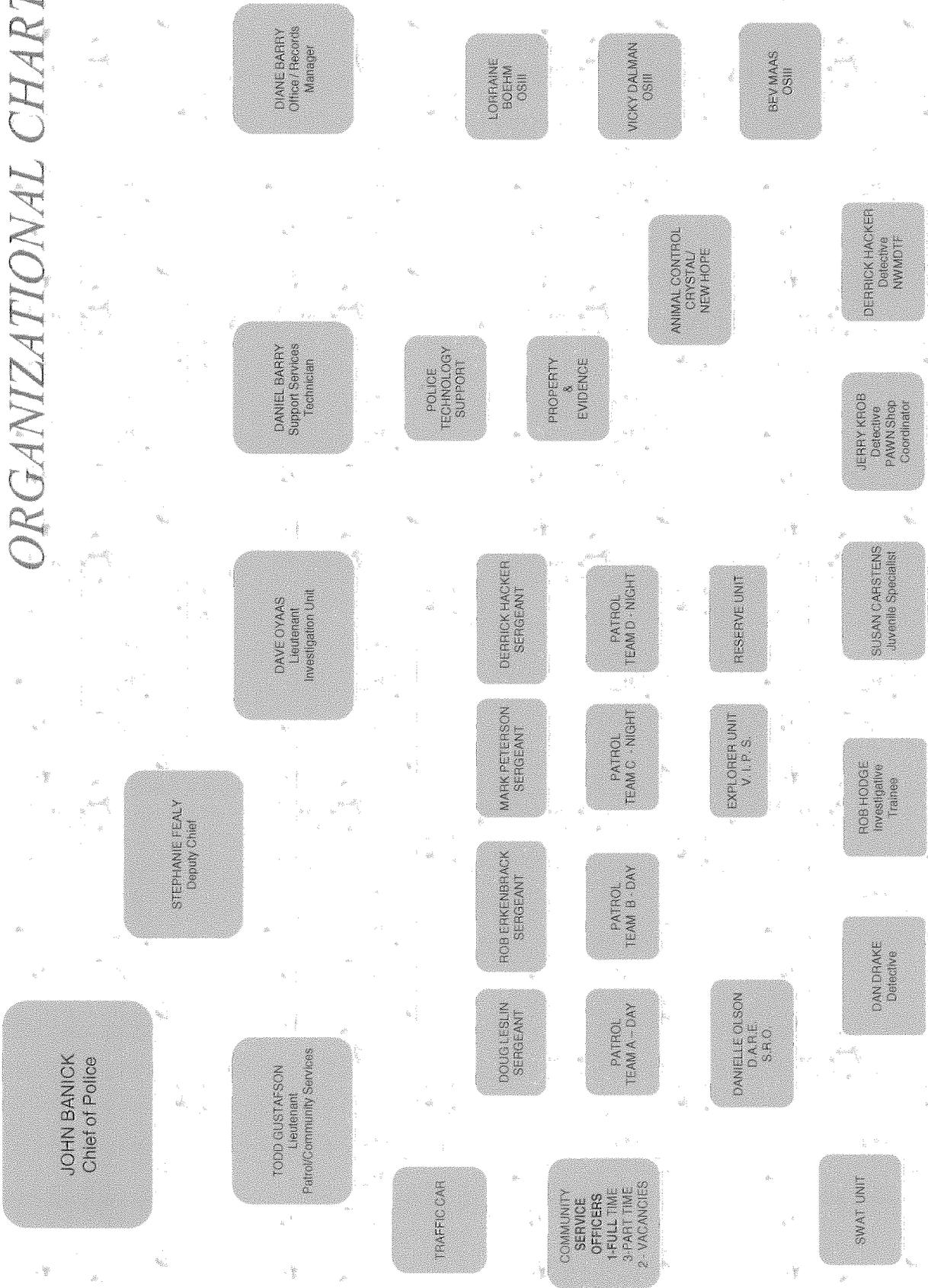


MISSION

THE MISSION OF THE CRYSTAL POLICE DEPARTMENT IS TO SERVE ALL CITIZENS WITH RESPECT. WE WILL FORM PARTNERSHIPS WITH OUR COMMUNITY TO PROVIDE A SAFE ENVIRONMENT.

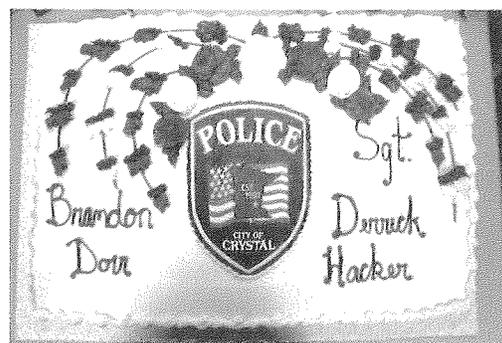


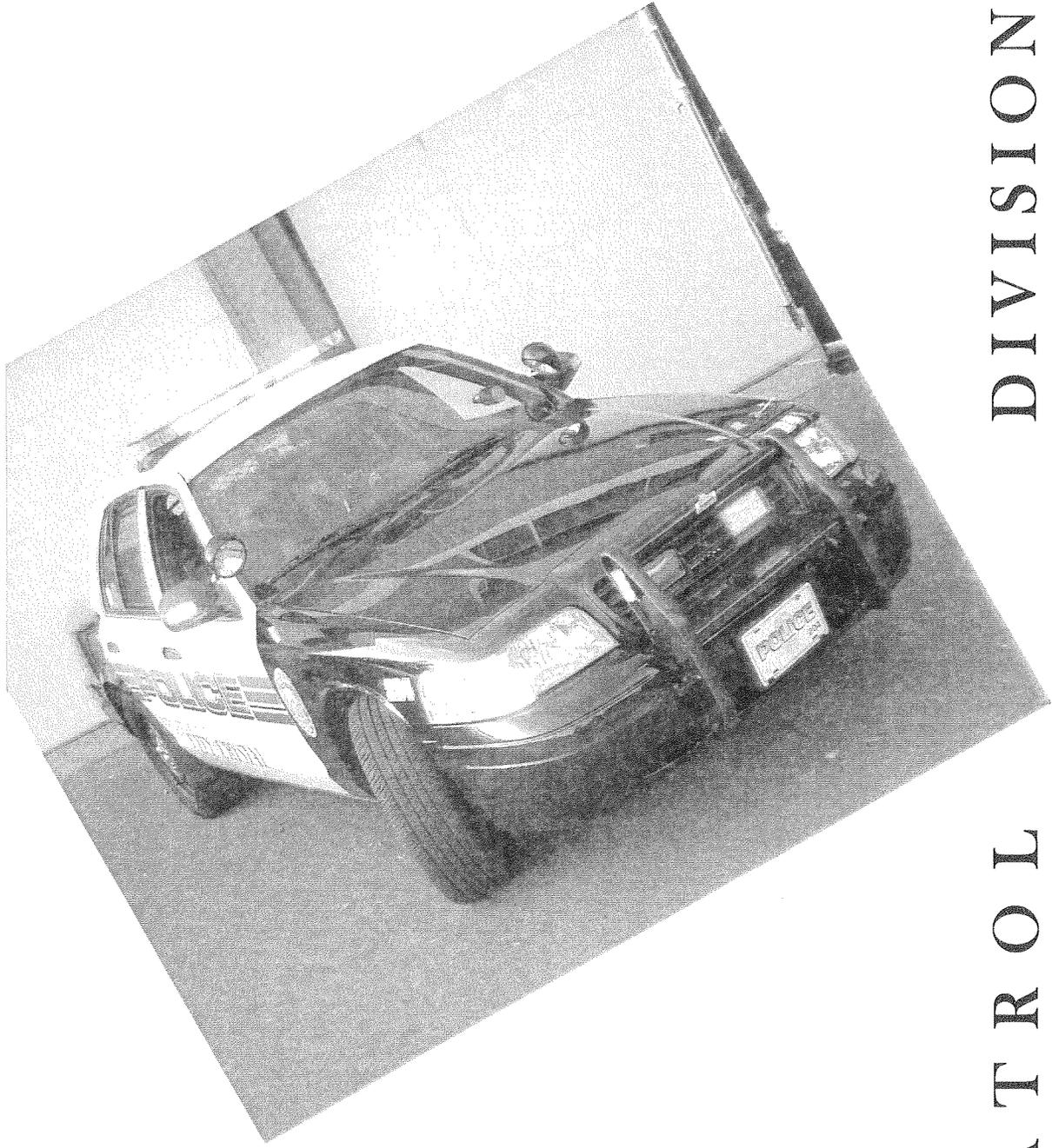
2009 CRYSTAL POLICE DEPARTMENT ORGANIZATIONAL CHART



2009 PERSONNEL CHANGES

1/1/09	Stephanie Fealy	Deputy Chief	Promoted from Sgt
1/1/09	Todd Gustafson	Lieutenant	Promoted from Sgt
1/1/09	Dave Oyaas	Lieutenant	Reclassification
1/9/09	Nicholas Flaten	CSO	Resigned
6/2/09	Joshua Heasley	CSO	Resigned
7/13/09	Geoffrey Kusick	Police Officer	New Hire
7/31/09	Stephen Holm	Sergeant	Retired
10/5/09	Derrick Hacker	Sergeant	Promoted from Police Officer
10/19/09	Brandon Dorr	Police Officer	New Hire
10/19/09	Timothy Tourville	CSO	New Hire
10/19/09	Matthew Bichler	CSO	New Hire





DIVISION

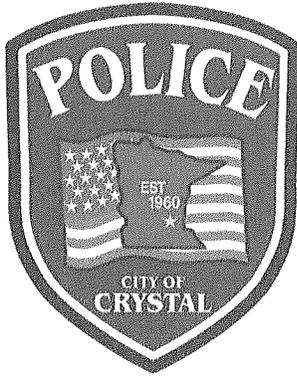
PATROL

PATROL STATISTICS

	<u>2009</u>	<u>2008</u>	<u>2007</u>
CITATIONS:			
Moving/non-moving tags:	5,139	4,697	3,408
Juvenile tags (Misdemeanor crimes/status offenses only):			
	237	114	173
ARRESTS:			
Adult / male/female	912	840	785
Juvenile / male/female	353	318	265
TOTAL:	1,265	1,158	1,050



DWI ARRESTS:	TOTAL:	139	126	143
VEHICLE CRASH RESPONSES:		502	556	417
CRYSTAL CAD CALLS FOR SERVICE:		30,007	29,395	24,427



CRYSTAL POLICE DEPARTMENT

TRAFFIC UNIT

The Crystal Police Department has identified traffic safety as a priority in our community. A Traffic Officer position was created in May, 2008. Officer Pete Underthun has worked tirelessly to make this assignment a success.

In 2009, Officer Underthun issued a total of 1,605 citations and made 2,571 traffic contacts. In addition to increased enforcement, public education has been a priority to help our roads safer for all. Officer Underthun spoke at driver education classes and organized the police department's participation in a MADD walkathon.

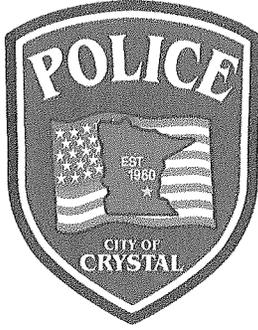
The Crystal Police Department collaborates with the cities of Golden Valley and New Hope to promote traffic safety through the Safe & Sober campaign spearheaded by the Department of Public Safety. Each agency in the grant received \$10,000 to promote safety and security on our streets.



We also participate in NightCAP efforts which combine resources from the Minnesota State Patrol, county sheriff's offices and city police departments to conduct enhanced DWI patrols to saturate specific roadways where impaired driving is likely. The program is funded by the National Highway Traffic Safety Administration and coordinated by the Office of Traffic Safety.

Officer Pete Underthun was chosen to receive the "2009 Honorable Mention Award" presented by the Traffic Advisory Committee.

We will continue to partner with other agencies and the public to keep our streets safe for our residents in 2010.



CRYSTAL POLICE DEPARTMENT NEIGHBORHOOD POLICING & CRIME PREVENTION HIGHLIGHTS

- ❖ **National Night Out was hosted on Tuesday, August 4th, 2009. A total of 50 parties were visited by the Police & Fire Departments and the City Council. The Crystal Police Department also hosted two Open Houses – one at our police department and one at our Neighborhood Outreach Office. We had approximately 80 citizens in attendance.**

- ❖ **Police personnel attended several community events in 2009:**
 - ✓ **Remodeling Fair**
 - ✓ **Bike Rodeo**
 - ✓ **Half-Pint Safety Camp**
 - ✓ **Vehicle Fair**
 - ✓ **Airport Open House**
 - ✓ **Kids, Cops, & Firefighters**
 - ✓ **Several tours of the Police Department for Cub Scouts, and other church-related groups**
 - ✓ **Festival at Brunswick Methodist Church**
 - ✓ **Crystal Frolics**

- ❖ **The City of Crystal is made up of four Neighborhood Policing Districts. When we receive a complaint or concern from a community member that requires prolonged police attention, we assign a Directed Patrol Report to police staff whose district is involved. The Directed Patrol Report procedure helps us to allocate the appropriate resources and implement a problem-solving approach to providing police services. This process was utilized in twenty-two instances in 2009. This process also provides for improved follow-up and accountability.**

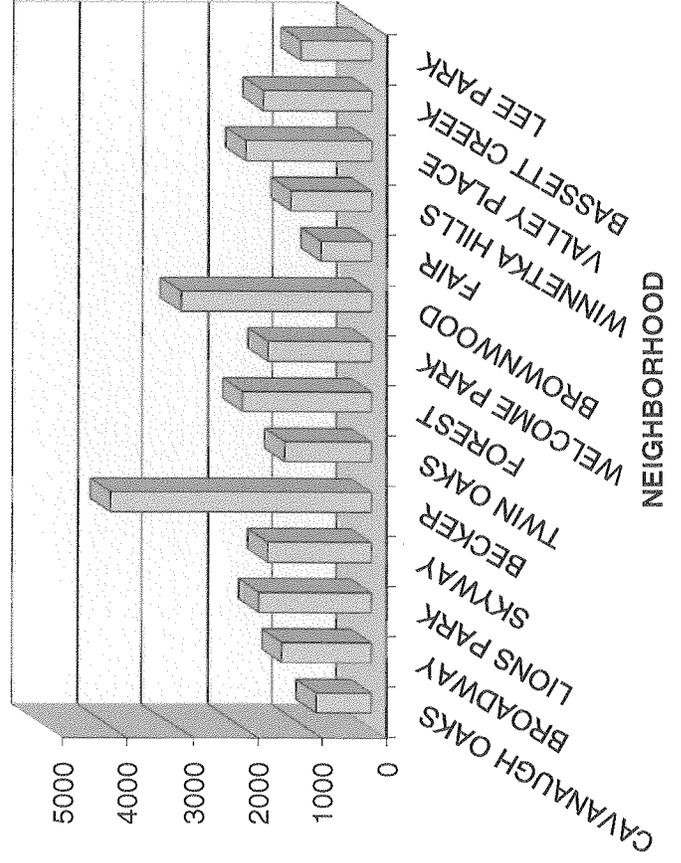
2008 - 2009 CALLS FOR SERVICE BY NEIGHBORHOOD

2009

2008

CAVANAUGH OAKS	852	912
BROADWAY	1387	1090
LIONS PARK	1749	1672
SKYWAY	1612	2179
BECKER	4035	3513
TWIN OAKS	1345	1376
FOREST	2004	1915
WELCOME PARK	1608	1518
BROWNWOOD	2962	3048
FAIR	786	701
WINNETKA HILLS	1249	1364
VALLEY PLACE	1960	2015
BASSETT CREEK	1689	1428
LEE PARK	1101	845
OUTSIDE ASSISTS AND/OR TRAFFIC	5795	2478
TOTAL	30,134	26,054

2009 CALLS FOR SERVICE BY NEIGHBORHOOD





2009 CRYSTAL POLICE DEPARTMENT COMMUNITY SERVICE OFFICERS

DUTIES & RESPONSIBILITIES:

In 2009, the CSO's (Community Service Officers) handled 6,848 Calls for Service. The calls include, but are not limited to, animal complaints, lockouts, deliveries, parking complaints, courtesy transports, traffic control, and assisting sworn police officers with certain issues.

In 2009, the CSO's wrote over 1,300 citations for various violations.

The CSO's are also responsible for the processing, monitoring, and care for the individuals who are booked into the Crystal Police Department's jail.

CODE ENFORCEMENT

Community Service Officers work closely with the Community Development Department and the inspection of properties in the City of Crystal. The CSO's facilitate the safe inspection and follow up of some problem properties. The CSO's handled 266 code violations - involving illegal parking at residential, apartment and commercial properties.



2009 Annual Report-Animal Control Officer Program

City of Crystal

A total of 709 (742 in 2008) incidents were encountered or responded to during the period of January 1 to December 31, 2009. The number of citizen complaints was 550 or 78% (525 or 71% in 2008) and the number of officer-initiated complaints was 159 or 22% (217 or 29% in 2008).

Of the 550 citizen complaints responded to by the Animal Control Officers, 224 (41%) (216 or 41% in 2008) concerned dogs at large, resulting in 8 (4%) citations, 50 (22%) written warnings and 27 (12%) impounds. Overall, citizen complaints included 369 (67%) concerning dogs (337 or 64% in 2008), resulting in 12 (3%) citations, 87 (24%) written warnings and 40 (11%) impounds.

There were 14 dog bites in which 10 of them passed through quarantine (one was declared Potentially Dangerous), one was euthanized and tested negative for rabies, one dog ran off and was not found and two did not result in punctures to the victims' skin. There were 13 incidents of aggressive dogs which resulted in 12 reports. Seven of these dogs were listed as Potentially Dangerous, three dogs were not found and two involved the victim dog provoking the other dog.

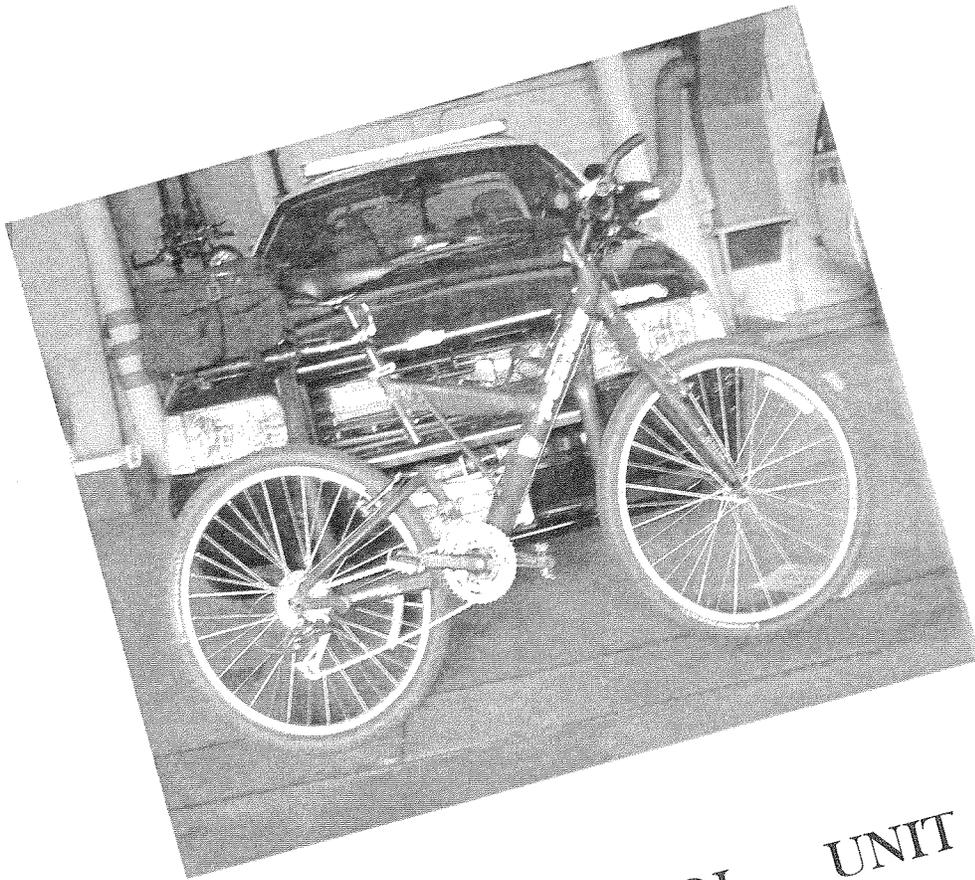
There were 70 (13%) citizen complaints concerning cats (57 or 11% in 2008). Sixty-three or 90% of the calls were cats at large. These calls resulted in two citations (3%), nine (13%) written warnings and 19 (27%) impounds. There were no reported cat bites. Traps were loaned to seven residents to capture stray cats. There were 111 (20%) citizen complaints concerning other animals (131 or 25% in 2008). These resulted in one written warning for keeping of chickens in the city.

Of the 159 incidents initiated by the Animal Control Officers 17 (11%) involved dogs at large (45 or 21% in 2008) resulting in 11 (65%) written warnings. Overall, officer-initiated incidents included 148 (93%) involving dogs (193 or 89% in 2008). One hundred thirteen of these calls concerned dog licensing. The calls resulted in 17 (11%) citations and 106 (72%) written warnings. There were 746 licensed dogs at the end of 2009, 93 of these were generated from written warnings issued by Animal Control.

There were 4 (3%) officer-initiated incident involving cats (9 or 4% in 2008) resulting in one written warning. There were seven (4%) officer-initiated incidents involving other animals (15 or 7% in 2008) with no enforcement needed. I inspected or attempted to inspect 22 new or renewed licensed kennels and issued three written warnings to apply for a kennel license.

The Crystal Police Department currently has 4 bicycles and several officers trained for Police Bike Patrol. The Bicycle Patrol Unit is a valuable resource, allowing access to areas where a squad car may not be accessible. It also increases communication between our officers and the citizens they encounter during their patrol.

Creating and maintaining an effective and efficient Police Bike Patrol takes more than just officers and bikes. The program involves not only providing officers with the proper bike and training for varying conditions of activity, traffic, and weather, but also bike racks on vehicles, special lighting equipment for nighttime patrol, special uniforms, and routine repairs and maintenance for the bikes.



BIKE PATROL UNIT

The Bicycle Patrol Unit allows our police department and officers to follow our philosophy of Neighborhood Policing by riding out into the community and forming a partnership with our citizens.



INVESTIGATIVE DIVISION 2009 SUMMARY

Lt. Dave Oyaas supervises the Investigative Division. The unit is comprised of:

- * 4 Criminal Investigators,
- * 1 DARE/SRO assigned to area schools,
- * 1 Narcotics Investigator assigned to the Northwest Metro Drug Task Force,
- * 1 Juvenile Specialist who conducts specialized investigations of juvenile and adult protection cases.

2009 Cases Reviewed: 2,018

2009 Adult Criminal Cases Assigned: 878

2009 Juvenile Cases Assigned: 419

2009 Adult Protection Cases: 99

2009 Child Protection Cases: 66

2009 Narcotics Investigations: 28

2009 NORTH WEST METRO DRUG TASK FORCE

The Crystal Police Department has a detective assigned to the North West Metro Drug Task Force. The detective conducts narcotics investigation in collaboration with detectives from other members of the N.W.M.D.T.F consortium. Some of the highlighted statistics and information from 2009 includes, but is not limited to, the following:

- * Approximately 15 narcotics search warrants were served in the city of Crystal;

- * Approximately 10 narcotics search warrants were served in communities surrounding Crystal;

- * Approximately 8 individuals were arrested and charged through the Hennepin County Attorney's Office;

- * Assists on numerous search warrants and criminal narcotic investigations with other members of the N.W.M.D.T.F which included, but not limited to, the cities of New Hope, Golden Valley, Robbinsdale, Plymouth, St. Louis Park and Hopkins;

- * Assists on numerous search warrants and criminal narcotic investigations with other local, state and federal agencies;

- * Seizures of cash;

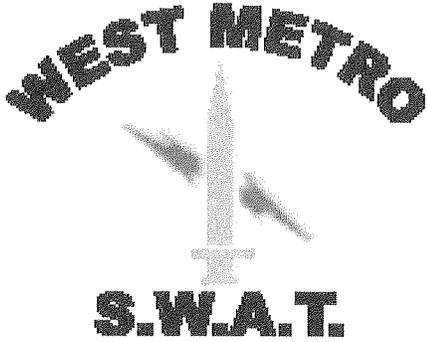
- * Seizures of narcotics to include but not limited to cocaine, marijuana, methamphetamine and crack-cocaine;

- * Investigator Derrick Hacker was promoted to the rank of Sergeant in September 2009;

- * Officer Pete Underthun was later assigned to the Crystal Police Department Investigative Division and the North West Metro Drug Task Force.



S W A T



The Crystal Police Department is one of four member cities that make up the West Metro SWAT Team. Crystal Police Department contributes seven officers to the team. The team is made up of twenty-one tactical officers, one paramedic and five negotiators.

The SWAT Team trains with other agencies, including the Hennepin County Sheriff's Office, to help our communities prepare for emerging threats and challenges.



Crystal partners with the cities of Golden Valley, New Hope and Robbinsdale to provide critical incident and high-risk warrant service to a metropolitan population of over 75,000 citizens.

In 2009 the SWAT team ...

- * Safely resolved an incident involving a suicidal subject armed with a shotgun.
- * Executed 6 high-risk search warrants.

The West Metro SWAT Team also served as a support team for the Hennepin County Sheriffs Department Tactical Team.

CRYSTAL POLICE SHOPLIFTING AND THEFT SEMINAR FOR YOUTH

For over thirty years, the Crystal Police Department has offered an educational Shoplifting and Theft Seminar for first-time, misdemeanor juvenile offenders who have been caught stealing. This is a voluntary police diversion program that is offered as an alternative to a referral to juvenile court. A parent or guardian must attend the Seminar with the juvenile. The Seminar uses the Restorative Justice model and begins with a presentation about how stealing negatively impacts the community. Young people learn just who has been affected by their actions. They then see a 20-minute video that follows a juvenile who has been caught in a store stealing a camera through the court process.

After the video, each youth has to tell the group how they ended up in trouble and what they were thinking at the time. Parents have a chance to talk about how they felt when they learned that the police had taken their child into custody. Most youth show much remorse when they have to discuss their actions in the group. Seminars are held approximately every five weeks. The majority of apprehended youth who are diverted to the Seminar do not come to the attention of police again. The recidivism rate for these youth is about four percent.

Juvenile Specialist Susan Carstens facilitates the seminars. Andrew Meagher from the Target Loss Prevention has been participating as a "victim representative" in these theft seminars as a way to help the juvenile shoplifters and their parents understand the cost of stealing that stores incur as a result of shoplifters. Stores are focusing the majority of their loss prevention efforts on catching the adult rings of shoplifters that create the greatest losses for their businesses. Consequently, they have fewer resources to devote to catching juvenile shoplifters now than in the past. In addition, if the dollar amount of the theft is not high enough (usually over \$20), the stores will not contact the police.

NUMBERS FOR SEMINARS

- 2009 – 8 seminars were held; 34 youth and 33 parents attended.
- 2008 – 6 seminars were held; 20 youth and 21 parents attended.
- 2007 – 6 seminars were held; 20 youth and 30 parents attended.
- 2006 – 6 seminars were held; 37 youth and 40 parents attended.
- 2005 – 7 seminars were held; 54 youth and 49 parents attended.

POLICE TRUANCY ENFORCEMENT

Police have no enforcement powers when it comes to truancy. Police may not issue citations to truant youth because the youth has skipped school. It is the school who must make the referral to Juvenile Court when a student becomes a "Habitual Truant," which means the student has seven or more unexcused absences.

However, under Minnesota Statute 260C.143 (4), police may take a youth that is truant into custody and may release the student to his or her parents, the child's school, or a truancy service center. The Statute also states that police may transport a child from the child's home to the child's school of enrollment or to a truancy service center.

If police see a youth in public during the day, the police will stop that youth to find out why they are not in school. If the youth is truant from school, the police will drive the youth to school. If police learn that a student is at home without an excuse for missing school, police will go to the youth's home and transport that youth to school.

During the school year 2008 to 2009, police responded to 38 calls of truant students. Since some students are repeat violations, the 38 calls involved 14 different students. The students ranged in age from five years to 17 years. Twenty of the calls involved male students and 18 were female students. Police transported most of these students to their respective schools.

During the last half of 2009, police responded to 19 calls between January and June 2009. During the first half of the 2009-2010 school years, 4 students were picked up between September and the end of December 2009. Thus, there were 23 total calls in 2009 that involved truant or educationally neglected students.

In 2009, the police department was unable to collaborate with the school district to hold truancy seminars for truant students as they had done in the past. This was due to budget cuts at the school district that eliminated the truancy aids that were responsible for compiling the attendance data for the seminars.

POLICE DIVERSION

Juvenile Specialist Carstens uses diversion from Juvenile Court for a large percentage of the juvenile cases she handles. These youth are low level offenders without a significant number of previous police contacts. The youth and his or her parents will sign a voluntary diversionary contract whereby the youth agrees to specified consequences for his actions. For example, if a youth has damaged property, the youth may find a way to pay the victim for the damages or repair the damages as well as apologizing via letter or in person to the victim. If the juvenile offender has trouble with drugs or alcohol or has mental health issues, the contract might include seeing a professional for assistance in addressing those problems. Each contract is individualized to meet the nature of the law violation, the needs of the victim, and the needs of the juvenile offender.

STATUS OFFENSE ARREST/CITATION DISPOSITION

	INCIDENT TYPE	2008	2009
>	RUNAWAY	46	40
>	CURFEW	16	12
>	TOBACCO VIOLATION	9	7

HENNEPIN COUNTY JUVENILE ADVISORY COMMITTEE (HCJAC) TO THE HENNEPIN COUNTY CHIEFS OF POLICE ASSOCIATION

This group meets the second Wednesday of each month September through May in the Community Room of the Crystal City Hall. Since September 2007, Juvenile Specialist Carstens has served as the "back-up" secretary and treasurer in the absence of those elected to the position. D.A.R.E. Officer Danielle Olson frequently attends the meetings along with Juvenile Specialist Carstens.

VULNERABLE ADULT/ ENFORCEMENT TEAM

This Team meets every other month. Juvenile Specialist Susan Carstens has been attending these meetings for several years as a representative for the Crystal Police Department. The team is comprised of staff from:

- Minnesota Attorney General's Office
- Hennepin County Attorney's Office
- Hennepin County Sheriff's Office
- Police Departments of Minneapolis, Crystal, Golden Valley, Eden Prairie, Edina, Plymouth, Brooklyn Center, Brooklyn Park, St. Anthony Village, and St. Louis Park
- Minneapolis City Attorney's Office
- Office of Health Facility Complaints
- Department of Human Services Licensing Division
- Hennepin County Adult Protection
- Hennepin County Medical Center Geriatric Division

The purpose of the Team is:

1. to identify and resolve systems issues between Investigative Lead Agencies,
2. to facilitate information sharing and training for staff,
3. to develop policy and procedures around the triage of maltreatment reports, and
4. to coordinate resources and skills between the lead agencies and law enforcement to improve service delivery to maltreated vulnerable adults.

In 2009, the Crystal Police Department investigated approximately 99 vulnerable adult cases.

CHILD PROTECTION REPORTS

Reports that a child might have been abused come to the Crystal Police Department from Hennepin County Child Protection as well as from a myriad of mandatory reporter such as school personnel, therapists, and physicians. Some reports come from the child who is reporting abuse or from other community citizens. Police work closely with Child Protection in investigating these cases. During 2009, the Crystal Police Department handled about 66 child protection cases. This number does not include the many domestic assault cases where children were a witness to an assault in their home and the situation was serious enough that police made a report to Hennepin County Child Protection.

D.A.R.E.

The *Drug Abuse Resistance Education Program* has been taught in three elementary schools located in the City of Crystal since 1989. The three schools include:

Forest Elementary, Neill Elementary and St. Raphael's Parish School.



In 2009, over 200 5th graders from the above schools graduated from the D.A.R.E. Program.



The program was originally developed by the Los Angeles Unified School District and the Los Angeles Police Department. Since its inception, it has been revised and upgraded to help meet the needs of the community.

One of the strengths of the D.A.R.E. Program is its emphasis on the importance of teaming with local schools and parents to help combat the dangers of drug abuse and violence. Parents need to realize that they play the biggest role in their child's development.

The Crystal Police Department is committed to providing quality police service which includes proven educational and prevention programs for the community. One of those is the D.A.R.E. Program.

CRYSTAL POLICE DEPARTMENT

2009 CRIMINAL INCIDENTS

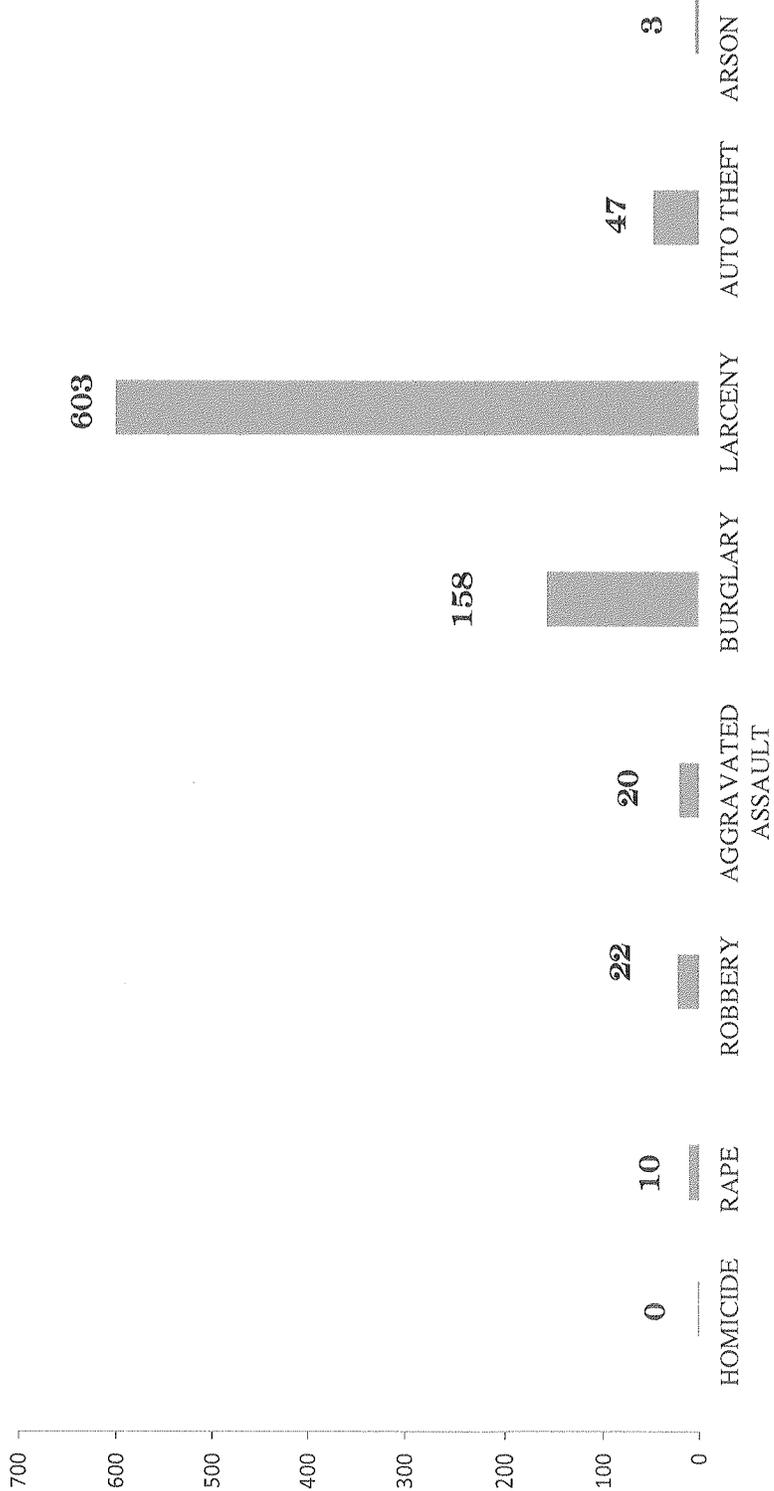
PART I CRIMES	YTD 2009	YTD 2008	YTD %
HOMICIDE	0	0	0%
RAPE	10	2	+80
ROBBERY	22	18	+18
AGGRAVATED ASSAULT	20	20	0%
BURGLARY	158	149	+5
LARCENY/THEFT	603	596	+1
AUTO THEFT	47	34	+27
ARSON	3	7	-57
TOTAL Part I Crimes	863	826	+4 %

PART II CRIMES	YTD 2009	YTD 2008	YTD %
ASSAULT	178	181	-1
FORGERY/COUNTERFEITING	41	36	+12
FRAUD	116	106	+8
EMBEZZLEMENT	1	2	-50
POSSESS STOLEN PROPERTY	16	9	+43
VANDALISM	196	266	-26
WEAPONS	8	6	+25
PROSTITUTION	2	0	+200
CRIMINAL SEXUAL CONDUCT	11	19	-42
NARCOTICS	46	54	-15
GAMBLING	0	0	0.0%
FAMILY/CHILDREN	3	6	-50
DUI	133	127	+4
LIQUOR VIOLATIONS	31	16	+48
DISORDERLY CONDUCT	71	78	-9
VAGRANCY	0	0	0.0%
ALL OTHER OFFENSES	91	99	-8
TOTAL Part II Crimes	944	1,005	-6%

TOTAL PART I and II CRIMES	1,807	1,831	-1%
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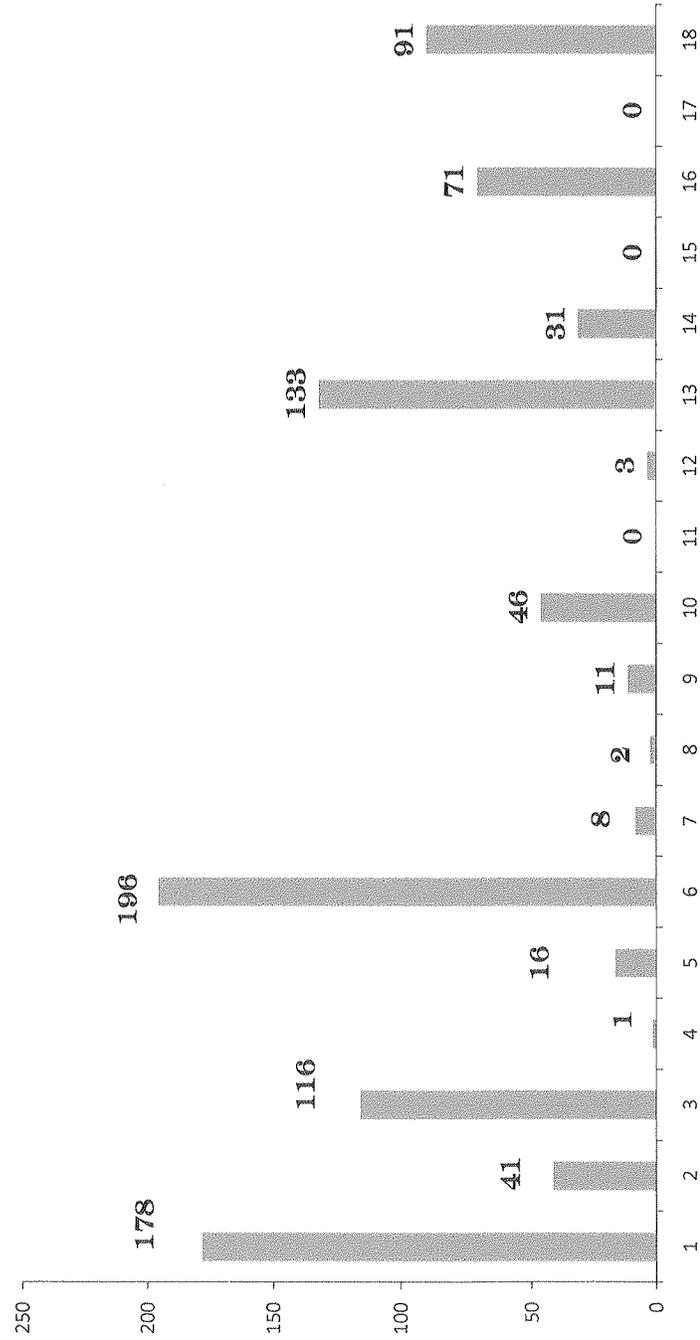
ARRESTS	YTD 2009	YTD 2008	YTD %
ADULT	912	840	+8
JUVENILE	353	318	+10
WARRANTS	163	162	+ .5
TOTAL ARRESTS (Adult & Juvenile)	1,265	1,158	+8.5

**CITY OF CRYSTAL
2009 PART I CRIMES**



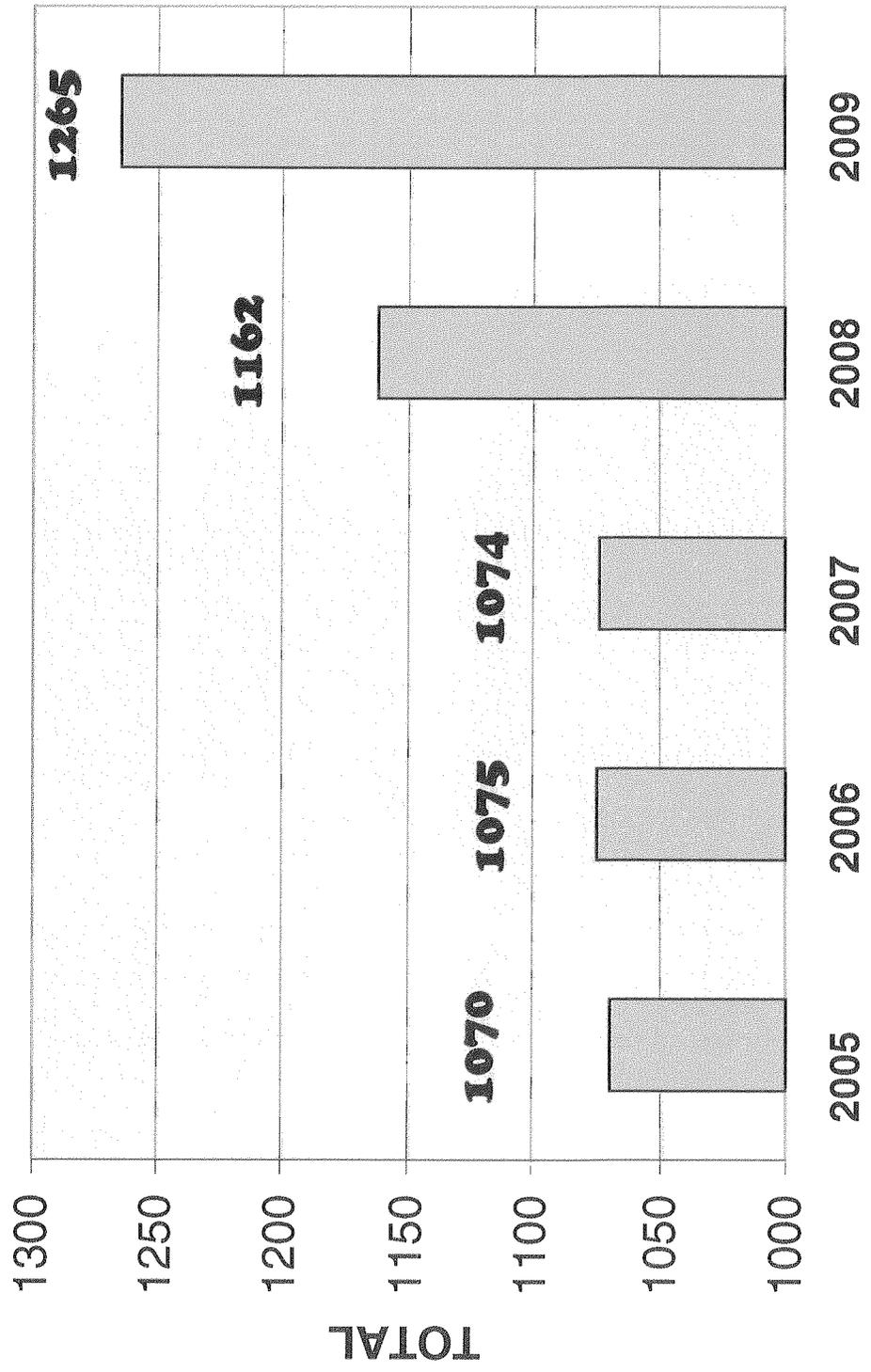
CITY OF CRYSTAL 2009 PART II CRIMES

- 1 Other Assaults
- 2 Forgery
- 3 Fraud
- 4 Embezzlement
- 5 Stolen Property-Possess
- 6 Vandalism
- 7 Weapons Offense
- 8 Prostitution
- 9 Other Sex Crimes
- 10 Narcotics
- 11 Gambling
- 12 Family / Children Crimes
- 13 DWI
- 14 Liquor Laws
- 15 Drunkenness
- 16 Disorderly Conduct
- 17 Vagrancy
- 18 Other (ex. Traffic)



2005 - 2009 ARREST TOTALS

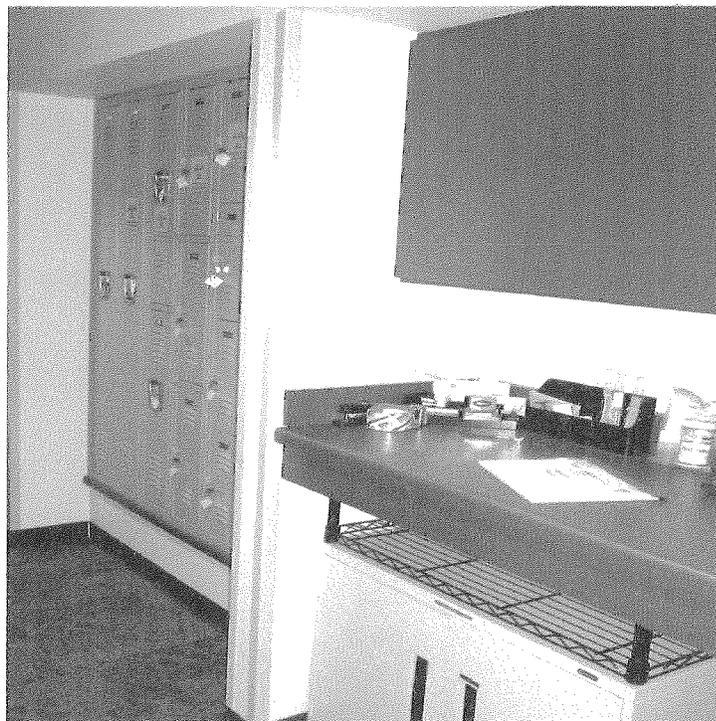
■ TOTALS



2009 Crime Prevention Property & Evidence Office

Property/Evidence Room

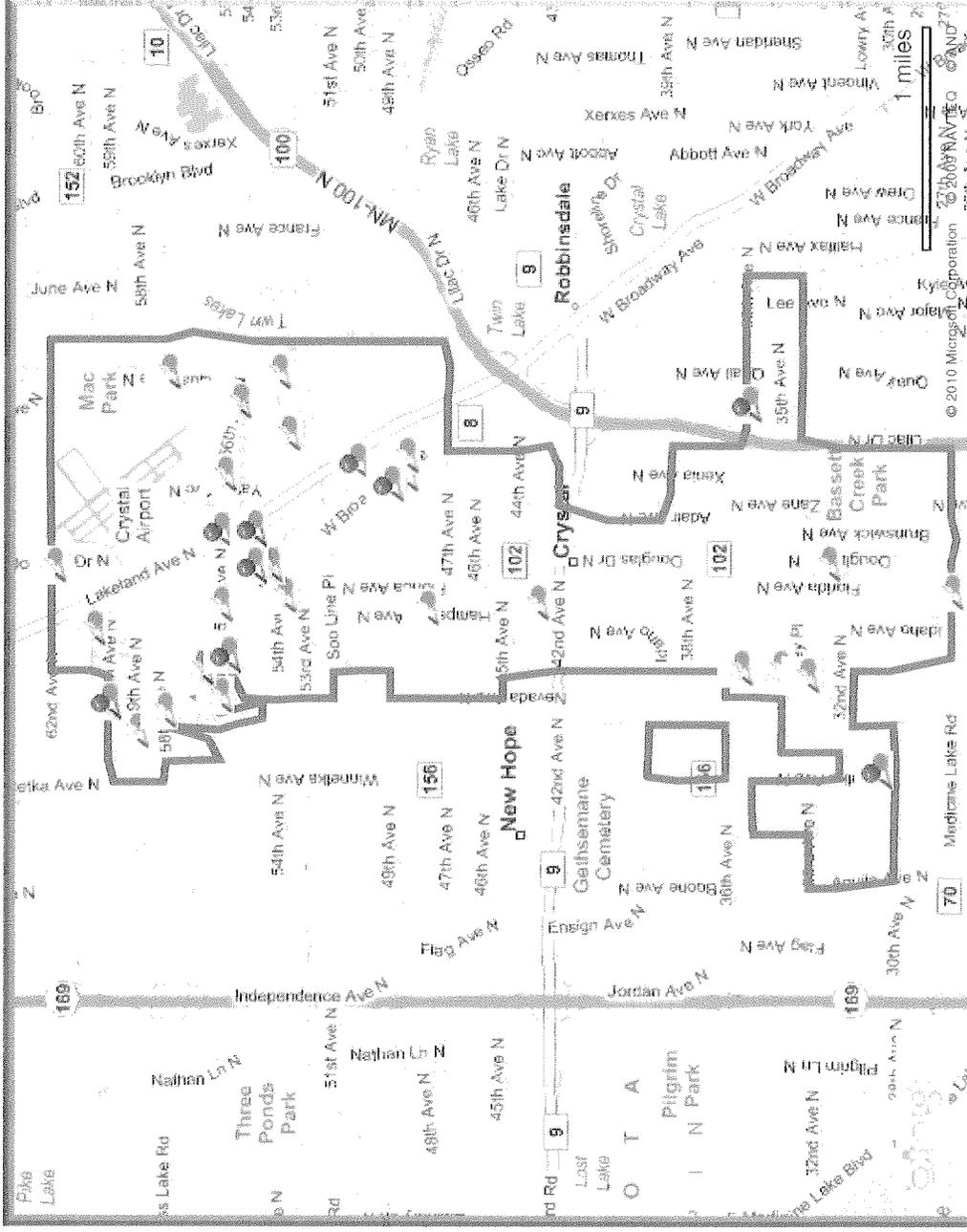
- In 2009 the Property/Evidence Room took in and managed approximately 4995 items of evidence and property ranging from narcotics and guns to bikes and tools and everything in between including found property.
- In 2010, we will be implementing a new “bar code” inventory system into the property room. This system of bar coding or adding a “SKU” number to a piece of property/evidence will aid in the handling and inventory of property/evidence. This also adds to our already wide ranging use of technology for recording reports and photographing crime scenes.
- Property/Evidence Room handled 4000 digital recordings for the purpose of archiving and 3995 digital photographs. Digital recordings and photographs save the Police department money and storage space, cutting the area needed for photo/tape storage by about two thirds.
- The Property/Evidence Room handled more than 286 requests for video/audio or photographs by prosecuting attorneys, defense attorneys and officers. Currently we produce a disc of the digital recordings and/or photographs after receiving payment then mail the disc to the requesting party.
- In 2009, we sold good unclaimed property on PropertyRoom.com. A web site similar to eBay.



Crime Prevention

- The Crime Prevention Specialist continues to utilize the Police Incident Mapping Application (PIMA): <http://gis.logis.org/crystal/PIMAWeb/PIMAWeb.aspx>. This site shows selected crime reports for the past 90 days from the time of viewing.

PIMA is an interactive crime mapping product available to the public. The link is located on the City of Crystal web site under the Public Safety section. Go to: “Crime Statistics” then click on “Interactive Crime Map.” (See next page for a sample of this application.)



Mouse wheel also zooms into Map

View Select Crimes Reported

Last 90 Days

- Burglaries
- Robberies
- Arsons
- Thefts
- Vehicle Thefts
- Damage to Property

Zoom to City Extent
Delete all Points

Find Address

Ex: 4141 Douglas Dr, Crystal, MN

Find

Info

Incidents are updated weekly and only display the previous 90 days from date of entry, excluding a 7 day backlog. Police department business procedures dictate the timely display of recent crime data. Recording requirements may delay the availability of certain incidents on this map. Multiple incidents at a single location may not be apparent. Not all crime/call types are shown.

Related Links

- [City of Crystal Police Department](#)
- [MN Department of Corrections](#)

Contact Information

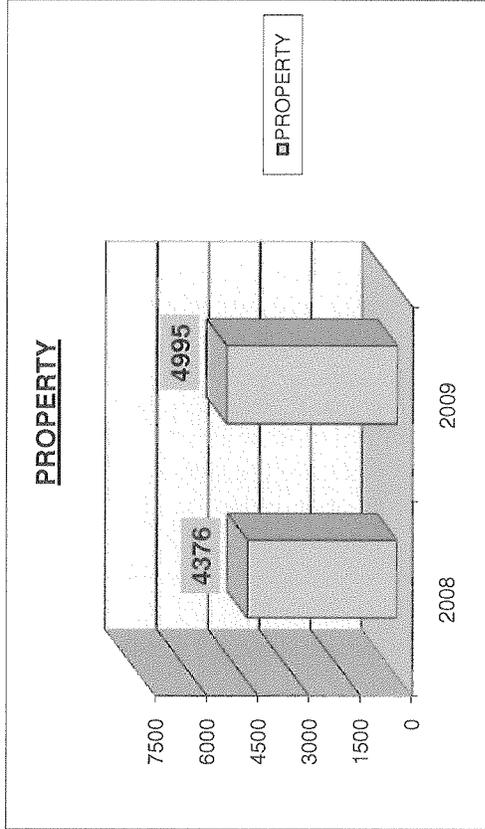
If discrepancies are found, please contact Dan Barry, Crime Analyst, City of Crystal Police Department at 763-531-1014
 You may also send an email here for suggestions and feedback: [City of Crystal Police Chief](#)

PROPERTY AND EVIDENCE

Following are three main groups of property processed by the Property & Evidence Technician, the number of items for each group comparing 2008 to 2009

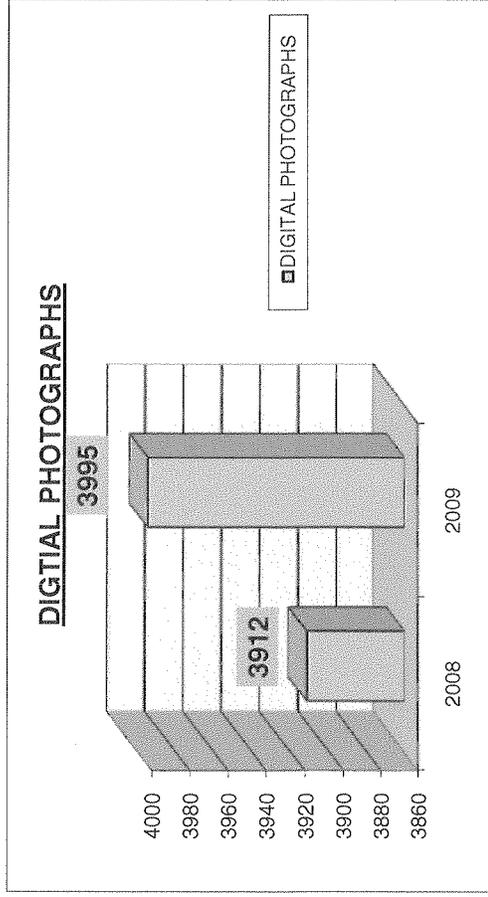
PROPERTY

2008	4376
2009	4995



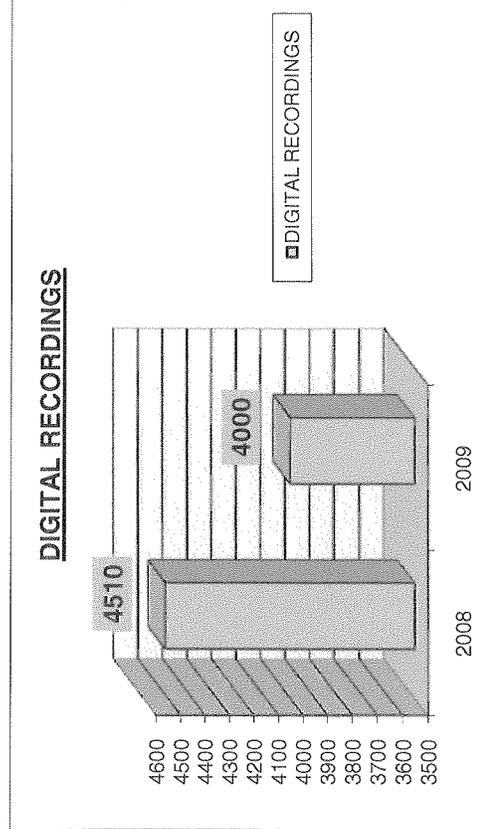
DIGITAL PHOTOGRAPHS

2008	3912
2009	3995



DIGITAL RECORDINGS

2008	4510
2009	4000



DIGITAL RECORDINGS

2008	4510
2009	4000

2009 - CRYSTAL POLICE DEPARTMENT RECORDS UNIT

The Crystal Police Department Records Unit has four full-time employees.

The primary responsibilities are:

- Process incident reports and arrests by officers.
- Process arrests generated from cases assigned to the Investigative Division.
- Provide customer service to citizens needing assistance or information who come into the police department or phone in.
- Transcribe digitally-recorded reports and statements.
- Prepare cases going forward for charging with the City or County Attorney's Offices.
- Data entry for all cases/reports generated by the Patrol Division and the Investigative Division.
- Process/background applicants for permits to purchase firearms.
- Process/invoice false alarm calls police responded to.
- Maintain proficiency with current technology and explore advancements in new technology and business theories in order to work smarter.

COST-SAVING EFFORTS

➤ PAPER REDUCTION PROJECT

Due to on-going budget shortfalls, the Records Unit made a significant effort to cut back on routine costs and staff time by going paperless in many areas. Our current records management system provides all data and transcription to be electronically stored – thereby eliminating the need to print unnecessary hard copies of a major portion of cases and various reports. Scanning technology is used more and more which allows documents to be saved to files in lieu of maintaining the paper copy which requires staff time to file and storage for the documents.

➤ VOLUNTEERS

The Crystal Police Department is proud to boast numerous volunteers in various capacities. A current volunteer graciously shares her time with the Records Unit by filing, retention projects, clean-out projects, etc., which amounted to 60 hours in 2009. The Records Unit has been very fortunate to have had at least one volunteer for a majority of the time since 2004. Over the years, the hours our

volunteers have provided during that time totals in the hundreds. The work our volunteers complete is praiseworthy and they are a valuable resource.

➤ FINGERPRINTING AT COURT

Another significant cost-reduction process set by the Records Unit involves obtaining fingerprints from defendants who are scheduled for court.

The MN Bureau of Criminal Apprehension requires fingerprints from arrested individuals for certain crimes. Many of our arrests are generated from complaints through the City Prosecutor where the suspect is scheduled a court appearance in lieu of a custodial arrest. Our Crystal arrest cases come into compliance by obtaining fingerprints from subjects at their court appearances. By having our Community Service Officer fingerprint the defendants on Crystal court days, we save the \$75 fee charged to our agency if a court deputy took them.

- *In 2009, this weekly fingerprint court process saved the Crystal Police Department a total of: \$14,795.*

Since this practice was implemented at the end of 2007, a total of \$25,120 has been saved to date.

In 2009, the Records Unit

- Transcribed hundreds of hours of digital dictation.
- Processed 1,265 arrests
 - compared to 1,162 arrests processed in 2008.
- There were 2,973 data-entry cases into our records management system
 - compared to 3,033 cases entered in 2008.
- Processed 194 applications for firearm purchase permits
 - compared to 186 applications in 2008.
- There were 350 dog licenses sold to Crystal residents in 2009
 - compared to 459 in 2008.

Each year seems to be busier than the previous year for the Records Unit. A few reasons for the increase are: legislative changes and updates, prosecutors requiring additional details involved in the crime to support successful prosecution, and the Patrol Division increasing their efforts in the collection of information from individuals involved at a crime scene.

Staff members of the Records Unit are hard working, always flexible to meet the needs of the department outside of the normal 8-hour work day, and committed to a quality work product.



Volunteer Services



CRYSTAL POLICE RESERVE UNIT

The Crystal Police Reserves volunteered a total of 1,842 hours in 2009.

All of the reserves should have a minimum of 120 hours for the year. Working the Crystal Frolics will usually provide a majority of these hours for each reserve officer. Four reserves had less than 120 hours in 2009.

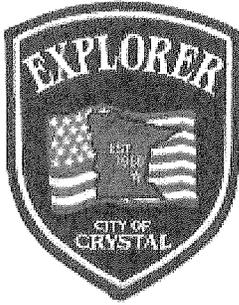
The following events were worked:

- * Remodeling Fair
- * Crystal Frolics
- * Antique Car Run
- * Tater Daze in Brooklyn Park
- * Pierre Bottineau Days in Maple Grove
- * Duk Duk Daze in New Hope
- * Whiz Bang Days in Robbinsdale
- * Raspberry Festival in Hopkins
- * Anoka Halloween Parade
- * National Night Out
- * DARE Graduations
- * Block Party Visits (numerous)
- * NOO Open House
- * Kids Cops and Firefighters
- * Citizens Police Academy
- * Salvation Army Bell Ringing
- * Annual Bike Rodeo
- * Maple Grove Days Parade
- * Monster Mash Dance
- * Music In The Park-Plymouth
- * West Metro Fire Open House
- * Crystal Airport Open House
- * Champlin Parade



**2009
KIDS, COPS &
FIREFIGHTERS**

*Applications for the **Crystal Police Reserve Unit** are on the City of Crystal website:
www.ci.crystal.mn.us - forms are also located in the police lobby.*



2009 Crystal Police Explorer Post

The Crystal Police Department Explorer Post logged a total of 1,071.5 hours of time worked. These hours include meeting and training time.

The following events were worked:

- * Crystal Airport Open House
- * Crystal Frolics
- * Crystal Frolics Parade
- * Alcohol and Tobacco Compliance Checks
- * Crosswalk Enforcement Projects
- * Opportunity Fest
- * National Night Out
- * NOO Open House
- * Kids Cops and Firefighters
- * Annual Bike Rodeo
- * Seatbelt Surveys
- * Half Pint Safety Camp
- * Cub Scout Presentations
- * Vehicle Fair
- * 3M Golf Tournament
- * SWAT Training



The following officers worked as advisors to the Post in 2009:

Sergeant Mark Peterson, Committee Chair
Officer Matt Saba, Lead Advisor
Officer Justin Tourville, Committee Member
Officer Danielle Olson, Committee Member
Officer Pete Underthun, Advisor
Officer Brandon Johnson, Advisor



2009 NEIGHBORHOOD OUTREACH OFFICE

123 WILLOW BEND, CRYSTAL SHOPPING CENER

The Crystal Police Department is dedicated to working with community stakeholders and providing a safe and livable community. The Crystal Police Department has partnered with Paster Enterprises Inc., the owners of the Crystal Shopping Center, to lease space for a Neighborhood Outreach Office which opened in March 2008. The office is located at 123 Willow Bend. Neighborhood meetings, police training, and various park and recreational events have been hosted at the space. Below are the names of groups who have benefited from this partnership:

- City of Crystal Park & Recreation Department
- City of Crystal Police Department
- City of New Hope Police Department
- Crystal Business Association
- Paster Enterprises & Tenants of the Crystal Shopping Center
- North Memorial Education Center
- Crystal Cub Scouts

We staff the NOO (Neighborhood Outreach Office) with our *Volunteers in Police Service* and their hours vary throughout the week. Over 225 hours of volunteer time were logged in 2009! The partnership has gone so well that the lease has been extended through 2010. We look forward to another great year...please stop in!!



2009 BELL RINGING...

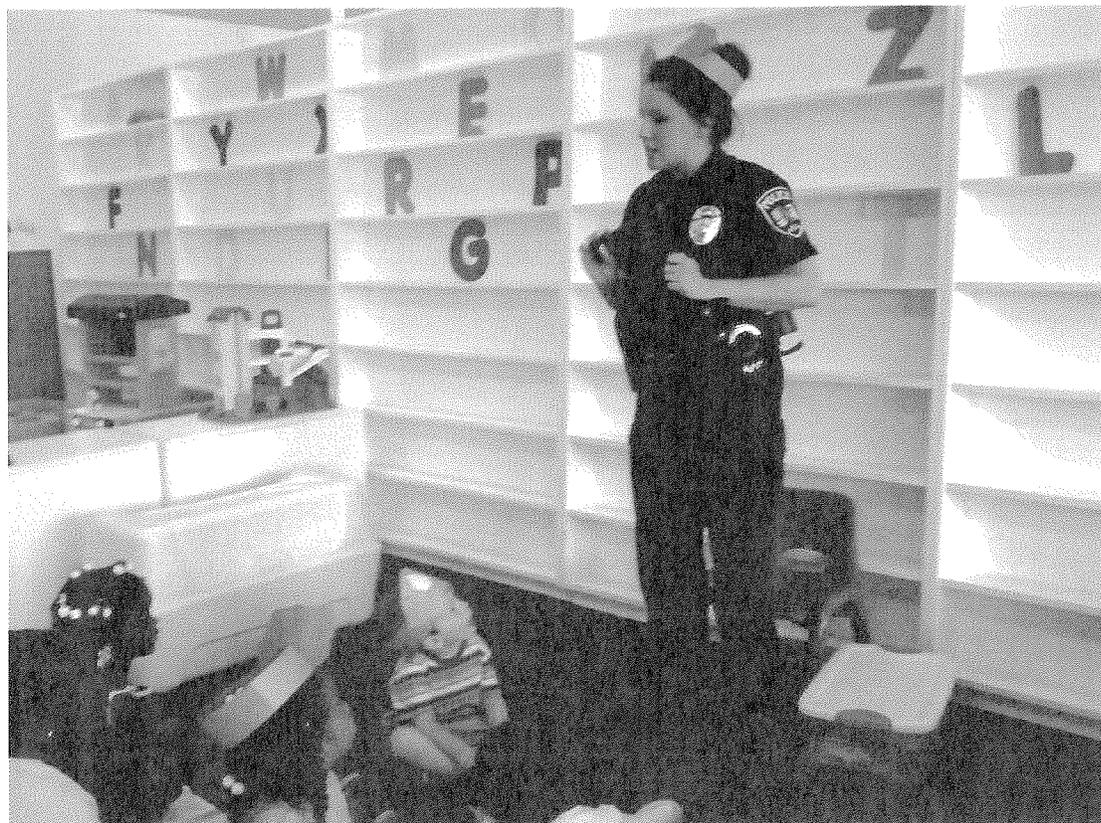


2009 DINNER AT YOUR DOOR...

VEHICLE FAIR....
COMMUNITY VOLUNTEER UNIT....



OFFICER AT LITTLE FOLKS DAYCARE....



2009 SPECIAL EVENTS

CRYSTAL POLICE DEPARTMENT PARTICIPATION

* 1st Annual Awards Banquet for the Crystal Police Department 2/27/2009

* 1988 Crystal Homicide – Dirk VanSlooten - profiled on Fox 9 – Cold Case

* 2009 Polar Plunge

* March 2009 Crystal
Business Association
Food Drive



* More 2009 High
Visibility Enforcement
Detail

* May 2009 – 2nd Annual Police Officer Appreciation Coffee

* Officer Barland is recognized at the Statewide MADD Recognition Ceremony

* May 30 Walk Like MADD
Crystal Police participated during their own time.

* August 2009 PGA CHAMPIONSHIP – Officer Vague and Officer Zimmermann
volunteered to participate with the Chaska Police Department in providing security for the
PGA..

* 2009 Citizens Police Academy

* 2009 Salvation Army Bell Ringing

Crystal Police Districts

Sgt. Peterson
 Officer Zimmermann
 Officer Nolan
 Officer Lee
 Officer Wilkes
 CSOs Bichler & Eriksen

Sgt. Leslin
 Officer Watt
 Officer Donahue
 Officer Tourville
 Officer Severson
 CSO's Finnvik & Tourville

Districts

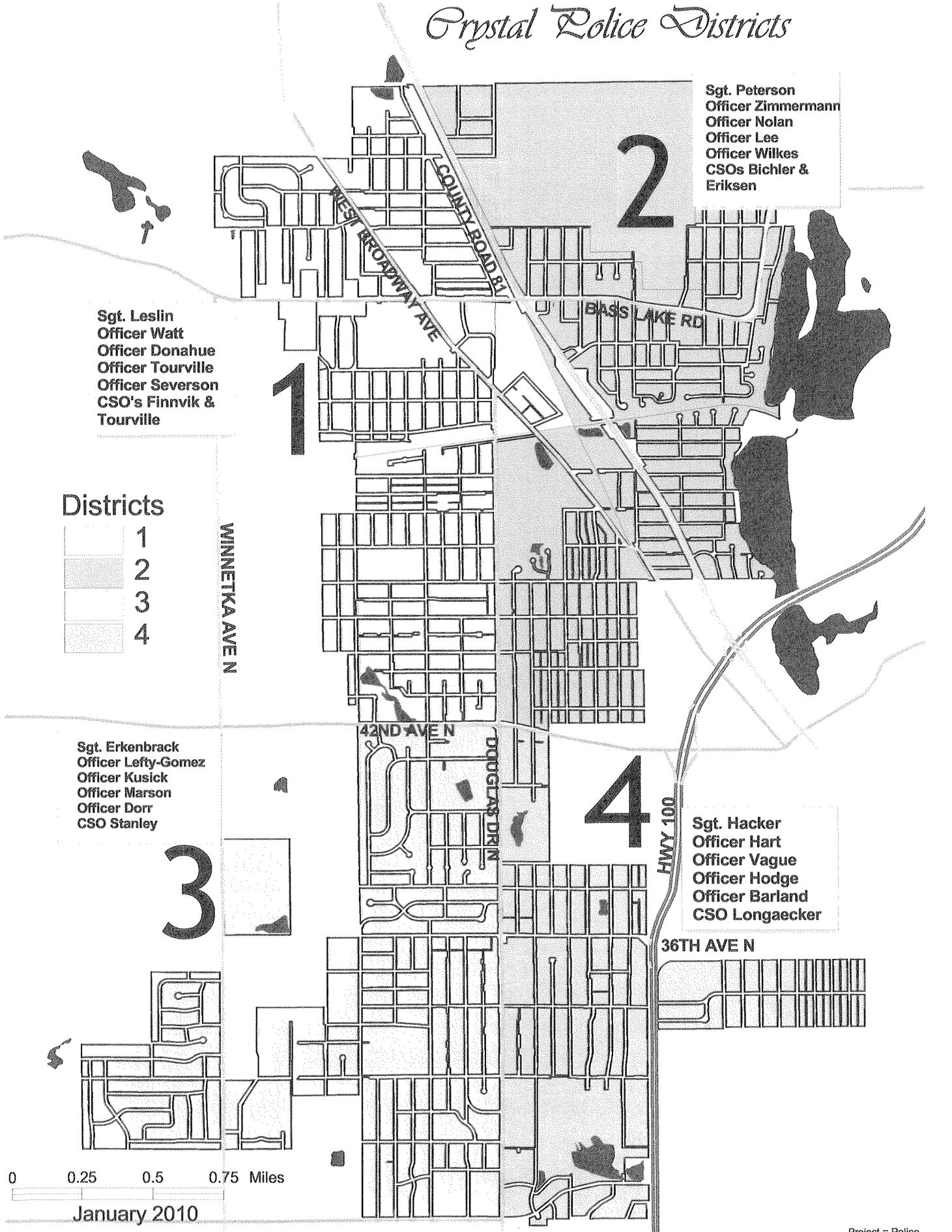
- 1
- 2
- 3
- 4

Sgt. Erkenbrack
 Officer Lefty-Gomez
 Officer Kusick
 Officer Marson
 Officer Dorr
 CSO Stanley

Sgt. Hacker
 Officer Hart
 Officer Vague
 Officer Hodge
 Officer Barland
 CSO Longaecker

0 0.25 0.5 0.75 Miles

January 2010



PROJECT P.E.A.C.E.
YEAR END STATISTICS
2009

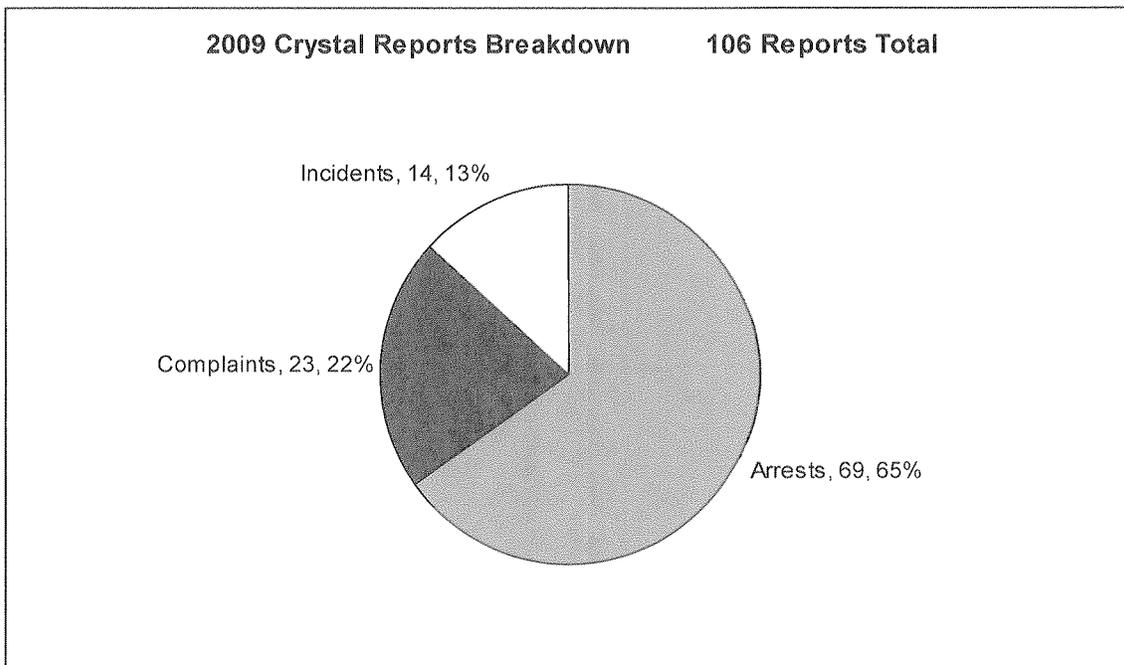
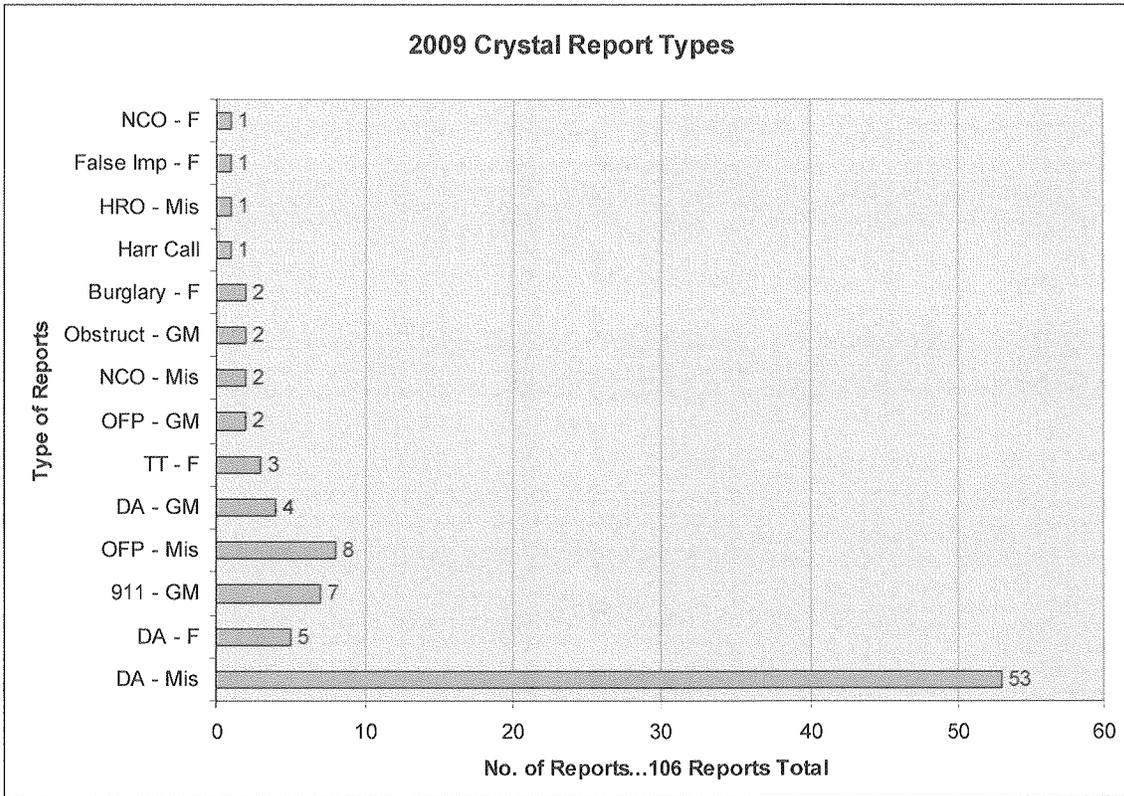
Brooklyn Center, Crystal, Maple Grove and Robbinsdale

NO. OF CALLS:	3716
CALLS TO THE CRISIS LINE:	372
CALLS ON THE BUSINESS LINE:	3344
REFERRALS FROM COURT:	
NO. OF CALLS REPORTING AN ARREST:	228
TOTAL NO. OF REPORTS SENT TO PROJECT P.E.A.C.E OFFICE:	557
NO. OF ARRESTS BASED ON POLICE REPORTS:	359
*CHARGED THROUGH COMPLAINT:	122
NO. OF INCIDENT REPORTS (NO CHARGES YET):	76
NO. OF CRIMINAL CASES THROUGH ARRESTS (359) AND COMPLAINTS (122):	481
NO. OF CALLS RESULTING IN HOSPITAL RUN:	0
NO. OF CALLS RESULTING IN SHELTER USE:	3
NO. OF CALLS RESULTING IN RESPONSE TO THE P.D.:	1

◆ PROTECT
 ◆ EDUCATE
 ◆ ADVOCATE
 ◆ COMFORT
 ◆ EMPOWER

ORDERS FOR PROTECTION (OFP) & HARASSMENT REST. ORDERS (HA ORDER)

OFP/Harassment Restraining Order Process: Meet with petitioner and write Ex-Parte Order in our office. File Ex-Parte Order at the Hennepin County Government Center. Filing means our civil court advocate takes the Ex-Parte Order to the judge to sign. The judge will either grant the Ex-Parte Order (sign it), or deny the Ex-Parte Order. If the Ex-Parte Order is granted, advocate delivers the Order to the Domestic Abuse Service Center and to the Hennepin County sheriff's office for service. If a hearing is required, it is held about a week later. The advocate attends the hearing with the petitioner upon the petitioner's request. At the hearing, the judge determines whether to grant a permanent Order (which lasts one year for an OFP and two years for an HR)O. The hearings can be continued for various reasons.



OFFICER RECOGNITION AND AWARDS

Letter of Appreciation

<i>February 2009</i>	<i>Officer A Harrer</i>	<i>Valuable assistance to Records Unit</i>
<i>February 2009</i>	<i>Officer L Vague</i>	<i>Valuable assistance to Records Unit</i>
<i>October 2009</i>	<i>Officer M Barland</i>	<i>Creatively revised coversheet for reports</i>
<i>October 2009</i>	<i>CSO P Stanley</i>	<i>Creatively revised arrest booking form</i>

Letter of Commendation

2009 CSO S Longaecker Exemplary performance of duties throughout the year
2/25/2009 Officer L Vague Life-saving efforts for a baby not breathing

Performance of the Month

<i>January 3, 2009</i>	<i>Officer T Lee</i>	<i>Arrest of Armed Robbery suspect</i>
<i>January 3, 2009</i>	<i>Officer M Saba</i>	<i>Arrest of Armed Robbery suspect</i>
<i>January 3, 2009</i>	<i>Officer M Barland</i>	<i>Arrest of Armed Robbery suspect</i>
<i>January 13, 2009</i>	<i>Officer B Johnson</i>	<i>Arrest of Person W/Shotgun</i>
<i>February 9, 2009</i>	<i>Officer J Donahue</i>	<i>Arrest of Burglary suspects (2)</i>
<i>February 9, 2009</i>	<i>Officer P Underthun</i>	<i>Arrest of Burglary suspects (2)</i>
<i>February 9, 2009</i>	<i>Sergeant Erkenbrack</i>	<i>Arrest of Burglary suspects (2)</i>
<i>April 3, 2009</i>	<i>Officer K Gomez</i>	<i>Identification of active burglars</i>
<i>May 6, 2009</i>	<i>Officer T Lee</i>	<i>Arrest of Motor Vehicle Theft suspect</i>
<i>June 20, 2009</i>	<i>Officer M Barland</i>	<i>Arrest of prolific burglary suspects (2)</i>
<i>June 20, 2009</i>	<i>Officer A Harrer</i>	<i>Arrest of prolific burglary suspects (2)</i>
<i>June 20, 2009</i>	<i>Officer T Lee</i>	<i>Arrest of prolific burglary suspects (2)</i>
<i>June 20, 2009</i>	<i>Officer B Johnson</i>	<i>Arrest of prolific burglary suspects (2)</i>
<i>September 24, 2009</i>	<i>Officer A Harrer</i>	<i>Arrest of Robbery suspects (2)</i>
<i>November 2, 2009</i>	<i>Det. J Krob</i>	<i>Arrest of juvenile falsely reporting a robbery</i>
<i>November 2, 2009</i>	<i>Det. R Hodge</i>	<i>Arrest of juvenile falsely reporting a robbery</i>
<i>November 2, 2009</i>	<i>Lt. D Oyaas</i>	<i>Arrest of juvenile falsely reporting a robbery</i>

Citizen Award

Chief John Banick presented a Letter of Appreciation to Crystal resident JERRY FRANZ for his assistance to the police department during an in-progress burglary in February, 2009.

2009 Honorable Mention Award

Each year the Traffic Advisory Committee, sponsored by the Hennepin County Chiefs of Police Association, gives an award to an officer who makes an outstanding contribution to the community. This award is given to an officer who not only excels in traffic enforcement, but who also plays an important role in the community as well.

Officer Pete Underthun is a dedicated enthusiastic officer. He stands out as an asset to the law enforcement community. Officer Underthun promoted safety through speaking engagements, as coordinator of Crystal's Night Cap Grant, and over the past two years, he issued over 1,600 citations a year. Because of these achievements, Officer Pete Underthun was chosen to receive the "2009 Honorable Mention Award."

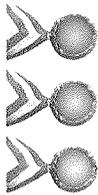
2009 North Memorial Ambulance Service - NORTH STORK AWARD

<i>August 11, 2009</i>	<i>Officer L Vague</i>	<i>Pre-hospital delivery of a Baby Girl</i>
<i>August 11, 2009</i>	<i>Officer J Donahue</i>	<i>Pre-hospital delivery of a Baby Girl</i>
<i>September 23, 2009</i>	<i>Officer S Hart</i>	<i>Pre-hospital delivery of a Baby Boy</i>
<i>September 23, 2009</i>	<i>Officer G Kusick</i>	<i>Pre-hospital delivery of a Baby Boy</i>
<i>September 23, 2009</i>	<i>Officer K Gomez</i>	<i>Pre-hospital delivery of a Baby Boy</i>
<i>September 23, 2009</i>	<i>Sergeant D Leslin</i>	<i>Pre-hospital delivery of a Baby Boy</i>

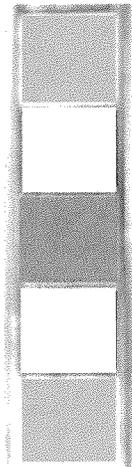
The 2009 *Officer of the Year Award* was presented to: OFFICER RICK ZIMMERMANN

The Crystal Police Department 2009 *Employee of the Year Award* was presented to:
Administrative Assistant Vicky Dalman of the Records Unit

The *Officer of the Year Awards* and the *Employee of the Year Awards* are for exceptional service, dedication and leadership demonstrated through standards set by the department motto, mission and vision statements.



The Medal of Valor Award in 2009 was also presented to: Officer Matt Marson
The Crystal Police Department awarded the Medal of Valor to Officer Marson for a life-saving act involving risk to himself which was performed above and beyond the call of duty.



The 2008 Officer of the Year Award was presented to: Detective Dan Drake

The 2007 Officer of the Year was presented to: Officer Justin Tourville

The 2008 Crystal Police Department Employee of the Year Award was presented to:
Juvenile Specialist Susan Carstens - the first recipient of this award