

Frequently Asked Questions

1. Are any permits, licenses, fees or prior approvals required from the City?

No specific permits, licenses, fees or prior approvals are required in order to have an outdoor, private party at a residence. However, certain aspects of the party may require a permit, license or prior approval. See #'s 3, 4 and 9 below.

2. Are there specific hours of the day when parties are not permitted?

No. However, it is unlawful to make any noise that unreasonably disturbs the peace of others. Citizens who are adversely affected by noise coming from a neighboring property are encouraged to call the police. As a general rule, be considerate of your neighbors at all times throughout the day.

3. May we put up a tent or canopy in case of inclement weather?

If a building permit is required for the type of structure you wish to erect, all zoning requirements must be complied with as well. Contact the Building Official to find out if a permit is required.

4. What is the best way to handle parking for guests? Can we close off a portion of a street?

Follow the normal rules. Parking is prohibited on grass and within the boulevard portion of the driveway. There is no parking on any city street between the hours of 2:00 a.m. and 5:00 a.m. Obey any posted "No Parking" signs. Temporary overnight on-

street parking permits are available from the Police Department between April 1 and November 30. If you wish to close off a portion of the street, or park overnight on the street between November 30 and April 1, written approval is required from the City Manager.

Get Parking permits when necessary!



5. Are signs permitted to direct guests to the party?

No signs are allowed in the street right-of-way or on utility poles, stop signs or any other structure located in the right-of-way.

6. Are we allowed to have live music?

There is nothing in the City Code that prohibits it, but if it is played too loudly and too late, you may find the police showing up at your front door. (See #2)

7. Are Porta-Potties permitted, and if so, what are the requirements for their placement?

Nothing in the City Code prohibits them, and there are no permits or licenses required. However, if used, they should be placed in the rear yard, far enough off all adjacent property lines so as to not create a nuisance to neighboring properties. They should be removed promptly, in a sanitary way, when the party is finished.

8. What are the regulations regarding recreational fires?

- Keep fire 15 feet away from all structures
- Winds should not exceed 7 miles per hour while the fire is burning
- Maximum size of the fire shall not exceed 3 feet x 3 feet x 3 feet
- All recreational fires must be extinguished by 11:00 p.m.
- A garden hose or fire extinguisher must be available within 15 feet of the fire for emergency purposes
- Burning bans are in effect when the DNR imposes a burning ban for Hennepin County

Please contact the West Metro Fire-Rescue District with questions (763-230-7000).

9. Are any licenses required to have food catered? What if we want to have a pig roast?

Food catering services must be licensed in the City of Crystal. You should check to be sure they are licensed before hiring them to provide food for your party.

10. Are park facilities available for parties?

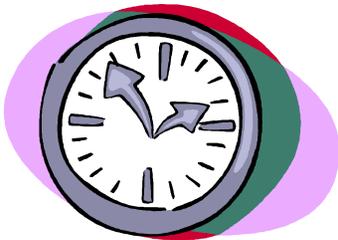
Yes. Contact the Park and Recreation Department for details (763-531-0052)



FINAL THOUGHTS

- **Generally, please be considerate of your neighbors. Communicate with them to make them aware of your intentions of having a large party. Inform them of the time, number of people expected and that increased traffic and parking on the street will occur.**
- **Designate someone, presumably the homeowner, to be the responsible person to respond to possible complaints from neighbors or police.**
- **In the end, use common courtesy with respect to your neighbors and common sense in making the party a safe and enjoyable experience for everyone.**

Be considerate of your neighbors!



CITY OF CRYSTAL CONTACTS

City Hall (switchboard)	763-531-1000
Animal Control	763-531-5161
Building Official	763-531-1146
Building Permits and Inspections	763-531-1000
Code Enforcement Specialist	763-531-1143
Fire Inspector	763-230-7000
Licensed Garbage Haulers	763-531-1000
Park Superintendent	763-531-1158
Zoning	763-531-1142
Rental Licensing	763-531-1144
Streets	763-531-1164
Utilities (Sewer and Water)	763-531-1166
Parks and Recreation	763-531-0052



BACK YARD PARTIES

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CITY OF CRYSTAL

4141 Douglas Drive North
Crystal, MN 55422

Telephone: (763) 531-1000

Facsimile: (763) 531-1188

www.crystalmn.gov

Deaf and Hard of Hearing callers
should contact the Minnesota Relay Service
at 1-800-627-3529 V/TTY or call 711