



4141 Douglas Drive North • Crystal, Minnesota 55422-1696

Tel: (763) 531-1000 • Fax: (763) 531-1188 • www.crystalmn.gov

Dear Licensed Charitable Gambling Organization:

The Crystal City Council approved Ordinance 2006-10 amending provisions of the Crystal City Code regarding charitable gambling. The ordinance clarifies that the required 15% contribution to the trade area may include the 10% required contribution to the City. The ordinance also changes the reporting date to March 1 of each year.

The Council clarified that contributions currently being made to City activities such as the DARE program, Police Explorers, safety camp, and recreation scholarships will be counted towards the required 10% contribution to the City. Funds currently contributed to these activities go into a separate account, the City Initiatives Fund, where the money is held until used for that specific activity.

The Council also agreed that funds contributed to West Metro Fire activities may also be counted towards the 10% contribution to the City. However, the purpose for the contribution must meet the requirements of State Law which is specific on what contributions can be considered for the required contribution to the City. City staff is working to develop a procedure to make this process as simple as possible while meeting State Law requirements.

Please feel free to call me at 763-531-1140 with any questions.

Yours truly,

Anne L. Norris
City Manager



4141 Douglas Drive North • Crystal, Minnesota 55422-1696

Tel: (763) 531-1000 • Fax: (763) 531-1188 • www.crystalmn.gov

The following information is required per Crystal City Code Section 311.01, Subd. 3, which authorizes a Minnesota Computerized Criminal History background investigation for approval or denial of a city license or permit.

AUTHORIZATION AND RELEASE

The undersigned, having filed an application with the City of Crystal (“City”) for a city license, does hereby authorize and request anyone having control of any documents or information pertaining to me to furnish copies of any such documents or information to representatives of the City, and to permit said representatives of the City to inspect and make copies of any such documents or information. I further authorize any such persons to answer any inquiries concerning the undersigned, which may be submitted to them by representatives of the City. I fully understand that the City may use this information in its evaluation of my city license application. I hereby release and exonerate any person who complies with this Authorization and Release from any and all liability pertaining to the furnishing or inspection of such documents or information.

Applicant’s Signature: _____ Dated: _____, 20____

PLEASE PRINT:

Applicant’s Name: _____
First Middle Last Suffix

If known by previous name, provide: _____

Home Address: _____
City State Zip

Daytime Telephone Number: () _____ Date of Birth: _____

Driver’s License: _____
Number State Where Issued

Organization Associated With: _____

Type of City License Applied For: _____

I have lived in MN for _____ years. If less than 10 years, list previous addresses:



4141 Douglas Drive North
Crystal, MN 55422-1696

Fee due: \$250 Investigation
0100.4605

**LAWFUL GAMBLING
SUPPLEMENTAL APPLICATION FORM**

Name of organization: _____

Name of CEO for organization: _____

Eligibility

The City will consider for approval only premises permits or bingo hall licenses by organizations that are licensed by the board. An organization shall not be eligible to conduct lawful gambling in the City of Crystal unless it meets one of the following conditions.

Please check the box that applies to your organization and supply supporting documentation:

- The organization has at least fifteen (15) members who are residents of the City (include the organization's by-laws with a list of adult members' names and addresses); or
- The physical site for the organization's headquarters or the registered business office of the organization is located within the City or a municipality contiguous to the City and has been located within the City or a municipality contiguous to the City for at least two (2) years immediately preceding application for a license; or
- The organization owns real property within the City and the lawful gambling is conducted on the property owned by the organization within the City; or
- The physical site where the organization regularly holds its meetings and conducts its activities, other than lawful gambling and fund-raising, is within the City and has been located within the city for at least two (2) years immediately preceding application for a license; or
- The organization is a fire-relief organization that provides fire protection services to the City.

Contributions to City

I, _____, representing
(Name of CEO)

said organization making application to conduct lawful gambling within the City of Crystal, have read and hereby agree to the following:

Distribution of proceeds.

a) Each organization licensed to conduct gambling with the city shall contribute to a fund administered and regulated by the city, without cost to such fund, for distribution by the city for purposes authorized under Minnesota Statutes, section 349.213, subdivision 1, an amount equal to 10% of the organization's net profits derived from lawful gambling at premises within the city. For purposes of this subsection the term "net profits" and "allowable expenses" have the meanings given them by Minnesota Statutes, chapter 349 and rules and regulations promulgated thereunder. Payments to the fund shall be made annually on or before January 31 for the prior calendar year, and shall be submitted together with verifiable supporting documentation.

b) Each organization conducting lawful gambling within the city must expend 15% of its lawful purposed expenditures on lawful purposes conducted or located within the trade area of the city. For the purposes of this subsection, the term "trade area" means the area within the boundaries of the city and within the boundaries of the cities of New Hope, Robbinsdale, Golden Valley, Brooklyn Center, and Brooklyn Park; provided that a contribution to Independent School District No. 281 is deemed to have been made in the trade area of the city. This subdivision applied only to lawful purposed expenditures of gross profits derived from lawful gambling conducted at premises within the city. On or before each January 31, each organization must file with the city (a) a report listing all lawful purpose expenditures in the prior calendar year, the name of the entity to whom each check was written, and the city location of the recipient; and (b) a report prepared by an independent certified public accountant documenting compliance with this subdivision.

Date

Signature of CEO