



Memorandum

DATE: June 2, 2011

TO: Whom it may concern

FROM: Anne Norris, City Manager *aln*
John Banick, Chief of Police *JB*

cc: Janet Lewis, City Clerk
Patrick Peters, Community Development Department

SUBJECT: City policy governing the release of vacant building registration information

The city of Crystal does not release its list of registered vacant buildings because it is "security information" classified as confidential under Minnesota Statutes section 13.37.

City Administration and Police Departments have determined that releases of a list of vacant buildings likely would substantially jeopardize the security of those properties and their contents, if any, against theft, tampering, trespass and damage.