

# CRYSTAL PLANNING COMMISSION MINUTES

**Monday, January 14, 2013 at 7:00 p.m.**

## **Council Chambers, Crystal City Hall**

**A. CALL TO ORDER**

The regular meeting of the Crystal Planning Commission convened at 7:00 p.m. with the following members present:

<input checked="" type="checkbox"/> Commissioner (Ward 1) Sears [Vice Chair]	<input type="checkbox"/> Commissioner (Ward 2) ***vacant***	<input type="checkbox"/> Commissioner (Ward 4) ***vacant***
<input checked="" type="checkbox"/> Commissioner (Ward 1) Heigel	<input checked="" type="checkbox"/> Commissioner (Ward 3) VonRueden [Chair]	<input checked="" type="checkbox"/> Commissioner (Ward 4) Johnson
<input checked="" type="checkbox"/> Commissioner (Ward 2) Erickson	<input checked="" type="checkbox"/> Commissioner (Ward 3) Buck [Secretary]	<input checked="" type="checkbox"/> Commissioner (At- Large) Strand

Also present were Council Liaison Casey Peak and staff members John Sutter and Corinne Elfelt.

**B. INTRODUCTION - Councilmember Casey Peak - 2013 City Council Liaison**

**C. ANNUAL ORGANIZATIONAL MEETING**

1. Election of Officers

- Chairperson – Commissioner Heigel made a motion to nominate Commissioner VonRueden as Chairperson, Commissioner Erickson seconded the motion.

Passed unanimously.

- Vice-Chairperson – Commissioner Strand made a motion to nominate Commissioner Sears, Commissioner Buck seconded the motion.

Passed unanimously.

- Secretary – Commissioner Buck volunteered to serve as Secretary, accepting his motion, Commissioner Strand seconded.

Passed unanimously.

2. Approval of Meeting Calendar and Application Due Dates for 2013  
Commissioner Heigel recommended approval of the 2013 calendar,  
Commissioner Sears seconded the motion.

Passed unanimously.

D. APPROVAL OF MINUTES

Moved by Commissioner Buck and seconded by Commissioner Heigel to approve the minutes of the December 10, 2012 regular meeting.

Motion carried unanimously.

E. PUBLIC HEARINGS

1. Consider Application 2013-01: Conditional Use Permit for Motor Vehicle Repair at 5215 Lakeland Avenue North (Premier Automotive Trends, LLC)

Planner Sutter presented the staff report.

Commissioner Buck asked what business was currently in the space. Mr. Sutter stated the space was currently vacant. Planner Sutter also indicated West Metro Fire and the Building Official had inspected the space.

Chair VonRueden opened the Public Hearing. The applicant for Premier Automotive Trends, Maycol Arzapalo, introduced himself to the Commission. He confirmed the space at 5215 Lakeland Ave is currently vacant.

Chair VonRueden asked what signage is being considered for the business. Mr. Arzapalo will be applying for wall signage for the building.

Commissioner Heigel asked what type of work will be done on vehicles. Mr. Arzapalo said they will install heated seats in vehicles, auto starts, sound systems. There will be no welding or painting. Work will be done for dealerships and for individuals.

Commissioner Strand asked what other types of businesses were in the building. Mr. Arzapalo stated there is a glass business and counter/restaurant furnishing business.

Hearing no further discussion, Chair VonRueden closed the Public Hearing.

Moved by Commissioner Strand and seconded by Commissioner Buck to recommend approval of a Conditional Use Permit for Motor Vehicle Repair at 5215 Lakeland Avenue North.

Motion carried unanimously.

F. GENERAL INFORMATION

1. City Council actions on previous Planning Commission items:
  - December 18, 2012: Approved the site and building plans for The Cavanagh senior housing, and second reading rezoning the site from R-1 to R-3

- Mr. Sutter updated the commission on the progress of the abatement process at The Cavanagh site.
- 2. Staff preview of likely agenda items for Monday, February 11, 2013 meeting:
  - possible application for motor vehicle repair business at 5211 Lakeland Ave N
- 3. Quarterly Development Status Report

G. OPEN FORUM

Jeff Streeter, Agent for the owner (bank) of the property located at 5618 56<sup>th</sup> Avenue N., addressed the commission regarding the possible use of the property by Amazing Love Health Care as a facility to provide assisted living, senior housing and surgery recovery services. Mr. Sutter reviewed the process outlined in a letter dated April 25, 2012 to Amazing Love.

H. ADJOURNMENT

Moved by Commissioner Sears and seconded by Commissioner Erickson to adjourn.

Motion carried unanimously.

The meeting adjourned at 7:26 p.m.