

CRYSTAL PLANNING COMMISSION MINUTES

Monday, November 9, 2015 at 7:00 p.m.

Council Chambers, Crystal City Hall

A. CALL TO ORDER

The regular meeting of the Crystal Planning Commission convened at 7 p.m. with the following members present:

X Commissioner (Ward 1) Sears [Secretary]	<input type="checkbox"/> Commissioner (Ward 2) Selton (Absent)	X Commissioner (Ward 4) Einfeldt-Brown
X Commissioner (Ward 1) Heigel [Chair]	X Commissioner (Ward 3) VonRueden	X Commissioner (Ward 4) Johnson [Vice Chair]
X Commissioner (Ward 2) Erickson	X Commissioner (Ward 3) Buck	X Commissioner (At- Large) Strand

Also attending were City Planner Dan Olson and Council Liaison Jeff Kolb.

B. APPROVAL OF MINUTES

Moved by Commissioner Buck and seconded by Commissioner Sears to approve the minutes of the October 12, 2015 regular meeting.

Motion carried.

C. PUBLIC HEARING

1. Conditional Use Permit (CUP) to allow an adjustment to the minimum number of required parking spaces at 4700 Welcome Avenue North (Century Link property).

City Planner Dan Olson presented a summary of the staff report, and stated that staff is recommending approval of the CUP with the conditions listed in the staff report.

Wayne Capra from Adkins Association architects, speaking on behalf of the property owner Century Link, was present for questions. Commissioner Von Rueden asked if City Code allowed shrubs as screening. Olson stated that yes that is allowed by the City Code. Chair Heigel asked what will be located on the old 100 space parking lot. Olson stated that the area would be grass open space. Commissioner Erickson asked if Century Link would be hosting other company's equipment in the building. Capra said there was a little of that happening, but most of the equipment is Century Links. He didn't think that would change in the future.

Moved by Commissioner Von Rueden and seconded by Commissioner Einfeldt-Brown to recommend approval to the City Council of Conditional Use Permit

(2015-06) at 4700 Welcome Avenue North to adjust the minimum number of required parking spaces to 25 spaces subject to the conditions as listed in the staff report.

Motion carried.

D. GENERAL INFORMATION

1. City Council actions on previous Planning Commission items: Planner Olson informed the Commission that the City Council approved Conditional Use Permit 2015-05 at their meeting on October 20, 2015.
2. Council liaison Kolb provided an update on last week's design workshop and community meeting for the Bass Lake Road station area planning effort (Bottineau LRT). He also provided an update on recent discussions the Council has had on involving the City's Boards and Commissions in community outreach.
3. Staff preview of likely agenda items for Monday, December 14, 2015 meeting
Planner Olson said there was nothing at this point.

E. OPEN FORUM

No one from the public spoke before the commission. Mr. Olson provided an update on the work of the City Code Review Task Force. Olson also informed the Commission that Three Rivers Park District will have an open house on November 12th at Crystal City Hall on the proposed extension of the Bass Creek Regional Trail.

F. ADJOURNMENT

Moved by Commissioner Buck and seconded by Commissioner Sears to adjourn.

Motion carried.

The meeting adjourned at 7:50 p.m.