



4141 Douglas Drive North •  
Crystal, Minnesota 55422-1696

## **Crystal Planning Commission Agenda**

**Monday, June 13, 2016**

**7 p.m.**

**Crystal City Hall Council Chambers**

1. Call to Order
2. Approval of Minutes
  - a. Monday, May 9, 2016 meeting minutes
3. Public Hearings\*
  - a. Conditional Use Permit to allow Early Steps Learning Foundation to locate a day care at the existing Brunswick United Methodist Church property at 6122 – 42<sup>nd</sup> Avenue North
4. Old Business - None
5. New Business - None
6. General Information
  - a. City Council actions on previous Planning Commission items: Beacon Academy CUP
  - b. Update from Council Liaison
  - c. Update on City Code Review Task Force
  - d. Next Meeting: Monday, July 11, 2016 at 7 p.m.
7. Open Forum
8. Adjournment

*\* Items for which supporting materials will be included in the meeting packet.*

## CITY OF CRYSTAL

### PROPOSED CONDITIONAL USE PERMIT APPLICATION FOR EARLY STEPS LEARNING FOUNDATION

**PUBLIC HEARING NOTICE**  
**7:00 P.M. ON MONDAY, JUNE 13, 2016**  
**CRYSTAL CITY HALL (4141 DOUGLAS DR N)**

**The Crystal Planning Commission will consider a Conditional Use Permit (CUP) application from Early Steps Learning Foundation to locate at the existing Brunswick United Methodist Church property at 6122 – 42nd Avenue North.**

**General summary of the proposal:**

- Early Steps Learning Foundation is proposing to lease existing classroom space from the church for a day care for 40 pre-school age children. Early Steps is not proposing to add on to the church building or add additional parking spaces.
- Parents will pick up and drop off their children in the parking lot on the north side of the building.
- Early Steps is proposing to operate from 6 am to 6 pm, Monday through Friday. The church business office is open from 10 am to 3 pm, Monday through Friday, with limited church programs taking place during the hours that Early Steps is open. Sunday church services will take place when Early Steps is not open.

The public is invited to view the proposal at Crystal City Hall during normal business hours or on the city website at [www.crystalmn.gov/city\\_departments/land\\_use\\_applications.php](http://www.crystalmn.gov/city_departments/land_use_applications.php). The Planning Commission staff report will be available for viewing after June 10<sup>th</sup> at the same weblink.

**To discuss the proposal or submit written comments for the record**, please contact Dan Olson, City of Crystal, 4141 Douglas Dr. N., Crystal, MN 55422, [dan.olson@crystalmn.gov](mailto:dan.olson@crystalmn.gov) or 763-531-1142.

**To speak directly to the Planning Commission**, please attend the public hearing on Monday, June 13, 2016 at 7 p.m. at Crystal City Hall.

**LEGAL NOTICE:** Notice is hereby given that the Planning Commission of the City of Crystal will meet on June 13, 2016 at 7:00 p.m. at Crystal City Hall, 4141 Douglas Drive North, in said City, to consider a Conditional Use Permit Application for Early Steps Learning Foundation to locate at the existing Brunswick United Methodist Church property (6122 - 42nd Avenue North). After holding the public hearing, the Commission is expected to make a recommendation to the City Council for their meeting on Tuesday, June 21, 2016. Persons desiring to be heard are invited and encouraged to attend the public hearing. Persons unable to attend may submit written comments prior to the date of the hearing to: Dan Olson, City of Crystal, 4141 Douglas Dr N, Crystal MN 55422. Auxiliary aids for handicap persons are available upon request at least 96 hours in advance. Please call the City Clerk at 763-531-1145 to make arrangements. Deaf and Hard of Hearing callers should contact the Minnesota Relay Service at 800-627-3529 V/TTY or call 711 to be connected to a TTY.

# Outdoor floor plan C

