



**Crystal Charter Commission
Meeting Agenda and Notice**

**Tuesday, Oct. 4, 2016
7:00 p.m.**

**Crystal City Hall
4141 Douglas Drive North
Conference Room A**

- I. Call to order and roll call
- II. Consideration of the meeting minutes from Sept. 17, 2015
- III. Election of officers*
- IV. Share statistics from 2016 Primary election
- V. City Code Review Task Force updates*
- VI. Other Business*
 - Upcoming commissioner term expirations
- VII. Adjournment

**Denotes no supporting information included in the packet.*

Posted: September 29, 2016

**Minutes of the Meeting for the
Home Rule Charter Commission
of the City of Crystal
Thursday, September 17, 2015**

I. Commission members welcomed new member Nancy LaRoche.

II. Call to order and roll call

Pursuant to due call and notice thereof, the meeting of the Crystal Charter Commission was held commencing at 7:00 p.m. on Thursday, September 17, 2015, at Crystal City Hall, 4141 Douglas Drive North, in the City of Crystal. The meeting was called to order by Chair Harley Heigel.

Attendance

The assessing specialist recorded the attendance with the following members present: Joe Selton, Naomi Davidson, Harley Heigel, Joel Franz, Jim Oathout, Jeffrey Munson, Jennifer Sodd and Samantha Erickson. Also present: Commission Attorney Troy Gilchrist, City Manager Anne Norris, City Clerk Chrissy Serres, and Assessing Specialist Gail Petschl.

III. Consideration of the meeting minutes from January 22, 2015.

Moved by Commissioner Selton and seconded by Commissioner Davidson to approve the minutes of the January 22, 2015 regular meeting.

Motion carried without dissent.

IV. Election of Officers

Moved by Commissioner Selton and seconded by Commissioner Franz to nominate Commissioner Heigel as Chair.

Motion carried without dissent.

Moved by Commissioner Davidson and seconded by Commissioner Franz to nominate Commissioner Selton as Vice Chair.

Motion carried without dissent.

Moved by Commissioner Oathout and seconded by Commissioner Davidson to nominate Commissioner Sodd as Secretary.

Motion carried without dissent.

V. Review of Election Statistics

The commissioners reviewed and discussed the election statistics provided by staff. The Commission asked staff to share election statistical reports as new information becomes available for discussion at future meetings.

VI. Information regarding ranked-choice voting

Commissioner Heigel provided commission members with a recent Star Tribune editorial article regarding low-turnout primaries in Duluth and mentioned that other cities are discussing ranked-choice voting. Commissioners Oathout and Heigel will check online or contact the various cities for their election statistics.

VII. Other Business

Commissioner Heigel shared that a task force has been established to review the Crystal City Code. He would like the Charter Commission to be kept informed of their progress and developments.

VIII. Adjournment

Moved by Commissioner Oathout and seconded by Commissioner LaRoche to adjourn.

Motion carried.

The meeting adjourned at 7:48 p.m.

**City of Crystal
2016 Primary Election Statistics**

Election	# of precincts	# of registered voters before 7 a.m.	# of new ED registrations	Total # of registered voters	Total # of persons voting (ED + AB)	% voter turnout (using total # registered voter counts)	# of accepted AB ballots (% AB voter turnout, using 7 a.m. counts)	Notes
2016 P	11	13,240	52	13,292	987	7.4%	143 (1.1%)	Presidential
2016 G								