AGENDA

ECONOMIC DEVELOPMENT AUTHORITY OF THE CITY OF CRYSTAL
• ANNUAL ORGANIZATIONAL MEETING •
TUESDAY, JANUARY 6, 2015
6:45 P.M.
CRYSTAL CITY HALL
COUNCIL CHAMBERS

1. Call to order
2. Roll call
3. Administer oath of office to Commissioners Dahl, Kolb and Parsons
4. Election of officers *
5. Establish meeting calendar for 2015 *
6. Approval of minutes from December 16, 2014 Special Meeting *
7. Other business
8. Adjournment

* *Materials attached*

MEMORANDUM

DATE: December 17, 2014

TO: Crystal Economic Development Authority

FROM: Patrick A. Peters, Deputy Executive Director

SUBJECT: Election of Officers and 2015 Meeting Calendar

I. ELECTION OF OFFICERS

On January 6, 2015, the EDA will hold its Annual Organizational Meeting, at which time the members will nominate and elect officers for 2015. An overview of the officers for the past several years is presented in the table below.

	President	Vice President	Secretary	Treasurer
2015				
2014	Deshler	Hoffmann	Libby	Peak
2013	Hoffmann	Deshler	Budziszewski	Selton
2012	Anderson	Bowman	Moore	Deshler
2011	Hoffmann	Bowman	Moore	Anderson

II. MEETING CALENDAR

The EDA must establish its calendar of meetings for the year. It is anticipated that the EDA will continue to hold its Regular Meetings on the same date as the first Council meeting of each month. Special Meetings may be called throughout the year as necessary and would be on the same date as the second Council meeting each month. A recommended 2015 meeting schedule is attached for your consideration.

ACTION

At its January 6 meeting, the EDA will consider nominations brought forward and elect officers for 2015. The EDA also will consider a motion to approve the 2015 meeting calendar.

Memorandum

DATE: December 30, 2014

TO: Economic Development Authority

cc: Mayor Adams

FROM: Anne Norris, EDA Executive Director

SUBJECT: 2015 EDA Officer Recommendations

At its first meeting each year, the Economic Development Authority elects its four officers for the year. Listed below are Mayor Adams' recommendations for these positions in 2015:

President:	Casey Peak
Vice President:	Olga Parsons
Secretary:	Elizabeth Dahl
Treasurer:	Jeff Kolb

CITY of CRYSTAL

4141 Douglas Drive North • Crystal, Minnesota 55422-1696

Tel: (763) 531-1000 • Fax: (763) 531-1188 • www.crystalmn.gov

2015
CRYSTAL ECONOMIC DEVELOPMENT AUTHORITY REGULAR AND SPECIAL MEETING SCHEDULE

EDA Regular Meetings are usually held the first Tuesday of the month, prior to the Regular City Council meeting. Special Meetings may be called as necessary throughout the year and would be on the same date as the second Regular City Council meeting of the month at a time to be determined. **Denotes a change in the Regular Meeting schedule.*

JANUARY

Tuesday, January 6	Regular Meeting
Tuesday, January 20	Special Meeting

FEBRUARY

Tuesday, February 3	Regular Meeting
Tuesday, February 17	Special Meeting

MARCH

Tuesday, March 3	Regular Meeting
Tuesday, March 17	Special Meeting

APRIL

Tuesday, April 7	Regular Meeting
Tuesday, April 21	Special Meeting

MAY

Tuesday, May 5	Regular Meeting
Tuesday, May 19	Special Meeting

JUNE

Tuesday, June 2	Regular Meeting
Tuesday, June 16	Special Meeting

JULY

*Tuesday, July 14	Regular Meeting

AUGUST

*Tuesday, August 18	Regular Meeting

SEPTEMBER

Tuesday, September 1	Regular Meeting
Tuesday, September 15	Special Meeting

OCTOBER

Tuesday, October 6	Regular Meeting
Tuesday, October 20	Special Meeting

NOVEMBER

Tuesday, November 3	Regular Meeting
Tuesday, November 17	Special Meeting

DECEMBER

Tuesday, December 1	Regular Meeting
Tuesday, December 15	Special Meeting

This schedule is subject to change.

Minutes of the
Crystal Economic Development Authority
Special Meeting
December 16, 2014

President Deshler called the special meeting of the Crystal Economic Development Authority to order at 8:24 p.m.

Upon call of the roll, the following members were present: Jim Adams, John Budziszewski, Julie Deshler, Mark Hoffmann, Laura Libby, Casey Peak and Joe Selton.

The following staff members were present: Anne Norris, Executive Director; John Sutter, City Planner/Assistant Community Development Director; and Mike Norton, City Attorney.

Motion by Commissioner Selton (Hoffmann) to approve the minutes from the October 21, 2014 special meeting.

Motion carried.

The EDA considered tentative acceptance of a proposal from MT Builders to purchase a lot at 4331 Vera Cruz Avenue North for construction of a new house.

Motion by Commissioner Peak (Budziszewski) to tentatively accept a proposal from MT Builders to purchase a lot at 4331 Vera Cruz Avenue North for construction of a new house.

Motion carried.

The EDA took no action regarding the use of lease-revenue financing for the Public Works facility because the matter was resolved at the Council meeting preceding the EDA meeting.

Under other business, Mr. Sutter responded to questions from Commissioners regarding the status of a tax forfeited lot at 5728 Oregon Court North and a lender-owned auction property at 3504 Florida Avenue North.

Motion by Commissioner Adams (Peak) to adjourn the special meeting.

Motion carried.

The meeting adjourned at 8:34 p.m.

_____
President

ATTEST:

_____
Vice President