



4141 Douglas Drive North • Crystal, Minnesota 55422-1696

Tel: (763) 531-1000 • Fax: (763) 531-1188 • [www.crystalmn.gov](http://www.crystalmn.gov)

Posted: February 13, 2014

**CRYSTAL CITY COUNCIL  
FIRST WORK SESSION AGENDA  
Tuesday, February 18, 2014  
6:30 p.m.  
Conference Room A**

Pursuant to due call and notice given in the manner prescribed by Section 3.01 of the City Charter, the first work session of the Crystal City Council was held at \_\_\_\_\_ p.m. on Tuesday, February 18, 2014 in Conference Room A located at 4141 Douglas Drive, Crystal, Minnesota.

**I. Attendance**

Council members

\_\_\_\_ Selton  
\_\_\_\_ Adams  
\_\_\_\_ Budziszewski  
\_\_\_\_ Deshler  
\_\_\_\_ Hoffmann  
\_\_\_\_ Libby  
\_\_\_\_ Peak

Staff

\_\_\_\_ Norris  
\_\_\_\_ Therres  
\_\_\_\_ Norton  
\_\_\_\_ Revering  
\_\_\_\_ Serres

**II. Agenda**

The purpose of the first work session is to discuss the following agenda items:

- Contributions to local food shelves in March
- Contribution to Community Mediation Services

**III. Adjournment**

The work session adjourned at \_\_\_\_\_ p.m.

*Auxiliary aids are available upon request to individuals with disabilities by calling the City Clerk at (763) 531-1145 at least 96 hours in advance. TTY users may call Minnesota Relay at 711 or 1-800-627-3529.*



## Memorandum

DATE: February 11, 2014  
TO: Mayor and City Council  
FROM: Anne Norris, City Manager *alw*  
SUBJECT: Funding Food Shelves Serving Crystal Residents

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Several years ago, the Council adopted Resolution #2008-56, a policy regarding use of charitable gambling proceeds. The policy outlines the type of services or organizations that may receive funds from charitable gambling proceeds and is based on language in Minnesota Statutes, Section 349.12, Subd. 25. This allowed the Council to provide funds to local food shelves serving Crystal residents, NEAR and PRISM. In recent years, the Council has contributed \$1,000 to both food shelves and has made these contributions in March during a state matching grant period.

There are sufficient funds in the charitable gambling proceeds to contribute \$1,000 each to NEAR and PRISM.

The Council should discuss whether to fund NEAR and PRISM for \$1,000 each from the lawful gambling 10% fund in the City Initiative Fund.

Attach:

**CITY OF CRYSTAL**  
**RESOLUTION #2008- 56**

**POLICY REGARDING CHARITABLE GAMBLING PROCEEDS**

WHEREAS, the City of Crystal receives a 10% fee from organizations conducting charitable gambling within the city; and

WHEREAS, undesignated charitable gambling fees are deposited in the City Initiatives Fund; and

WHEREAS, charitable gambling fees may be used for lawful city purposes as defined in Minnesota Statutes, Section 349.12, Subd. 25; and

WHEREAS, the City Council determines how charitable gambling fees are spent, based on State law and this policy.

NOW, THEREFORE, BE IT RESOLVED by the Crystal City Council as follows:

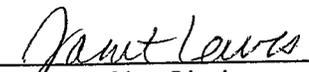
Charitable gambling fees may be used towards services provided to area residents as long as such services are permitted by the following lawful purposes:

1. Relieving effects of poverty or disability;
2. Festival organizations (501(c)(3) or 501(c)(4) including the Crystal Frolics;
3. Scholarship funds;
4. Activities by an organization that recognize military service to the country, state or community;
5. Activities and facilities for youth;
6. Expenditures for police, fire and other emergency or public safety related services or equipment;
7. Nutritional programs, food shelves and congregate dining programs primarily for persons age 62 or older or disabled;
8. Community arts organizations;
9. Humanitarian service – recognizing volunteerism or philanthropy; or
10. Other lawful purposes designated by the City Council or state statutes.

Approved this 17 day of June, 2008.

  
\_\_\_\_\_  
ReNae J. Bowman, Mayor

ATTEST:

  
\_\_\_\_\_  
Janet Lewis, City Clerk

**City of Crystal**  
**City Initiatives Fund (Fund 240)**  
**YTD Summary As Of December 31, 2013**

JDE		(+)	(-)	(+/-)	(=)	
BU	Description	Balance 01/01/13	Receipts	Disburse- ments	Interfund Transfers	Balance 12/31/13
3707	Admin - Airport Open House	7,681.81	3,850.00	4,366.47		7,165.34
3704	Admin - "Beyond the Yellow Ribbon" Prog	0.00	3,308.00	3,308.00		0.00
3709	Admin - Lawful Gambling 10% "Fund"	3,794.65	1,150.00	3,000.00		1,944.65
3719	Police - Canine Unit	25,356.93	4,535.00	18,100.32		11,791.61
3721	Police - Citizen On Patrol Program	603.00				603.00
3722	Police - Chaplain's Fund	362.60	100.00			462.60
3724	Police - Neighborhood Outreach Office	0.00				0.00 *
3726	Police - DARE	(0.00)	2,731.04	2,731.04		(0.00) **
3729	Police - Explorer's Program	3,597.85	4,916.64	5,478.45		3,036.04
3738	Police - Reserve	2,137.41	500.00			2,637.41
3750	Parks - In General	3,924.72	1,000.00	1,047.38		3,877.34
3753	Parks - Becker Park Rewards	659.04				659.04
3770	Recreation - In General	7,217.16	2,800.00	659.13		9,358.03
3773	Recreation - Activity Assistance	5,253.16	3,472.00	3,573.20		5,151.96
3776	Recreation - Becker Arts & Ent.	6,611.38		500.00		6,111.38
3782	Recreation - Safety Camp	2,139.38		578.95		1,560.43
0240	Unencumbered	4,689.95				4,689.95
		74,029.04	28,362.68	43,342.94	0.00	59,048.78

\* All expenses are initially coded to 0018.6883 - the Neighborhood Outreach Office line item in the Police Dept. (General Fund). Donations will be coded to BU 3724 - the Neighborhood Outreach Office line item in the City Initiatives Fund . At the end of each quarter, a review of BU 3724 will be made. If donations were received, any expenses incurred will be reclassified from the Police Dept. to the City Initiatives Fund to bring the Neighborhood Outreach office line item to zero. This keeps the net cost of operating the Neighborhood Outreach Office recorded in the Police Dept.

\*\* Tax levy dollars may be allocated to the DARE program from the General Fund, up to the amount budgeted for the year (if any). Such allocation would be made at the end of July and December, to coincide with receipt of tax settlements from Hennepin County. If donations are sufficient to cover expenses, no allocation will be made.



## Memorandum

DATE: February 11, 2014  
TO: Mayor and City Council  
FROM: Anne Norris, City Manager *alw*  
SUBJECT: Request for Funding Community Mediation Services

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Several years ago, the Council adopted Resolution #2008-56, a policy regarding use of charitable gambling proceeds. The policy outlines the type of services or organizations that may receive funds from charitable gambling proceeds and is based on language in Minnesota Statutes, Section 349.12, Subd. 25. This allowed the Council to provide funds to local food shelves serving Crystal residents and Community Mediation Services. In 2009, 2010, and 2011, the Council approved funding of \$1,000, and in 2012, \$1,100, to Community Mediation Services (CMS).

Recently I received the attached invoice (dated April 2013) from CMS requesting \$2,000 in 2013. The 2013 caseload included 27 cases involving 46 residents of Crystal. Chief Revering confirms the Police Department referred 27 cases in 2013 and 34 cases in 2012 to CMS. In addition to mediation services, CMS provides training to Crystal apartment managers and property owners through Crime Free Housing. CMS also serves as a resource to the Robbinsdale School District and Hennepin County's Juvenile Advisory Council.

Other cities supporting Community Mediation Services include:

Brooklyn Center	Minnetonka
Brooklyn Park	Mound
Corcoran	New Hope
Golden Valley	Plymouth
Hopkins	Robbinsdale
Maple Grove	St. Louis Park

Community Mediation Services, Inc., is a 501(c)(3) organization and as such, is qualified to receive charitable gambling proceeds so the Council could use some of its lawful gambling 10% fund in City Initiative Fund for this request. There are funds in the City Initiatives Fund for this request (see attached fund balance as of December 31).

The Council should discuss whether to continue to fund Community Mediation Services and if so, in what amount, from the City Initiatives Fund.

Attach:

Community Mediation & Restorative Services  
9220 Bass Lake Road, Ste 270  
New Hope MN 55428

# Invoice

DATE	INVOICE #
04/08/13	408

**BILL TO:**  
Crystal

P.O. NUMBER	TERMS	PROJECT

QUANTITY	DESCRIPTION	RATE	AMOUNT
	Mediation Services	2,000.00	2,000.00
		<b>TOTAL</b>	\$2,000.00

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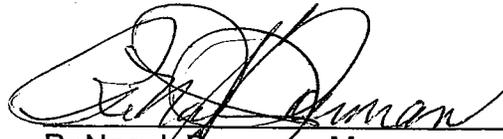
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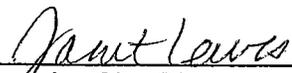
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