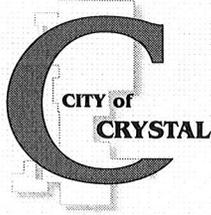


City Use only: Date received: _____
Staff initials: _____



4141 Douglas Drive North • Crystal, MN 55422-1696
Telephone: (763) 531-1000 • Fax: (763) 531-1188
Website: www.crystalmn.gov

Administrative Hearing Request Form

(Incomplete forms will not be accepted.)

ALL FIELDS BELOW MUST BE FILLED IN BY THE PROPERTY OWNER

Citation number: _____ Date citation was issued: _____

Property address citation was issued for: _____

Mailing address if different than above: _____

House number

Street Name

City

State

Zip Code

Name of property owner: _____

Signature of property owner: _____

Daytime Phone: _____

Hearings are scheduled between 8:30 a.m. and 11:30 a.m. on the second Thursday each month (schedule listed on back). Administrative Court adjourns at 12:00 p.m.

Consideration for an Administrative Hearing Request must be received by the city in the Administrative Offices at City Hall:

- **Within 7 days of the issuance date on the citation AND**
- **By the scheduled deadline listed on the back of this form.**

The Assessing Specialist will contact you with an assigned time for the hearing.

Office use only:

Hearing Officer _____

Hearing Date & Time _____

Additional comments _____

2014 Administrative Hearing Schedule

Administrative Hearing Dates in 2014 <i>(2nd Thursday of each month)</i>	Application request deadline <i>By or before 4:30 p.m.</i>	Case File Due to City Clerk or designee <i>By 12:00 p.m.</i>
01/09/2014 →	12/19/2013	01/06/2014
02/13/2014 →	01/23/2014	02/10/2014
03/13/2014 →	02/20/2014	03/10/2014
04/10/2014 →	03/20/2014	04/07/2014
05/08/2014 →	04/17/2014	05/05/2014
06/12/2014 →	05/22/2014	06/09/2014
07/10/2014 →	06/19/2014	07/07/2014
08/14/2014 →	07/24/2014	08/11/2014
09/11/2014 →	08/21/2014	09/08/2014
10/09/2014 →	09/18/2014	10/06/2014
11/13/2014 →	10/23/2014	11/10/2014
12/11/2014 →	11/20/2014	12/08/2014