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Posted: October 3, 2014

CRYSTAL CITY COUNCIL WORK SESSION AGENDA

Tuesday, October 7, 2014

6:30 p.m.

Conference Room A

Pursuant to due call and notice given in the manner prescribed by Section 3.01 of the City Charter, the work session of the Crystal City Council was held at _____ p.m. on Tuesday, October 7, 2014 in Conference Room A located at 4141 Douglas Drive, Crystal, Minnesota.

I. Attendance

Council members

___ Peak

___ Selton

___ Adams

___ Budziszewski

___ Deshler

___ Hoffmann

___ Libby

Staff

___ Norris

___ Therres

___ Revering

___ Norton

___ Serres

II. Agenda

The purpose of the work session is to discuss the following agenda items:

- Setting a meeting date to canvass the General Election results
- Closing city offices on December 24

III. Adjournment

The work session adjourned at _____ p.m.



Memorandum

DATE: September 30, 2014
TO: Mayor and City Council
FROM: City Manager Anne Norris
CC: City Clerk Chrissy Serres
SUBJECT: Special City Council meeting needed to canvass the results of the
Municipal General Election

The City Council is required to canvass the vote and declare the results of the Municipal General Election for the offices of:

- Councilmember Section II
- Councilmember Ward 1
- Councilmember Ward 2

M.S. §205.185, subd. 3(a) requires the canvass to be conducted between the third and tenth days after an election. Staff is proposing to conduct the special meeting on Friday, November 7 at 5:00 p.m. We believe this time to be most cost-effective and efficient to meet the canvass requirements.

The Council should discuss scheduling a meeting on Friday, November 7 to canvass the results of the Municipal General Election.



Memorandum

DATE: October 1, 2014
TO: Mayor and City Council
FROM: Anne Norris, City Manager
SUBJECT: Closing City Hall on December 24

City offices (except Police) are closed on December 25 in observance of the Christmas holiday. While city offices are open on December 24, there are very few calls from residents or businesses and even fewer walk-in customers.

Employees would appreciate the Council considering closing city offices on December 24. If city buildings were closed on Wednesday, December 24, employees would have the option of using vacation, comp time, a day without pay or working that day.

The Council should discuss whether to close city offices on Wednesday, December 24.