

## I. CALL TO ORDER, ROLL CALL, AND PLEDGE OF ALLEGIANCE

Pursuant to due call and notice thereof, the Regular Meeting of the Crystal City Council was held on Tuesday, April 1, 2014 at 7:00 p.m. in the Council Chambers at 4141 Douglas Drive in Crystal, Minnesota. Mayor Adams called the meeting to order.

### ROLL CALL

Mayor Adams asked the city clerk to call the roll for elected officials. Upon roll call, the city clerk recorded the following attendance:

### COUNCIL

Present: Deshler, Hoffmann, Libby, Peak, Selton, Adams, and Budziszewski.

### STAFF

City Manager A. Norris, City Attorney M. Norton, Public Works Director T. Mathisen, Police Lieutenant D. Leslin, and City Clerk C. Serres.

### OTHER:

Hennepin County Appraisers Melissa Bickman, Josh Hogland, Mary LaRose, and Tammy Schumacher.

### PLEDGE OF ALLEGIANCE

Mayor Adams led the Council and audience in the Pledge of Allegiance.

## RECESS REGULAR CITY COUNCIL MEETING TO CONVENE AS THE BOARD OF APPEAL AND EQUALIZATION

Moved by Mayor Adams and seconded by Council Member Selton to recess the regular City Council meeting and convene as the Local Board of Appeal and Equalization.

Voting aye: Deshler, Hoffmann, Libby, Peak, Selton, Adams, and Budziszewski.

Motion carried.

## II. BOARD OF APPEAL AND EQUALIZATION MEETING

Pursuant to due call and notice given in the manner prescribed by Section 3.01 of the City Charter, the Crystal City Council convened as a Board of Appeal and Equalization at 7:02 p.m. on April 1, 2014, at 4141 Douglas Drive, Crystal, Minnesota, to hear appeals regarding the estimated market value or classification of properties and discuss the 2014 Assessment Roll.

Hennepin County Appraiser Tammy Schumacher presented to the Council.

Mayor Adams opened the public hearing and asked for public comment.

The following residents appealed the estimated market value or classification on their property:

1. Matthew Osborn, 6423 31<sup>st</sup> Avenue North
2. Teresa Bricher, 4556 Maryland Avenue North

## II. BOARD OF APPEAL AND EQUALIZATION MEETING CONTINUED

3. Lisa Hathey, 3160 Yukon Avenue North
4. Alan Mendenhall, 6528 44<sup>th</sup> Avenue North
5. Lynn Dutcher, 3438 Yates Avenue North

There being no one else wishing to address the Board of Appeal and Equalization, Mayor Adams declared the public hearing closed to new appeals.

Moved by Council Member Hoffmann and seconded by Council Member Peak to direct the county assessors to review the five appealed properties and prepare a report to the City Council for final action of taxes and values on Thursday, April 17, 2014.

Voting aye: Deshler, Hoffmann, Libby, Peak, Selton, Adams, and Budziszewski.

Motion carried.

Moved by Council Member Deshler and seconded by Council Member Budziszewski to approve the 2014 Assessment Roll as presented by Hennepin County Assessors, which includes the eleven properties listed in the provided addendum.

Voting aye: Deshler, Hoffmann, Libby, Peak, Selton, Adams, and Budziszewski.

Motion carried.

Moved by Council Member Deshler and seconded by Council Member Budziszewski to adjourn the Board of Appeal and Equalization meeting and reconvene the Regular City Council meeting at 7:16 p.m.

Voting aye: Deshler, Hoffmann, Libby, Peak, Selton, Adams, and Budziszewski.

Motion carried.

## III. COUNCIL MEETING MINUTES

The Council considered the minutes from the following meetings in a single motion:

- a. The Regular City Council Meeting from March 18, 2014; and
- b. The Council Work Session from March 18, 2014.

Moved by Council Member Peak and seconded by Council Member Budziszewski to approve the above minutes in a single motion.

Motion carried.

#### IV. CONSENT AGENDA

The Council considered the following items, which are routine and non-controversial in nature, in a single motion:

1. Approval of the list of license applications submitted by the City Clerk to the City Council, a list that is on file in the office of the City Clerk;
2. Approval of disbursements over \$25,000 submitted by the Finance Director to the City Council, a list that is on file in the office of the Finance Director;
3. Approval of lawful gambling application for an exempt permit to conduct bingo, raffles, and pull-tabs at 7301 Bass Lake Road for a church festival August 1 - 3, 2014, submitted by the Church of St. Raphael;
4. Approval of a solicitation license for Terrance Hautala of Custom Remodelers, Inc. to go door-to-door in Crystal through December 31, 2014, offering free estimates and scheduling appointments for home improvement projects;
5. Approval of Resolution No. 2014-25 establishing a new polling place for Ward 3, Precinct 3 in the City of Crystal; and
6. Approval of Resolution No. 2014-26 closing the Housing Replacement District #1 Tax Increment Financing District.

Moved by Council Member Hoffmann and seconded by Council Member Budziszewski to approve the consent agenda.

Motion carried.

#### V. PUBLIC HEARING

The Mayor announced the purpose of the Public Hearing:

The consideration of a resolution regarding liquor license fee increases.

Moved by Council Member Budziszewski and seconded by Council Member Deshler to continue the hearing to a future Council meeting to ensure proper notification to all licensees.

Voting aye: Deshler, Hoffmann, Libby, Peak, Selton, Adams, and Budziszewski.

Motion carried.

#### VI. REGULAR AGENDA

1. The Council considered a resolution awarding contract for Council Chambers AV and Lighting Rehabilitation Project No. 2013-19.

Public Works Director T. Mathisen addressed the Council and answered questions.

## VI. REGULAR AGENDA CONTINUED

Moved by Council Member Hoffmann and seconded by Council Member Peak to adopt the following resolution, the reading of which was dispensed with by unanimous consent:

### RESOLUTION NO. 2014 – 27

#### CONSIDERING BIDS AND AWARDING CONTRACT COUNCIL CHAMBERS A/V & LIGHTING UPGRADE PROJECT #2013-19

Voting aye: Deshler, Hoffmann, Libby, Peak, Selton, Adams, and Budziszewski.

Motion carried, resolution declared adopted.

2. The Council considered a resolution establishing dates and offices for the 2014 municipal election.

City Clerk C. Serres addressed the Council.

Moved by Council Member Peak and seconded by Council Member Budziszewski to adopt the following resolution, the reading of which was dispensed with by unanimous consent:

### RESOLUTION NO. 2014 – 28

#### A RESOLUTION ESTABLISHING DATES AND OFFICES FOR THE 2014 MUNICIPAL ELECTION

Voting aye: Deshler, Hoffmann, Libby, Peak, Selton, Adams, and Budziszewski.

Motion carried, resolution declared adopted.

## VII. OPEN FORUM

No public comment was given during open forum.

### REOPEN COUNCIL MEETING MINUTES

Moved by Council Member Selton and seconded by Council Member Budziszewski to amend the previous minutes to reflect an abstention by Council Member Selton.

Voting aye: Deshler, Hoffmann, Libby, Peak, Selton, Adams, and Budziszewski.

Motion carried.

## VIII. INFORMATION AND DISCUSSION

Mayor Adams read the following announcements:

- a) The City Council will hold a work session on Thursday, April 10<sup>th</sup> at 7:00 p.m. in Conference Room A at Crystal City Hall.

VIII. INFORMATION AND DISCUSSION CONTINUED

- b) The Crystal Business Association meets on Wednesday, April 16, at 8:30 a.m. in the Community Room at City Hall, the meeting is hosted by Almsted's Fresh Market.
- c) Citizen Input Time will be held from 6 – 6:30 p.m. on Thursday, April 17 in Conference Room A at City Hall.
- d) The next City Council Meeting begins at 7:00 p.m. on Thursday, April 17, in the Council Chambers at City Hall.

Council Member Deshler made the following announcement:

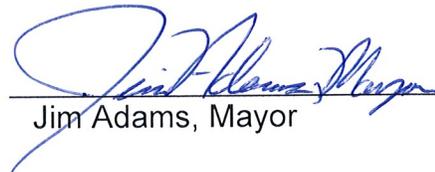
- e) A pancake breakfast, hosted by the Shriner's Club, will be held on April 13 at the Crystal Community Center starting at 8:00 a.m.

IX. ADJOURNMENT

Moved by Council Member Budziszewski and seconded by Council Member Peak to adjourn the meeting.

Motion carried.

The meeting adjourned at 7:30 p.m.

  
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Jim Adams, Mayor

ATTEST:

  
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Chrissy Serres, City Clerk