



**City Council Meeting
Summary Agenda
January 7, 2014
7:00 P.M.
Council Chambers**

I. CALL TO ORDER, ROLL CALL, AND PLEDGE OF ALLEGIANCE

II. PRESENTATION OF AWARDS

Mayor Adams and West Metro Fire Auxiliary President Liz Adams will present awards to the winners of the Crystal Sparkles contest.

Residential - Single Family

- a. First Place: Michael and Joanne McClaine, 5709 Oregon Court North
- b. Second Place: Keith Weiman, 5627 Regent Avenue North

III. ACKNOWLEDGEMENTS

The Mayor will acknowledge the following donations:

1. \$500 from Art Stiff, a prior Crystal resident, for the Crystal K-9 Program; and
2. \$400 from Paster Enterprises, LLC to the City of Crystal for the annual employee holiday party.

IV. COUNCIL MEETING MINUTES

The Council will consider the minutes from the following meetings in a single motion:

- a. The Council Work Session from December 17, 2013; and
- b. The Regular City Council Meeting from December 17.

V. CONSENT AGENDA

The Council will consider the following items, which are routine and non-controversial in nature, in a single motion:

1. Approval of the list of license applications submitted by the City Clerk to the City Council, a list that is on file in the office of the City Clerk;
2. Approval of disbursements over \$25,000 submitted by the Finance Director to the City Council, a list that is on file in the office of the Finance Director;
3. Approval of a resolution amending Appendix IV of the Crystal City Code relating to the 2014 Fee Schedule – Main Section;
4. Approval of a resolution designating Wells Fargo Bank, N.A. – Crystal Branch as the City's official depository for the year 2014;

5. Approval of a resolution approving the firm of Kern, DeWenter and Viere for Auditing Services for the 2013 financial statements;
6. Approval of designating the Sun Post as the primary legal newspaper and the Star Tribune as the secondary legal newspaper for the City of Crystal in 2014; and
7. Approval of the annual City Staff appointments for 2014*:
 - a) Hennepin Recycling Group – City Manager Anne Norris;
 - b) Metro Cities representative and alternate – Mayor Adams and City Manager Anne Norris; Metro Cities Legislative Contact and alternate - Mayor Adams and City Manager Anne Norris;
 - c) Project PEACE Board Member and alternate – Police Chief Stephanie Revering and Deputy Chief Mike Meehan;
 - d) NWHHSC Board Member and alternate – Assistant City Manager Kim Therres and City Manager Anne Norris;
 - e) LOGIS Board Member and alternate – City Manager Anne Norris and Finance Director Charlie Hansen;
 - f) Five Cities Transportation Executive Board Member and alternate – Recreation Supervisor Marcia Bach and City Manager Anne Norris;
 - g) Northwest Suburbs Cable Communications Commission members Anne Norris and Julie Deshler; and
 - h) PUPS Board Member and alternate – Police Chief Stephanie Revering and Deputy Chief Mike Meehan.

VI. OPEN FORUM

(Open forum is a time for individuals in the audience to address the Council on subjects not on the regular Council agenda. Individuals are asked to step up to the podium and speak clearly into the microphone. You are allowed 3 minutes to make your comments and no items may be addressed more than ten minutes. The Council will not take action on items discussed during open forum or discuss matters under pending or threatened litigation; however, the Council may add the item to a future meeting agenda and ask city staff for follow-up.)

No comments will be taken during tonight's Open Forum regarding the Ramirez matter or Officers Watt and Erkenbrack or other current employees. The Council is well aware of the issues and concerns of members of the community group, Communities United Against Police Brutality and Crystal residents. The group's members have attended many city council meetings and have been in contact by telephone, email and written letter. The city has responded many times to requests for information. The city will provide any public information available in the future. Citizens are invited to communicate with city staff or the Mayor and Council by email or letter about this or any other topic.)

VII. REGULAR AGENDA

1. The Council will consider a resolution appointing Mary Serie as Crystal citizen representative to the West Metro Fire-Rescue District Board of Directors for a two-year term effective January 1, 2014 – December 31, 2016.

2. The Council will consider appointing Rev. David Harlow to the Human Rights Commission for a three-year term expiring December 31, 2016.
3. The Council will consider appointing Robyn Browning to the Environmental Quality Commission for a three-year term expiring on December 31, 2016.
4. The Council will consider a resolution authorizing the acquisition of properties and directing the condemnation of certain real estate for a public purpose (Public Works Facility).
5. The Council will consider a contract for architectural design services with Kodet Architectural Group, Inc. for design of Crystal Public Works Facility.
6. The Council will consider a resolution re-appointing Anne Norris as city manager and authorizing execution of an annual employment contract for 2014.
7. The Council will consider annual Council appointments for 2014*:
 - a. Mayor Pro Tem
 - b. Council liaison to the Parks & Recreation Commission
 - c. Council liaison to the Human Rights Commission
 - d. Council liaison to the EQC
 - e. Council liaison to the Planning Commission

VIII. INFORMATION AND DISCUSSION

- a. The Joint Water Commission Tri-City Council meeting will be held on January 9, at 6:30 p.m. at Golden Valley City Hall.
- b. The Crystal Business Association meets at 8:30 a.m. on Wednesday, January 15, at Crystal City Hall.
- c. The City Council will have work session on January 16 at 6:30 p.m. for goal setting in Conference Room A at City Hall.
- d. City Offices will be closed on Monday, January 20 for Martin Luther King Jr. Day.
- e. Citizen Input Time resumes and will be held from 6:00 – 6:30 p.m. on Tuesday, January 21 in Conference Room A at City Hall.
- f. The next City Council Meeting begins at 7:00 p.m. on Tuesday, January 21 in the Council Chambers at City Hall.

IX. ADJOURNMENT

X. MEETING SCHEDULE ON JANUARY 7, 2014

Time	Type of Meeting	Location
6:30 p.m.	Council Work Session to discuss: <ul style="list-style-type: none">▪ Joint Water Commission (JWC) financing plan	Conference Room A

Crystal City Council Meeting Agenda
January 7, 2014

6:45 p.m.	EDA Annual Organizational Meeting	Council Chambers
7:00 p.m.	Regular City Council Meeting	Council Chambers
Immediately after the Regular City Council Meeting	EDA Work Session	Conference Room A

** Denotes no supporting information included in the packet.*

Auxiliary aids are available upon request to individuals with disabilities by calling the City Clerk at (763) 531-1145 at least 96 hours in advance. TTY users may call Minnesota Relay at 711 or 1-800-627-3529.