

I. CALL TO ORDER, ROLL CALL, AND PLEDGE OF ALLEGIANCE

Pursuant to due call and notice thereof, the Regular Meeting of the Crystal City Council was held on Tuesday, January 21, 2014 at 7:00 p.m. in the Council Chambers at 4141 Douglas Drive in Crystal, Minnesota. Mayor Adams called the meeting to order.

ROLL CALL

Mayor Adams asked the city clerk to call the roll for elected officials. Upon roll call, the city clerk recorded the following attendance:

COUNCIL

Present: Peak, Selton, Adams, Budziszewski, Deshler, and Hoffmann.

Absent: Libby.

STAFF

City Manager A. Norris, City Attorney M. Norton, Assistant City Manager/Human Resources Manager K. Therres, Community Development Director P. Peters, Public Works Director T. Mathisen, City Planner J. Sutter, Police Chief S. Revering, and City Clerk C. Serres.

PLEDGE OF ALLEGIANCE

Mayor Adams led the Council and audience in the Pledge of Allegiance.

II. COUNCIL MEETING MINUTES

The Council considered the minutes from the following meetings in a single motion:

- a. The Council Work Session from January 7, 2014; and
- b. The Regular City Council Meeting from January 7, 2014.

Moved by Council Member Selton and seconded by Council Member Hoffmann to approve the above minutes in a single motion.

Motion carried.

III. CONSENT AGENDA

The Council considered the following items, which are routine and non-controversial in nature, in a single motion:

1. Approval of the list of license applications submitted by the City Clerk to the City Council, a list that is on file in the office of the City Clerk;
2. Approval of disbursements over \$25,000 submitted by the Finance Director to the City Council, a list that is on file in the office of the Finance Director;
3. Approval of setting a date and time for the Local Board of Appeal and Equalization Meeting at 7:00 p.m. on Tuesday, April 1, 2014;
4. Approval of Resolution No. 2014 – 07, authorizing 2014 Police Equipment Revolving Fund (PERF) purchase for two Police patrol vehicles and one unmarked Police vehicle; and

III. CONSENT AGENDA CONTINUED

5. Approval of solicitation licenses for James Harper and Tony Vauricka of Window Concepts of Minnesota, Inc. to go door-to-door in Crystal through December 31, 2014, offering free estimates and scheduling appointments for home improvement projects.

Moved by Council Member Deshler and seconded by Council Member Budziszewski to approve the consent agenda.

Motion carried.

IV. OPEN FORUM

The Mayor invited interested persons to address the Council.

The following persons addressed the Council:

1. Carolyn Maristany, 5300 Idaho Avenue North, commented on the walking program at Crystal Community Center and inquired about possible changes to the program.
2. Burt Orred, 6700 60th Avenue North, stated he would like to share a report regarding MAC Park with the City Council at a future meeting.

V. REGULAR AGENDA

1. The Council considered setback variances for a detached garage at 4952 Quail Avenue North.

City Planner J. Sutter addressed the Council and answered questions.

Moved by Council Member Hoffmann and seconded by Council Member Budziszewski to deny Application 2013-16(b) to uphold the ordinance's prohibition on expansion of the existing detached garage as recommended by the Planning Commission at its meeting on January 13, 2014, subject to the findings of fact in Section B-1 of the staff report.

Voting aye: Peak, Selton, Adams, Budziszewski, Deshler, and Hoffmann.

Absent, not voting: Libby.

Motion carried.

Moved by Council Member Hoffmann and seconded by Council Member Peak to approve an alternate variance to reduce the north side setback requirement for accessory buildings from 3 feet to 1 foot as recommended by the Planning Commission at its meeting on January 13, 2014, subject to the findings of fact in Section B-2 of the staff report, which includes conditions of approval.

Voting aye: Peak, Selton, Adams, Budziszewski, Deshler, and Hoffmann.

Absent, not voting: Libby.

Motion carried.

V. REGULAR AGENDA CONTINUED

2. The Council considered a resolution ordering construction of emergency water supply.

Public Works Director T. Mathisen addressed the Council.

Moved by Council Member Budziszewski and seconded by Council Member Hoffmann to adopt the following resolution, the reading of which was dispensed with by unanimous consent:

RESOLUTION NO. 2014 - 08

ORDERING CONSTRUCTION OF EMERGENCY WATER SUPPLY

Voting aye: Peak, Selton, Adams, Budziszewski, Deshler, and Hoffmann.

Absent, not voting: Libby.

Motion carried, resolution declared adopted.

3. The Mayor announced that the Council will consider formulating Final Written Offers to acquire properties for a new Public Works facility in closed session.

Community Development Director P. Peters explained that the basis for closing the meeting is for the Council to consider formulating Final Written Offers to acquire the following properties for a new Public Works facility:

- P.I.D. 09-118-21-24-0015 (address unassigned)
- P.I.D. 09-118-21-24-0016 (5027 West Broadway)
- P.I.D. 09-118-21-24-0017 (5025 West Broadway)
- P.I.D. 09-118-21-24-0018 (5017 West Broadway)
- P.I.D. 09-118-21-24-0061 (4947 West Broadway)

Moved by Council Member Budziszewski and seconded by Council Member Peak to close the meeting in accordance with M.S. Section 13D.05, Subd. 3(c) to discuss acquisition of properties for a new Public Works facility.

Voting aye: Peak, Selton, Adams, Budziszewski, Deshler, and Hoffmann.

Absent, not voting: Libby.

Motion carried.

The City Council entered into closed session at 7:38 p.m.

Moved by Council Member Peak and seconded by Council Member Deshler to reconvene in open session.

Voting aye: Peak, Selton, Adams, Budziszewski, Deshler, and Hoffmann.

Absent, not voting: Libby.

Motion carried.

V. REGULAR AGENDA CONTINUED

The City Council reconvened in open session at 8:13 p.m.

- 4. The Council considered contract for architectural services with Kodet Architectural Group Ltd. for design of the future Public Works facility.

City Manager A. Norris addressed the Council.

Moved by Council Member Deshler and seconded by Council Member Peak to approve the architectural services proposal from Kodet Architectural Group, Ltd., dated December 19, 2013.

Voting aye: Peak, Selton, Adams, Budziszewski, Deshler, and Hoffmann.
Absent, not voting: Libby.

Motion carried.

VI. INFORMATION AND DISCUSSION

Mayor Adams read the following announcements:

- a. The next City Council Meeting begins at 7:00 p.m. on Monday, February 3 in the Council Chambers at City Hall.

VII. ADJOURNMENT

Moved by Council Member Selton and seconded by Council Member Budziszewski to adjourn the meeting.

Motion carried.

The meeting adjourned at 8:21 p.m.



 Jim Adams, Mayor

ATTEST:



 Chrissy Serres, City Clerk